

## **MARTON-CUM-GRAFTON PARISH COUNCIL**

**The Annual meeting of the Parish Council will be held in the Memorial Hall, Marton  
on Wednesday 20<sup>th</sup> May 2025 at 7.30 PM**

### **ANNUAL MEETING AGENDA**

1. To elect a Chairman for the ensuing year, to be followed by the signing of the Chairman's Declaration of Acceptance of Office
2. To elect a Vice-Chairman for the ensuing year and name officers to village committees
3. Chairmans Report

### **AGENDA Ordinary Meeting**

**Please note all questions and comments throughout the meeting must be directed through the  
Chairman**

1. Apologies for Absence

**To receive any apologies for absence.**

#### **2. Declarations of Interest**

To receive any declarations of interest not already declared under the Council's code of conduct or members Register of Disclosable Pecuniary interests and to receive and consider any applications for dispensation

#### **3. Minutes Of The Last Meeting**

To approve the minutes of the last Meeting held on the 8<sup>th</sup> April 2026

#### **4. Receive information on the following ongoing issues and decide further action where necessary**

- 4.1 Playing fields and Woodlands (inc Marton Wood)
- 4.2 Childrens play area – to consider the installation of a Barrier
- 4.3 **Kiln Garth Management Company Update**

#### **4. Village Hall - to receive any updates (if any)**

#### **5. S106/CIL Projects – Cemetery Extension**

#### **6. Planning Applications**

##### **6.1 To consider the following applications received**

**26/01539/DISCON** Application for approval of Himalayan Balsam eradication under condition 16 of Section 73 permission 25/02645/DVCON - in respect of alterations to permitted planning permission ZC24/00769/FUL for the erection of a dwelling with solar panels, garage with first floor office, detached sun room, various landscaping works including drive and felling of trees, installation of air source heat pump.at Pond House Limebar Lane Marton Cum Grafton North Yorkshire

##### **6.2 To note the following Decisions**

**26/01667/TCON** Crown lift of 2 metres to provide clearance from buildings and crown lift of 1 metre to provide clearance from utility wires to 1 no. Cherry tree in Marton Cum Grafton Conservation Area. We have been advised by a tree surgeon to apply for crown lifting to provide 2 meter clearance from the garage block and 1 meter from the wires.Beck Farm House Grafton Lane Marton Cum Grafton North Yorkshire YO51 9QJ Granted

- 6.3 To note any information on outstanding enforcement issues

- 7. Financial Matters**
  - 7.1 To receive a bank reconciliation/financial reconciliation.
  - 7.2 Payment of accounts received
  - 7.3 To note and approve year end accounts
  - 7.4 To certify Marton cum Grafton Parish Council as exempt from external audit for fiscal year 2025/26
  - 7.5 To note the Annual Internal Audit report for 2025/26 included at page 4 of the Annual Governance and Accountability Return 2025/26.
  - 8.6 To approve Section 1 – Annual Governance Statement 2025/26 for Marton cum Grafton Parish Council on page 5 of the Annual Governance and Accountability Return 2025/26
  - 8.7 To approve Section 2 – Accounting Statements 2025/26 for Marton cum Grafton Parish Council on page 6 of the Annual Governance and Accountability Return 2025/26
  - 8.8 To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, S12020/404 The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 and The Transparency code for Small Authorities
- 8 Review of CIL/Section 106 monies
9. **To consider items of correspondence circulated by the clerk & agree necessary action, Councilors must have read and not simply received all correspondence to discuss**
10. **To notify the clerk of matters for inclusion on the agenda of the next meeting**
11. **To confirm the Date of next meeting** – to be advised

*S. Windross  
Clerk*