

**Minutes of Marton-cum-Grafton Parish Council held as an “On-Line” Meeting
on Thursday 7 January 2021 at 7.30 pm**

Present: Mr R Shepherd (RS) Chair; Mr P Gill (PG) Vice Chair; Mr T Cole (TC); Mr A Robinson (AR); Mrs C Sanderson-Lewis (CS-L); County Councillor R Windass (RW); District Councillor A Myatt (AM); Mrs E Gill (EG) Clerk

1. Apologies for Absence: None

Members of the Public On-line: 16

2. Declarations of Interest: None.

3. Minutes. The minutes of the meeting held on Thursday 4 December 2020 were signed and dated as an accurate record by RS.

4. County Issues: RW reported that Harrogate District are currently experiencing 90 new cases of Covid per day and stressed the need to keep taking precautions. The budget for NYCC is scheduled for next month and displays a significant shortfall of £82m over the next 3 years. Improvement works have now started at Junction 47 on A1M which is also costing around £8M of which NYCC is required to pay £1.5M with the remainder being met by the Dept of Transport. Other road improvement works in the area include Kexgill at Blubberhouses which is a £60M project with NYCC needing to contribute £5M towards the cost. The council are facing challenging times both financially and also due to staff working from home.

A resident, recently discharged from Harrogate District Hospital for a non-Covid related illness, was keen to make the observation that the hospital/staff continue to do a fantastic job.

District Issues: RW reported that due to staff shortages combined with a thriving property market, land searches for property sales are currently subject to delay with applications received in January not expected to be issued until March. The situation is being addressed through the hire of agency staff.

HBC is suffering a loss of income as council owned car parks are largely empty and leisure facilities remain closed. Hence they will have to use reserves in order to balance the budget.

The Unitary Authority bids were presented on 9th December with the minister responsible due to make a decision on the proposals next month, however this could be delayed due to Covid related priorities. In further Covid related disruption County Council elections for this year have been postponed until 2022 however the Police and Fire Commissioner elections remain scheduled for May this year.

5. Playing Fields/Woodlands /Pavilion update:

The Constitution for the Woodlands Area has been completed and signed along with the Pavilion Management Plan and put on file. The Lease from the PC to the Marton cum Grafton Sports & Recreation Association for the pavilion is being drawn up and will be reported on next month (RS).

It was agreed to assist the volunteers who empty the bins on the playing fields by obtaining a large wheelie bin on contract from HBC at a cost of £258 (fortnightly collections) to replace the existing rubbish bins. PG to check first if a cheaper quote could be obtained from a private contractor.

TC has received 2 quotes for the installation of the Boules court but is awaiting a third quote. Enquiries have been made about picnic tables but a lack of winter stock has hindered selection. TC mentioned that S106 monies cannot be claimed until all properties at Town End Close (The Copse) are occupied, currently one property has yet to be inhabited. However the Oak Tree on Grafton Green has been pruned as this is being paid from previous S106 money.

TC confirmed that following a meeting with Tim Simpson of HBC he has received the approved contractor list for installation of granite sets and is in the process of obtaining quotes.

6. **Village Shop:** RS to speak to HT regards her generous proposal to fund the new awning for the shop out of the goodwill donations raised for her earlier in the year. A number of residents have suggested the cost should be met by existing shop funds.
7. **Village Hall:** The Hall remains closed due to Covid restrictions.
8. **Planning:**
 - a) 20/01546/FUL – Christ Church, Marton cum Grafton – single storey extension with glazed link. This has been granted by HBC.
 - b) 20/03894/TPO – Ashdale, Thorny Hill Lane – felling of ash tree and replant with sorbus aria. Approved by HBC.
 - c) 20/02010/FUL – Yew Tree Farm, Marton – conversion of barn to form 2 dwellings. Approved subject to conditions from HBC.
 - d) 20/04430/CLOPUD – Amber Hill, Thorny Hill Lane – demolition of stables and replacement outbuilding for ancillary use. The PC had no objections but HBC have refused permission. It was noted that this was an application for a Certificate of Lawfulness and therefore the applicants may wish to reapply through the planning system.

Application Notifications

- e) 6.71.191.PNT56 20/04383/PNT56 – Water Tower, Marton cum Grafton – Installation of telecoms mast. To ratify decision taken by the PC 16.12.2020 not to object - Agreed.
- f) 6.71.202.D.FUL 20/03911/FUL – Land comprising Field at 441716 462728 (Yew Tree Farm) – Erection of a dwelling (Plot 22). To ratify decision taken by the PC on 22.12.2020 to object to this application on the basis that 20 units were suitable for the site, they have already increased to 21 and now wish to increase to 22. Agreed.
- g) 6.71.29.FUL 20/04396/FUL – Shippen Bower, Marton cum Grafton. Erection of two storey extension and first floor extension, 5 roof lights and alterations to fenestration to all elevations. The PC noted the good design and had no objections.
- h) 6.71.32.C.FUL 20/04623/FUL The Old Chapel, Marton cum Grafton. Retrospective application for the retention of a single storey rear extension. The PC had no objections.

Enforcement Notification

- i) 20/00597/PR15 – Roughton Farm, Allerton Park, Knaresborough.

Change of use of land to a caravan storage facility. The PC have received notification that HBC are making enquiries regarding legitimacy of planning.

9. Financial Matters:

Summary of recent payments and receipts:-

Out:

Date	Item	Total £
25/11/2020	E Gill - Nov Salary	£168.01
05/12/2020	YLCA - Risk Assessment Course - RS	£10.00
05/12/2020	T Joynson - Repairs Yore Walk Board	£31.50
06/12/2020	Dalton Enterprises - Mowing 2020	£1,140.00
	Total out	£1,349.51

In:

Date	Item	Total £
08/12/2020	Marton Memorial Hall - boiler repairs	£374.37
	Total received	£374.37

Total monies held at 14 December: **£42,957.13**

Parish Council available funds at 14 December: **£6,859.13**

Payments to be authorised:

E Gill – Zoom Meeting costs £11.99

10. Correspondence

- a) A complaint was received from a resident regarding damage to village greens, verges and specifically the sign to Legram Lane which had been driven over. It was noted that not much can be done about bad driving however a resident volunteered to re-secure the Legram Lane sign. The PC will continue to invest any S106 money in granite sets to protect curbs within the village. Parents of school children are being encouraged not to park on the village verges but to either park on the road or use the pub car park.
- b) A pre-planning consultation letter had been received on behalf of Northern Energy Ltd regarding the development of an oil and LPG gas storage facility adjacent to A168. The proposal includes 200T of LPG storage, 200+ mix of mini bulk LPG tanks, 300,000 litres oil storage, offices for 50 staff, truck workshop and storage buildings, and car parking. The PC agreed this is a greenfield site which is wholly unsuitable and the proposal goes against the policies of the recently adopted HBC Local Plan. It was also noted that it does not require a countryside location and other industrial sites are available locally. It was agreed that the PC would ask for a meeting with the developers on site to state our objections but also to find out as much as possible regarding the proposal. Northern Energy's letter will be circulated to village residents for their information (EG).

The PC asked AM to pass on our concerns to the Planning Department and our strong objections to it.

11. Update on Wildflower/Tree Planting:

The PC are in support of wildflower planting on Stockfield Lane and native tree planting on the lower part of Galibar Lane but not for the frequently flooded area near the beet clamp. Finance for wildflower seeding is currently available however S106 monies are not available for the trees as the development at The Copse is not yet fully occupied. Agreed for the need to level both sites and get a local farmer to quote for the work (SC).

13. Any Other Business – items for next agenda:

- a) A resident raised the issue of Rougham Farm’s stealth development of the farm yard for caravan storage. The business has moved 1000’s tons of soil and laid road plainings to create a very large area for non-agricultural use without planning permission. Concern that this is becoming ribbon industrial development all the way down the A168. The PC have already reported this to Enforcement.
- b) It was pointed out the scaffolding poles on road signs for the Copse are not in keeping with the standard wooden road signs in the village but this will look to be rectified in 12 months time once the road is adopted by NYCC Highways.
- c) A resident complained about the state of verges and illegal soil storage on Stockfield Lane due to the development of Stockfield Manor. The PC have already brought this to the attention of Enforcement.

The meeting was closed at 9.00 pm.

Date of Next Meeting: Thursday 4th February 2021 at 7.30 pm via Zoom.

Signed: Dated:

**Minutes of Marton-cum-Grafton Parish Council held as an “On-Line” Meeting
on Thursday 4 February 2021 at 7.30 pm**

Present: Mr R Shepherd (RS) Chair; Mr P Gill (PG) Vice Chair; Mr T Cole (TC); Mr A Robinson (AR); Mrs C Sanderson-Lewis (CS-L); County Councillor R Windass (RW); District Councillor A Myatt (AM); Mrs E Gill (EG) Clerk

1. **Apologies for Absence:** None

Members of the Public On-line: 15

2. **Declarations of Interest:** AR declared an interest in item 8 g).

3. **Minutes.** The minutes of the meeting held on Thursday 7 January 2021 were signed and dated as an accurate record by RS.

4. **County Issues:** RW reported that Harrogate District had been under pressure with the January snow falls and flooding. There have been a number of instances where drivers have ignored ‘Road Closed’ signs and subsequently become stuck, hence the police will be taking a pro-active stance and those drivers ignoring temporary closure signs can expect to be prosecuted.

NYCC are in the process of setting the budget which will be voted on next week and a council tax increase of 1.99% has been recommended and is likely to be agreed. This mirrors the increase HBC have proposed for their portion of the budget which equates to 13% of the overall figure.

There is to be an online Public Enquiry on 16 February in connection with the proposed motorway service station at Kirby Hill and also for another proposal that was previously refused at Junction 50 of the A1(M). Although it is too late for letters of objection to be considered RW encouraged anyone interested to view the proceedings on YouTube in order to show the strength of feeling regards these proposals.

RW stated that 2 cases of the South African Covid-19 variant had been detected in Scarborough, those infected had recently travelled from abroad and were now in isolation. 46 Coronavirus deaths had been recorded in North Yorkshire this month which brings the death total to 963 since the start of the pandemic.

Thorny Hill Lane is to be closed between 15 to 19 Feb for electricity and water supply connections. The road in Marton near the Yew Tree Farm development will be closed between 8-19 March for works to power supplies.

District Issues: AM reported that she had spoken to Enforcement regarding the soil dumped at Stockfield/Thorny Hill Lane site and this was under investigation. AM has also chased the Planning Department regards the discharge of sewage into a residents garden next door to the recent Townend Close development by Mulgrave Properties. It was also noted by a resident that, as evidenced by the recent snow falls, the roof insulation on the new houses within the Mulgarve Properties development appears to be poor with the snow deposits on their south facing roofs having melted whilst the equivalent on the decades old Orchards properties over the road remained covered. AM agreed to speak to Building Control to check this had been inspected and is in line with building regulations.

HBC’s budget has been agreed in principal and is awaiting final approval. AM noted they are drawing on reserves.

5. **Playing Fields/Woodlands /Pavilion update:**

A commercial trade waste bin has been installed at the playing fields which will alleviate some of the heavy lifting the volunteers were facing when emptying the rubbish and dog bins. The Lease from the PC to the Marton cum Grafton Sports & Recreation Association for the pavilion remains under composition and will be reported on at the next meeting (RS).

6. Village Shop: Nothing to report.

7. Village Hall: The Village Hall Committee held its AGM on Wednesday 3 January. The hall remains closed to the public but is being used by HT for village shop purposes. Heating and electrics will be serviced in April so the hall can reopen as soon as permitted. Accounts to the end of September 2020 have been prepared and filed. It was noted that the only income during this time was the Business Rates grant of £10,000. The next accounts will conclude on 31 March 2021, to align with the Parish Council accounting year end as requested by Parish Council.

8. Planning:

Application Notifications

- a) 6.71.187.B.FUL 20/04873/FUL – Rabbit Hill Park – Retrospective application for subdivision of building into MOT testing/car service centre. Agreed to ratify the decision taken by the PC 25.01.2021 - no objections as this use was permitted within the original planning permissions.
- b) 6.71.217.FUL 20/04815/FUL – Rabbit Hill Park – Retrospective application for subdivision of building into gym. Agreed to ratify decision taken by the PC 25.01.2021 - no objections as this use was permitted within the original planning permissions.
- c) 6.71.5.J.FUL 21/00069/FUL – Beck House, Grafton Lane. Loft conversion to main building, erection of a timber-frame porch and single-storey extension to the existing kitchen with French doors onto the garden.
After discussion it was noted that there may be a need for a bat survey to be carried out contrary to what has been submitted. It was agreed to look at the plans on site to establish if a resident's concerns regarding windows were valid in planning terms. The concerned resident was advised that if they wished to object that was perfectly acceptable.
- d) 6.71.48.C. TPO 21/00275/TPO – Beck House, Grafton Lane. Crown reduction to Silver Birch. It was noted that this refers to Beck Cottage not Beck House. The PC has no objections.
- e) 6.71.207.D.FUL 20/04192/FUL – Land West of Limebar Cottage, Limebar Lane, Grafton. Erection of dwelling, relocation of access, formation of driveway and creation of domestic curtilage.
The applicant originally submitted an application for a larger house within the conservation area, this was withdrawn & subsequently resubmitted as a smaller design which obtained approval. A new application has now been submitted for a larger property. Agreed that the PC need to meet on site to have a look at the site and agree how the Design Access Statements, Planning Statements and Heritage Statements affect what is proposed. The PC have received concerns from other residents.
- f) 6.71.162.A.FUL 21/00153/FUL – Prospect Chase, Thorny Hill Lane, Grafton. Erection of single storey extension. The Parish Council has no objections to this application.

- g) 6.71.164.C.FUL 21/00132/FUL – Hillcrest, Marton. Demolition of existing garage block and outbuildings. Erection of replacement garage block incorporating residential annexe over. The PC have no objections to this but will submit a comment that a bat survey needs to be carried out due to the pantile roof construction.

Enforcement Notification

- h) 20/00597/PR15 – Rougham Farm, Allerton Park, Knaresborough – caravan storage facility. The PC have received an acknowledgement from HBC that they are looking into the breach of planning. A retrospective planning application has been requested.
- i) 21/00026/BRPC15 – Land adjacent to Priestcar Lodge Farm (Pheasant Sheds Field). Potential breach of planning re-surface water discharge. Acknowledged that they are looking at a possible breach. Inspection.

General

- j) Following concern from a resident it was agreed to report to Enforcement a potential breach of planning permissions at Meadow View, Limebar Bank Road. This is a holiday rental cottage, and it was suggested that under current restrictions it should not be occupied at present.
- k) RS reported on the meeting with ELG Developers regarding the possible Northern Energy development adjacent to the A168 close to the entrance of Limebar Lane. The developers have made it clear this is now the sole location they are focusing on and architectural plans are advanced. However this is currently a greenfield site and will establish additional ribbon development along the A168. The PC believes this goes against HBC planning policy for the area as evidenced within the Harrogate Local Plan. Northern Energy's proposed installation of LPG gas tanks requires their location to be 250m away from housing which they argue discounts other potential sites. RS has contacted the Planning Department at HBC to facilitate a Zoom call for the PC to discuss our concerns in more detail.

It was agreed that the PC should respond formally to ELG's consultation document stating that the PC do not consider it a suitable site and we believe suitable alternative sites are available to them.

- l) Sewage and flooding problems near Townend Close (The Copse) have caused residents a (revolting) problem. Yorkshire Water located the problem in the new development and improved the situation but the problem is likely to remain for this resident as Mulgrave Properties raised the soil levels beyond what was originally agreed in planning and the village sewage system appears inadequate for the additional capacity. The resident raised further concerns that when the new Yew Tree Farm development becomes occupied the 6" sewage pipe for the village, which is already struggling to cope, will bring further sewage issues. Ann Myatt will speak to Enforcement to follow up on the planning aspect of this. It was suggested the resident contact Yorkshire Water as they may have already 'adopted' the system from the developer and will therefore be responsible for its operation.

9. Financial Matters:

- a) Summary of recent payments and receipts:-

Out:

Date	Item	Total £
15/12/2020	Johnsons Heating - boiler repairs	£449.24
16/12/2020	E Gill - Laptop Security	£49.99
16/12/2020	E Gill - Laptop Repairs	£238.80
17/12/2020	Cardiac Science - defibrillator battery	£228.00
18/12/2020	Information Commissioner - GDPR fee	£40.00
25/12/2020	E Gill - Dec Salary	£168.21
13/01/2021	E Gill - Expenses Zoom Meeting	£11.99
	Total out	£1,186.23

In:

Date	Item	Total £
		-
	Total received	£0.00

Total monies held at 14 January 2021: **£41,771.10**

Parish Council available funds at 14 January 2021: **£5,673.10**

No payments requiring authorisation.

- b) Insurance Policy – a renewal quotation for the village insurance has been received from Zurich. It was agreed to take a 5 year fixed option at £995.85 per year.

10. Correspondence

- a) An email had been received from a resident in connection with the proposed planting of wild flowers and trees, particularly on Gallibar Lane. It was pointed out it is common land vested in the interests of the Parish Council which means certain activities cannot be undertaken on them, although tree planting would likely be permitted. However practical issues need to be considered such as access for hedge maintenance & the risk that branches would soon encroach upon the legal obstruction limits of the highway. In addition it is believed there is an electricity supply line on the northern hedge line and if so a wayleave restriction will likely be in place which may well prevent planting within a given distance. It was agreed that more research needs to be done on this area before any tree planting could be approved. However the wildflower proposal on Stockfield Lane, within the area identified by the Parish Council can proceed.

13. Any Other Business – items for next agenda:

TC has spoken to Brierley Homes re the Yew Tree Farm development and they expect works to commence once Northern Power have moved the power cables scheduled for the week commencing 8th March. Hence they hope to start on site by end of March. Brierley are still awaiting approval of the extra Plot 22 which came before the Parish Council last month. There has been a delay on this as the Housing Officer is wanting an additional affordable unit if Plot 22 is granted. Brierley would rather pay an additional commuted sum rather than agree to another affordable house.

TC has received three quotes for the petanque court but as they are not all the same spec this will be reported at the next meeting.

TC has met three different companies to supply quotations for installation of granite sets for verges in the Marton. TC has received one quotation but is awaiting the other two, so will be reported on at the next meeting.

A resident asked if the corner of Stockfield Lane/Thorny Hill Lane verges were going to be reinstated by the developer. It is hoped this will be rectified on completion of the development.

The meeting was closed at 8.45 pm.

Date of Next Meeting: Thursday 4th March 2021 at 7.30 pm via Zoom.

Signed:

Dated:

**Minutes of Marton-cum-Grafton Parish Council held as an “On-Line” Meeting
on Thursday 4 March 2021 at 7.30 pm**

Present: Mr R Shepherd (RS) Chair; Mr P Gill (PG) Vice Chair; Mr T Cole (TC); Mr A Robinson (AR); Mrs C Sanderson-Lewis (CS-L); County Councillor R Windass (RW); Mrs E Gill (EG) Clerk

1. **Apologies for Absence:** District Councillor Ann Myatt.

Members of the Public On-line: 11

2. **Declarations of Interest:** None

3. **Minutes.** The minutes of the meeting held on Thursday 4 February 2021 were signed and dated as an accurate record by RS.

4. **County Issues:** RW reported that North Yorkshire have increased their council tax by 1.99%, the largest increase allowable before a local referendum is required in order to gain approval. In addition, the adult social care precept will increase by 1.5% which is half the increase allowable by the Government.

The Public Enquiry for the motorway service station at Kirkby Hill and also at J50 at Ripon is continuing, the Inspector will decide the outcome.

Covid cases continue to fall in the region but the health service remains busy administering vaccinations.

The County Council elections will not go ahead in May as planned due to the probable creation of the new unitary authority. RW agreed to enquire if the Parish Council election would be going ahead and report at the next meeting.

TC enquired if there was a possibility of any grant funding for the village internet project, as this had been quoted at £305,000 from BT Openreach. Some grant funding is available but there would still be a large deficit. RW suggested contacting County Cllr Don McKenzie who deals with the roll out of fibre optic.

District Issues: No report.

5. **Playing Fields/Woodlands /Pavilion update:**

The Lease from the PC to the Marton cum Grafton Sports & Recreation Association for the pavilion has been signed and filed/uploaded to the PC files.

Bookings have been taken for the outdoor classroom and sports field. The school will also be running a sports day in July. Rory Cunningham has finished tiling and decorating the pavilion building.

- a) TC reported that 3 quotes have been received for the petanque court but as they are not to the same specification a review is being undertaken. Further spending on picnic tables/table tennis tables/curbing cannot be undertaken until Section 106 money is received from Townend Close development. This will be discussed at a closed meeting due to the commercially sensitive nature of the quotes.

6. **Village Shop:** Nothing to report.

7. **Village Hall:** Remains closed but continues to be used by the shop until April when HT will hand it back. It will be cleaned and serviced ready for general use and possibly for the Police Fire & Crime Commissioner elections on 6 May. The first coffee morning is likely to be in July.

8. **Planning:**

Application Notifications

- a) 20/04396/FUL – Shippen Bower, Marton – Erection of two-storey extension and first floor extension, installation of roof lights and alterations to fenestration to all elevations. Notice of Decision received from HBC that the application has been granted subject to conditions.
- b) 6.71.32.FUL 20/04623/FUL The Old Chapel, Marton cum Grafton – Retrospective application for the retention of single storey rear extension. Notice of Decision received from HBC that the application has been approved with conditions.

Enforcement Notification

- c) 21/00046/BRPC15 – Land Comprising Field at 441364 462959 (Meadow View), Limebar Bank Road, Marton cum Grafton – Potential breach of condition 3 (17/01452/COU) alleged use of property as a permanent residence. Enforcement at HBC are investigating and will update the PC by 10 March 2021.
- d) 21/00026/BRPC15 – (Pheasant Sheds) near Priestcarr Lodge Farm, Legram Lane, Marton cum Grafton – Potential breach of condition 4 (20/01180/FUL) construction of site access in accordance with surface water discharge requirements. Notification received from Enforcement at HBC that problems of surface water discharge are being investigated.
- e) 20/00597/PR15 – Rougham Farm, Allerton Park, Knaresborough – Caravan Storage Facility – Potential breach of land use to caravan storage. Enforcement have notified the PC that they are chasing the owners for a retrospective application.

6.71.5.J.FUL 21/00069/FUL - Beck House, Grafton Lane. Following on from last month's meeting it was noted that the PC had held a site meeting and agreed there were no planning reasons to object to this planning application.

6.71.207.D.FUL 20/04192/FUL Land west of Limebar Cottage, Limebar Lane. Following the site meeting the PC decided not to object to this however they did comment in detail on the impact of the current proposal particularly with regard to Heritage Statements & Conservation Area Statements submitted by the applicant, full details can be found on the planning portal.

Land at Stockfield Lane/Thorny Hill Lane. Enforcement have been contacted regarding the site as soil is being levelled in this field rather than removed. Enforcement have confirmed that the owners have agreed to remove all the spoil by the end of March and if this is not carried out then enforcement action will be taken.

Yew Tree Farm development – starting work on 22 March 2021. The developers are still waiting for confirmation as to whether Plot 22 will be granted planning permission, however work can commence as they await the outcome.

9. Financial Matters:

a) Summary of recent payments and receipts:-

Out:

Date	Item	Total £
24/01/2021	J C Trees - crown lift oak on green	£525.60
25/01/2021	E Gill - Jan Salary	£168.21
01/02/2021	Autela Payroll Services Ltd	£46.73
08/02/2021	T W Joynson - Clerk's email box	£12.00
08/02/2021	E Gill - Zoom meeting expense	£11.99
	Total out	£764.53

In:

Date	Item	Total £
22/01/2021	HMRC - VAT repayment	£227.39
30/01/2021	Spellows - Shop Rent	£1,221.65
30/01/2021	Spellows - Insurance Contribution	£150.00
	Total received	£1,599.04

Total monies held at 14 February 2021: **£42,605.81**

Parish Council available funds at 14 February 2021: **£5,339.76**

Payments to be authorised:

YLCA – Training Course on Year End Accounts for PG £30.00

b) Grass Cutting contribution from North Yorkshire County Council for 2021/22 will be £213.35, it was agreed that this was a worthwhile contribution.

Dalton Enterprises who provide the mower for the village greens grass cutting have indicated they may withdraw the service next year, as such the PC will explore other options including the provision of a new mower.

10. Garage Lease Update

It was agreed the Parish Council would pay the legal costs of £375 plus VAT to put a new 21 year lease in place however the rent will be increased to £130 + VAT per annum which will assist in recouping the outlay. An increase of £10 every 7 years will remain as previously agreed.

11. Verge Repairs in the Village - TC

TC reported that quotations had been received for granite sets to line the damaged verges in Marton following the development of Townend Close (The Copse) using S106 monies. A decision still needs to be taken as to which verges are most in need of repair. It was agreed to revisit the situation once S106 monies are received from the proposed Yew Tree Farm development following completion & occupation of the new houses.

12. Update on Broadband Project

Matthew Cole has been working on this with 64 houses and 34 businesses registering their interest in this upgrade of service. A quote was received from BT Openreach for the installation of fibre optic cables at £305,000. Grant funding is available, however this expires at the end of the month thereby presenting an unattainable deadline for the project. It was therefore agreed to wait out in the meantime and see what other grant funding transpires. The Parish Council thanked Matthew for his impressive work to date on the project.

13. Correspondence

a) North East Yorkshire & Humber Rural Community Energy Fund Feasibility Grant Application Guidance. Inviting tenders for a grant of up to £40k to explore the potential for green energy projects for schools, churches, village halls etc. A small team of residents and non-residents have already started looking into this scheme and initial findings are that it looks feasible with the school being the most appropriate asset for such a project.

14. Any Other Business – items for next agenda:

The Local Government Re-organisation Consultation document had been circulated to Councillors however it was felt that there was little point in responding.

Progress on the wildflower planting in the verges on Stockfield Lane has been made and D & P Barker have agreed to undertake the necessary preparations on Stockfield Lane in order to sow wildflower seeds later in the summer.

The meeting was closed at 8.30 pm.

Date of Next Meeting: Thursday 1st April 2021 at 7.30 pm via Zoom.

Signed:

Dated:

**Minutes of Marton-cum-Grafton Parish Council held as an “On-Line” Meeting
on Thursday 1 April 2021 at 7.30 pm**

Present: Mr R Shepherd (RS) Chair; Mr P Gill (PG) Vice Chair; Mr T Cole (TC); Mrs C Sanderson-Lewis (CS-L); County Councillor R Windass (RW); Mrs E Gill (EG) Clerk

1. **Apologies for Absence:** District Councillor Ann Myatt; Alex Robinson

Members of the Public On-line: 9

2. **Declarations of Interest:** PG declared an interest in item 8e) Corner House being a neighbouring property.
3. **Minutes.** The minutes of the meeting held on Thursday 4 March 2021 were signed and dated as an accurate record by RS.
4. **County Issues:** No report received.

TC reported that he had spoken to Don McKenzie of NYCC regarding the broadband speeds in the area and was informed that other areas with slower speeds are receiving funding at this time. No funds are currently available for our village until more rural areas have been improved. A new grant system is coming out later this month so we must wait to see if any criteria apply to us.

District Issues: No report.

5. **Playing Fields/Woodlands /Pavilion update:**

Sporting Start have been running a children’s event in the woodland and using the pavilion facilities producing some welcomed revenue for the pavilion & woodlands funds. Sporting Start have enquired if the PC would approve a (heavily) supervised overnight camp in the woodland area. The Parish Council had no objections to this. A “one off” pavilion coffee morning was also suggested to raise funds for the pavilion, it was agreed that this would need to be out-doors and would be best placed after 17 May due to the proposed relaxing of Covid restrictions at this time.

It was reported that the Tennis coaching is proving really popular for all age groups and the club has a waiting list for the younger age group.

TC has chased HBC for the Section 106 monies due following full residency of the Townend Close development. HBC confirmed the first instalment has been received and are awaiting the second instalment.

6. **Village Shop:** Nothing to report.
7. **Village Hall:** The hall remains closed. A deep clean is booked in for the end of April so that it is ready for election use on 6 May. It is anticipated that the hall will re-open for classes from 17 May.
8. **Planning:**

Decision Notifications

- a) 20/04873/FUL Rabbit Hill, Allerton Park – Retrospective application for MOT Testing centre. Approved by HBC subject to conditions.
- b) 20/04815/FUL Rabbit Hill, Allerton Park – Retrospective application for building as gym. Approved by HBC subject to conditions.
- c) 21/00153/FUL Prospect Chase Thorny Hill Lane – Erection of single storey extension. Approved by HBC subject to conditions.

Primrose Cottage, Limebar Lane – Formation of new access and driveway, erection of single bay garage and the stopping up of the existing access. The PC have received notification from HBC that this has been granted by HBC subject to conditions.

Application Notification

- d) 6.71.218.FULMAJ 21/00728/FULMAJ – Northern Energy - Land Comprising OS Field 2161 Limebar Lane, Marton. Creation of an energy distribution centre/new headquarters, including erection of office building, vehicle depot, provision of LPG and oil storage tanks, and formation of car park and new vehicular access from A168.

This has been discussed in previous meetings and TC together with other residents in the village have done a great deal of work to prepare a response. The PC have reviewed it on its merits under planning legislation, planning policy and environmental grounds.

A 5 page document detailing the concerns from the PC will be submitted to HBC but in summary the assessment centres around the following planning policies as incorporated in National Planning Policy Framework and incorporated within the recently adopted Harrogate Local Plan :-

Employment Development in the Countryside – Policy EC3
Local Distinctiveness – Policy HP3

The Parish Council believes the proposed scheme has a significant detrimental impact on the distinctiveness of the local environment by both its specific use/design and contribution to ribbon development on the A168. Its design is not of exceptional quality and does not enhance its immediate setting nor is it sensitive to the defining characteristics of the local area.

The scale/massing of new buildings and operational nature of this proposal in an attractive rural setting, affecting the local landscape and views into and across the site mean that it is contrary to Policy EC3 (Employment Development in the Countryside)

The Sequential Test submitted to justify the development of this green field site due to the lack of alternative brownfield/ employment sites was limited in its scope and missed a number of more suitable, brown field, locations.

The Parish Council's conclusion is that it objects to this application on agricultural land in a designated rural area, on grounds of policy, environment and exceptional need (sequential test).

It further agreed that the full document would be circulated to village residents for their information.

- e) PP-09473603 21/00507/LB – Corner House, Thorny Hill Lane, Grafton.
Internal alterations comprising replacement internal window, opening from kitchen to adjacent sitting area and removal of store. Agreed that the Parish Council does not object to or support the application.

9. Financial Matters: Summary of recent payments and receipts:-

Out:

Date	Item	Total £
22/02/2021	T W Joynson - Website Domain Name	£31.18
25/02/2021	E Gill - Salary	£168.21
09/03/2021	HBC - Trade Waste Refuse	£16.02
09/03/2021	E Gill - Zoom Meeting	£11.99
09/03/2021	YLCA - Training PG	£30.00
	Total out	£257.40

In:

Date	Item	Total £
26/02/2021	T Long - garage rent (part)	£96.00
	Total received	£96.00

Total monies held at 14 March 2021: **£42,444.59**

Parish Council available funds at 14 March 2021: **£5,178.54**

Payments to be authorised:

W T Webster & Sons – hedge cutting in February 1.5 hrs	£54.00
YLCA Membership Invoice	£212.00

TC will follow up on obtaining a refund from HBC for the crown lifting of the oak tree on Grafton Green for £525.60.

Tim Joynson is handing over responsibility for the village website to Phil Lee. Phil has kindly volunteered to update the site to make it more compatible with mobile devices. The Parish Council thanks Tim Joynson for his many years of valued work developing and managing the village website.

10. Correspondence

- a) Email received from both HBC and NALC explaining the desire for Parish Councils to adopt a revised “Code of Conduct for Councillors”. It was agreed to adopt the code which will be placed on file.
- b) Email from HBC Enforcement team informing us that they have investigated the use of Meadow View on Limebar Bank Road (holiday cottage), confirming this is now being used as holiday accommodation in accordance with the planning approval.

14. Any Other Business – items for next agenda:

The proposed wild flower area on Stockfield Lane has been chain harrowed and is ready for grass cutting prior to planting. SC

The meeting was closed at 8.10 pm.

Date of Next Meeting: The Annual Parish Meeting will be on Thursday 6th May 2021 at **7.00 pm** via Zoom followed by the May Parish Council Meeting.

Signed:

Dated:

**Minutes of Marton-cum-Grafton Parish Council held as an “On-Line” Meeting
on Thursday 6 May 2021 at 7.25 pm**

Present: Mr R Shepherd (RS) Chair; Mr P Gill (PG) Vice Chair; Mr T Cole (TC); Mrs C Sanderson-Lewis (CS-L); Mr A Robinson (AR); County Councillor R Windass (RW); Mrs E Gill (EG) Clerk

1. **Apologies for Absence:** None

Members of the Public On-line: 8

2. **Declarations of Interest:** None.

3. **Minutes.** The minutes of the meeting held on Thursday 1 April 2021 were signed and dated as an accurate record by RS.

4. **County Issues:** RW confirmed that Parish Councils will be able to have face to face meetings again from June. However caution is still advised and Covid infections recently spiked in Selby although this was traced to a single employer using migrant labour housed in cramped living quarters. A new Mayor has been sworn in in Harrogate and new Chairman of NYCC. Highways Dept have engaged a new contractor to replace Ringway & undertake highway repairs with a view to improve efficiency & give better value for money. TC asked if Graphine, a very robust & durable carbon composite currently being used in Oxfordshire, is going to be used for repairing potholes in North Yorkshire, RW to find out. The role out of a single unitary authority is still being actioned and it is hoped to have more clarity prior to July.

PG asked if anything could be done to improve communications from the Planning Department with regard to new planning enquiries and in particular the 3 week time frame the Parish Council are given to respond as this frequently falls between PC meetings. RW said he would investigate. RW was asked to find out what happens to the “bottom ash” from AWRP, a waste product of incinerators, which is believed to be a carcinogenic by-product. RW noted that management at AWRP had changed and due to covid the liaison meetings had not been held but he agreed to look into it and report back.

District Issues: No report.

5. **Playing Fields/Woodlands /Pavilion update:**

Antisocial behaviour in the hours of darkness continues to be an issue from time to time, particularly in the vicinity of the playing fields parking area. In order to help deter this behaviour it was agreed to look into the possibility of a barrier at the entrance to the track which could, on occasion, be lowered to deter night time visitors in cars. It was agreed to investigate the cost of erecting a barrier similar to the one that currently bars the entry to the sports field from the parking area. RS

6. **Village Shop:** An accumulation of rainwater at the corner of the external storage area by the shop needs to be addressed before damp issues materialise. Nick Spence Groundworks has quoted a cost of £250 + VAT to insert a drain. The council agreed to proceed.

7. **Village Hall:** The hall has reopened following a through clean, gas certification and risk assessments completed. Re-decoration of the hall will commence this week. The hall will not re-open for classes

until the restrictions ease further (June) as the restrictions remain too onerous. The PC will be able to hold the June meeting in the Hall.

8. Planning:

Decision Notifications

- a) 20/04192/FUL – Field West of Limebar Cottage, Limebar Lane – Erection of new dwelling, relocation of access, creation of driveway and domestic curtilage. Received decision notice that this has been Refused by HBC.
- b) 21/00507/LB – Corner House, Thorny Hill Lane, Grafton – Internal alterations comprising replacement internal window, opening from kitchen to adjacent sitting area and removal of store. Decision notice received from HBC that this has been approved.

Applications

- c) 6.71.72.D.FULL 21/01169/FUL – Limebar House, Limebar Lane, Grafton – Erection of single dwelling to replace existing dwelling, garage/store and barn. The PC have no objections to the proposal however a bat survey will be requested as one of the conditions.
- d) 6.71. 21/01282/FUL – Yew Tree Farm, Marton – Erection of detached timber garage. The Parish Council has no objections.
- e) 6.71.91.S.TPO 21/01447/TPO – Beech House, Grafton Lane – Felling of purple beech tree of TPO No 53/2009 and replanting with appropriate species. The PC felt it had outgrown the plot that it is on and therefore the PC support the application.
- f) 6.71. 21/01450/FUL – Hillcrest, Thorny Hill Lane, Grafton – Erection of single storey extension (revised scheme). The PC have no objections.

TC raised the issue of protection of village hedgerows within the Conservation Area in order to preserve the aspect of the village and prevent unnecessary damage. It was proposed we request HBC for an Article 4 Direction ensuring planning approval is required before any hedgerow, or part thereof, is removed within the village conservation area. TC agreed to approach the Head of Planning at HBC and to prepare a report. The Article 4 Direction will need the support of the District Councillor and RS agreed to contact her. TC to draft further details for the next meeting.

TC had spoken to the Enforcement Officer regarding the caravan parking at Rougham Farm and they have instructed a planning consultant to submit a planning application. Enforcement are also dealing with Stockfield Lane soil levels – PG to follow up.

9. Financial Matters: Summary of recent payments and receipts:-

Out:

Date	Item	Total £
25/03/2021	E Gill - Salary	£168.01
31/03/2021	Zurich Insurance	£995.85
02/04/2021	Autela Payroll Services Ltd	£54.23

06/04/2021	YLCA Subscription	£212.00
06/04/2021	WT Webster & Sons - hedgecutting	£54.00
06/04/2021	P L & E Gill - Zoom April	£11.99
07/04/2021	HBC - Trade waste collection	£16.02
08/04/2021	HMRC - VAT	£134.21
	Total out	£1,646.31

In:

Date	Item	Total £
31/03/2021	T Long - garage rent (part)	£60.00
	Total received	£60.00

Total monies held at 14 April 2021: **£40,858.48**

Parish Council available funds at 14 April 2021: **£3,628.43**

Payments to be authorised: None

10. Correspondence

- a) An email was received from a resident regarding excessive shouting and noise in the woodland area and from the pub car park in respect to the children's outdoor activity days conducted by Sporting Start. The PC has no jurisdiction over the pub car park or the footpath to the woodlands area but RS agreed to alert Sporting Start to the complaint and remind them to be mindful of local residents. It was noted that the Sporting Start proposed over-night camping had already received approval from the PC with RS, TC, CS-L & AR in favour and PG opposed. RS agreed to brief Sporting Start to use the playing fields parking area and to ensure neighbouring properties were not disturbed.

11. Any Other Business – items for next agenda:

AR noted that a recent email had been circulated to residents asking for support to push for improved sporting facilities in Boroughbridge following their development projects. The PC agreed to look into it and discuss it at the next meeting. CS-L to ask the resident to assist with information on this.

Agreed to cancel the zoom contract as future PC meetings must be face to face only.

The Pavilion has been booked for children's party in May and the pavilion team need to ensure a full Risk Assessment is undertaken, social distancing signage is in place, QR code, & book to log in.

On enquiry it was confirmed that the hedges in Townend Close are the responsibility of the new owners and will not be protected by the Article 4 Direction, if this is brought in.

TC noted that under the Yew Tree Farm development the open green space the village is being granted under the S106 agreement will need to be managed. It is likely that were HBC the receiving body a management plan would be implemented, and the associated costs recovered from residents, hence a similar arrangement should be explored by the PC. As such a Public Open Space Management Plan confirming grass cutting etc may be required. IT was agreed to ask AM if she can assist with a template to work with, RS to liaise.

The Village Internet Project has received a quote from Openreach to implement connectivity. It was agreed a subcommittee of the PC be formed to take matters further. AR volunteered to head up a working party to manage the project.

The meeting was closed at 8.35 pm.

Date of Next Meeting: Thursday 3rd June 2021 at 7.30pm in the Memorial Hall, Marton – open to members of the public with social distancing in place.

Signed:

Dated:

**Minutes of Marton-cum-Grafton Parish Council held in the Memorial Hall, Marton
on Thursday 3 June 2021 at 7.30 pm**

Present: Mr P Gill (PG) Vice Chair; Mr T Cole (TC); Mrs C Sanderson-Lewis (CS-L); County Councillor R Windass (RW); Mrs E Gill (EG) Clerk

- 1. Apologies for Absence:** Mr R Shepherd (RS) and Mr A Robinson (AR), Cllr Ann Myatt

Members of the Public: 8

- 2. Declarations of Interest:** None.

- 3. Minutes.** The minutes of the meeting held on Thursday 6 May 2021 were signed and dated as an accurate record by PG.

- 4. County Issues:**

The new Unitary Authority is still under consultation but the Minister will make a decision before 23 July.

Highways services are now back in house with NYCC. Ringways employees have been re-employed by NYCC but they will be retrained to improved NYCC standards.

The national average for Covid cases is 32 per 1000 people but North Yorkshire area is down to 14 per 1000. Immunisation is being rolled out successfully in the Harrogate area.

The proposed increase of properties to be built at the Stump Cross, Boroughbridge has been considered by HBC Planning Department and has been refused partly due to sewage issues in the town. Yorkshire Water are to construct a new sewage pumping station in the area linking with the Aldborough pumping station.

On enquiry from PG, RW said he was not aware of any update on the Northern Energy proposed development at the end of Limebar Lane/A168. RW to enquire with colleagues.

TC commented that in his opinion, NYCC should not be forming housing companies in order to make money through property developments as their lack of experience was leading to problems with regard to social obligations on sites such as Yew Tree Farm, Marton. Brierley Homes (owned by NYCC) have sub-contracted Hobson Porter to carry out the development but the contract only reflects the planning conditions, no provision of site conditions has been made in the contract. RW agreed to speak to/email Carl Battersby Director of Brierley Homes to improve the situation of mud and dust in the village.

A resident raised the issue of sewage seeping into his property between Yew Tree Farm and Townend Close. Yorkshire Water have surveyed the drains which were blocked with soil/mud but this requires NYCC to clean them out. NYCC will do this but it could take up to 90 days which the resident felt was inadequate and appealed to Cllr Windass for assistance. The resident further complained about the amount of mud and dust which had changed the colour of his house. RW said he would speak to Carl Battersby and get someone out to clear the drains well before the 90 day timeframe. RW suggested that the builder Hobson Porter may be able to assist with the white House colour.

It was reported that drains on Yew Tree Farm are now going into soak-away near the entrance to the site but as the PC was unaware of what the drainage plans are, TC agreed to speak to Freddie

Richards, Brierley to find out and if necessary he will also speak to Alex Robinson in HBC Planning Dept.

The PC have been informed by Hobson Porter that tarmacking of the site will be carried out in July in order to cut down on the muddy water running from the site and the dust..

Residents also raised the issue of HGV's running on the pavement opposite Yew Tree Farm development and excessive speeding in and out of the village. TC confirmed that drivers have been spoken to by the main contractor. It was also noted that lorries are using Limebar Lane which has a 7.5 ton limit. Residents were requested to take a note of registration plates/company names and the PC will report them.

It was proposed that the PC meet with Hobson Porter and Brierley to raise some of the issues. TC to arrange. RW was asked to report back to the PC on the progress of his conversation.

District Issues: No report.

5. Playing Fields/Woodlands /Pavilion update:

As RS was not in attendance discussions on the barrier to the car park was deferred until next meeting. RS

Some progress has been made re the petanque court. TC is currently chasing confirmation of payment of the S106 money from Mulgrave Properties to HBC. Once this has been paid to HBC an order can be placed for the petanque court. The quotations received so far are not "like for like" but TC will ensure they are and once the money is available from HBC the PC will decide who to award the contract to.

6. Village Shop:

The widow in the shop needs to be repaired due to rot. HT is also obtaining a quote. Barrie Hall commented that the Village Hall also has a rotten window and Mike Popple is organising a repair so would ask for a quote for the shop at the same time.

7. Village Hall: The Hall may open from 21 June, subject to Government announcement. The defibrillator is needing new pads which will be ordered by the Clerk.

8. Planning:

Decision Notifications

- a) 21/01169/FUL – Limebar House, Limebar Lane, Marton-cum-Grafton. Erection of single dwelling to replace existing dwelling, garage/store and barn. This has been Refused by HBC.
- b) 21/01447/TPO – Beech House, Grafton. Felling of purple beech tree TPO No 53/2009. This has been Refused by HBC. It was noted that the resident may appeal this decision.

Application Notifications

- c) 6.71.219.A.FUL 21/01635/FUL – Orchard House, Marton. Erection of single storey extension. No objection from the Parish Council.

- d) 6.71.20.J.FUL 21/01693/FUL – Scuttlepond Cottage, Marton. Demolition of conservatory and erection of single storey garden room. No objections from the Parish Council.
- e) 6.71.47.F.FUL 21/01921/FUL – Westholme, Marton-cum-Grafton. Single storey side extension and detached double garage. No objection from the Parish Council.

Enforcement Notifications

- f) 21/00224/PR15 – Grangeside, Grafton Grange, Limebar Lane. HBC are investigating the potential change of use of residential land for business purposes.
- g) 21/00255/PR15 – Cornerstones 6 Millfield, Grafton. HBC are investigating alterations to ground levels and erection of high fence.

The PC have had no response from Enforcement regarding soil levels on land at Stockfield Manor. PG to chase.

Other

- h) TC reported on the proposed Article 4 Direction which the PC could adopt. This document will help to protect the village hedges within the Conservation Area and will necessitate land owners who wish to open up new entrances to fields to apply for planning permission to do so. One of the features of MCG's Conservation Area status relates to the hedgerows, cobbled walls, and railings, however these are not currently protected under planning in any way. The Article 4 Direction would not protect the hedges as such but would protect the appearance of the Conservation Area. TC has been in touch with the HBC Principal Conservation Officer and has had positive feedback with a site meeting planned next week.

9. Financial Matters: Summary of recent payments and receipts:-

- a) Report from Auditor on Accounts 20120/21 – FB
Frank Beckett thanked the Clerk for the orderly state of the accounts. Income was very similar to last year at £5,357. On expenditure the insurance is up significantly because of the new pavilion and spending on woodlands/paths is higher. Clerks salary was also increased due to increased hours. Total expenditure for the year was £7,109. This gives a deficit of £1,752 for the year. The main variance was the sports pavilion which will be treated as a capital asset at £82,618. The Shop Development Fund stands at £36,680 and the Bulb Project holds £400. FB suggested the PC could consider investing some of the Shop Development Fund for the benefit of the whole village, as this fund continues to grow at £4,000 per annum which could lead to problems from our external auditors. FB recommended that the Bulb Project money is transferred to one of the ongoing projects and the PC agreed the money should go to help the wild flower planting scheme.

PG thanked FB for his continued work in auditing the accounts.

A resident suggested the Precept may need to be increased next year and it was confirmed it had already been increased for the last financial year but this will be reviewed nearer the time.

- b) Annual Governance and Accountability return 2020/21

The Clerk read out the relevant questions and Councilors answered all in the affirmative.

c) Report on Village Hall Accounts 2020/21

Village hall accounts presented were for 6 months to bring the year end to 31 March to match the PC accounts. Due to Covid and the Hall being closed there were few transactions of income in the accounting period. Expenditure included rates, gas, water, cleaner and general maintenance which means there is a deficit of £231.00. The bank balance is however still healthy at £43,202, which included the Business Rate Relief of £10,000. The “ring fenced” money for major works to the Hall is £30,000 and has been for several years. There are no plans for major expenditure next year.

d) Report on Woodland & Playing Fields Committee Accounts 2020/21

IT was agreed to defer the report to next month when RS could present it. Progress on the suggested traffic barrier will be discussed.

e) Summary of PC recent payments/receipts, current financial position and new payments.

Out:

Date	Item	Total £
25/04/2021	E Gill - Salary	£144.01
06/05/2021	HBC - trade waste bins	£16.40
06/05/2021	T W Joynson - website hosting charge	£57.46
06/05/2021	P L & E Gill - Zoom May	£11.99
	Total out	£229.86

In:

Date	Item	Total £
15/04/2021	Spellows - Shop Rent	£1,221.65
30/04/2021	HBC - 2021 Precept 1st	£2,780.00
01/05/2021	Spellows - Insurance contribution	£150.00
	Total received	£4,151.65

Total monies held at 14 May 2021: **£44,780.46**

Parish Council available funds at 14 May 2021: **£6,532.36**

Payments to be authorised:

Defibrillator Pads £ no price available

10. Potential date for litter pick

As many verges have been picked clean by 2 residents during lock-down and grass is so long now it was suggested this be deferred to the autumn. CS-L has pickers and hi-viz vests.

11. Boroughbridge Sports Facilities

CS-L followed up with TC about new proposal for improved sports facilities in Boroughbridge but currently there is little to report.

12. Correspondence

- a) An email had been received from a resident re dust, drainage and mud/run off-water on road at Yew Tree Farm development but this had been raised directly from the resident to Cllr Windass earlier in the meeting. Nothing further to add.
- b) A resident emailed the PC in support of Sporting Starts use of the woodland area.

13. Any Other Business – items for next agenda:

Provision of a new mower for the village greens will be required as Dalton Enterprises will not be renewing their contract with the PC next year.

TC noted that we still need to agree an Open Space Management Plan for the land being gifted from the Yew Tree Development. Contributions from the new residents will fund the management of this land but this needs to be agreement. TC has contacted HBC who may be able to supply a template management plan we can work with. Brierley Homes have also agreed to employ a consultant to draw up a management plan. The PC will be able to agree to the Management Plan or decide that we would not want to take it on and hand the land back to HBC. In the longer term it was noted that there is considerable work involved in administering this plan. An option would be that the PC do not take it on themselves but employ a managing agent, funded via the new residents, to do the work.

Mower for grass verges

A resident enquired if the cobbled boundary wall at Yew Tree Farm would be replaced as per the planning permission for a 1200mm high brick wall. TC stated that his understanding was that the PC would not be liable for the cobbled boundary if they took on that area. The resident then referred to the cobbled wall at the bottom end of the site which has been demolished by the developer. TC confirmed this was agreed by HBC as part of the planning process, and is one of the reasons the PC wish to implement Article 4 Decision for the village.

A resident complained about the large number of cars being stored in a field at the back of the pub which appears to be in contravention of planning. RS to investigate.

The meeting was closed at 7.20 pm.

Date of Next Meeting: Thursday 1st July 2021 at 7.30pm in the Memorial Hall, Marton – open to members of the public with social distancing in place.

Signed:

Dated:

**Minutes of Marton-cum-Grafton Parish Council held in the Memorial Hall, Marton
on Thursday 1 July 2021 at 7.30 pm**

Present: Mr R Shepherd (RS) Chair; Mr P Gill (PG) Vice Chair; Mr T Cole (TC); Mrs C Sanderson-Lewis (CS-L); Mr A Robinson (AR); District Cllr A Myatt (AM); Mrs E Gill (EG) Clerk

- 1. Apologies for Absence:** County Councillor R Windass

Members of the Public: 12

- 2. Declarations of Interest:** TC declared an interest in item 8e) and 8i).
- 3. Minutes.** The minutes of the meeting held on Thursday 3 June 2021 were signed and dated as an accurate record by RS.
- 4. County Issues:** Nothing to report.

District Issues:

AM mentioned the consultation for the new name of the Yew Tree Farm development.

The Boundary Commission review of parliamentary constituencies is now live for commentary on boundarycommission.org.uk. The proposed new boundary for our constituency would move from Harrogate & Knaresborough to Wetherby and Easingwold. However, it is likely to be a long consultation process and the current proposals may well change again.

AM was asked by PG to investigate why Planning Enforcement notices issued on properties in the village do not currently notify those under investigation but only inform the Parish Council. The PC has been contacted by a resident who has only become aware of the enforcement notice after reading the PC agenda. This is the second time it has happened in recent months. AM agreed to make enquiries.

TC noted that the Norther Energy application on Limebar Lane has been inactive on the planning portal. He proposed that the PC request a meeting with HBC Planning to understand how this is progressing and invited AM to attend if she wished.

The resident of the White House in Marton raised a concern regards noise and excessive vibrations resulting from the use of heavy machinery at the Yew Tree Farm development as new sewage/drainage works were undertaken on the road outside the property. The concern extended to possible damage being inflicted on the structure which may take some time to become visible. AM and the PC stated that they have no control over the machinery used by contractors but the matter would be noted in the minutes of the meeting to assist in any future legal redress.

A complaint was also raised regards the dust resulting from ground works discolouring the walls of the property. It was noted that the entrance to the site will soon be tarmacked reducing the incidence of dust and it was suggested it would make sense to evaluate this issue once the heavy construction work is completed. It was also pointed out that autumn/winter rainfall may provide a natural remedy to any perceived discolouring with dust being washed from the property.

5. Playing Fields/Woodlands /Pavilion update:

RS has made progress regards the vehicle barrier at the foot of the playing fields track to help deter antisocial behaviour and Nick Spence Groundworks have been asked to provide an estimate which will be reported at the September meeting.

TC noted that S106 monies from Townend Close have been paid to HBC and are now available to apply for the funding of the petanque court. The PC have received 3 quotations and will put the most appropriate one forward to HBC in support of the funding application.

A working party to remove the Himalayan Balsam from the woodland area will go ahead this weekend and all volunteers are welcome.

Bookings have been taken from various parties wanting to use the new pavilion facilities.

6. Village Shop: Nothing to report from HT.

7. Village Hall: The Village Hall is still not fully open for general hire as social distancing restrictions are still place.

The defibrillator has had new pads installed and has also been registered on a new national register. A resident has requested another round of defibrillator training once the hall is opened.

8. Planning:

Decision Notifications

- a) 20/03911/FUL – Erection of a dwelling (Plot 22) Yew Tree Farm. This was objected to by the PC but has been Granted by HBC subject to conditions.
- b) 21/01635/FUL – Orchard House, Marton. Erection of single storey extension. Granted by HBC subject to conditions.

Application Notifications

- c) 6.71.98.P.CLEUD 21/01930/CLEUD – Sycamore House, Thorny Hill Lane, Grafton. Use of land as domestic garden. The PC had no comments to make (A).
- d) 6.71.121.A.FUL 21/02386/FUL – Woodend, Thorny Hill Lane, Grafton. Replacement single storey conservatory. The PC had no objections (A).
- e) 6.71.210.B.DVCON 21/02087/DVCON – Stockfield Manor, Stockfield Lane, Grafton. To allow amended chimney details as built. TC, having declared an interest, withdrew from the meeting. It was agreed the PC would respond with (C) “The PC does not object to or support the application but wishes to make the following comments...”. The comments being that approval is only given once all Enforcement actions relating to this property have been satisfied. The PC also noted that the owners should be required to restore the second access point, forced through from Thorny Hill Lane, back to hedgerow in accordance with planning regulations.

The meeting then discussed item 8i) whilst TC was absent from the meeting.

Enforcement Notifications

- f) 21/00284/BRPC15 – Field comprising 441716 462728 (Pheasant Sheds), Priestcar Lane. Breach of condition 6-18/00335/FULMAJ (drainage details). HBC have notified the PC that they are looking into the drainage issues. It was reported that a concrete access point has been laid across a ditch without a drainage pipe being installed under it.
- g) 21/00304/PR15 – Land North East of Punch Bowl Inn, Marton. Potential change of use of agricultural land to commercial storage. HBC have notified the PC that they are investigating the use of the land. This land is being used for car storage.
- h) 21/00308/PR15 19/02337/FUL – Holly Cottage, Grafton. Change of use of dwelling to veterinary practice.
- i) Update on soil levels at Stockfield Manor. TC, having declared an interest, remained out of the meeting. Following the PC's complaints to Enforcement that soil levels were unacceptably high on this development Enforcement have noted that the owners have carried out a topographical survey confirming that land is now higher. Enforcement have told the owners the land levels are unacceptable and have asked that it be taken down to approved land levels. Enforcement also continue to monitor remedial action required on the paddock land.

An enquiry was raised on Rougham Farm who have been requested by Enforcement to submit a retrospective planning application for the caravan storage but this has not been forthcoming. TC suggested that a "Stop Notice" could be put on the land until the planning permission is established. AM was asked to speak to Enforcement however she did note that lack of resources within the department continue to be an issue.

Other

- j) Proposed Street Naming of Yew Tree Farm Development. HBC contacted the PC to consult on a new road name for the development and their suggestions were as follows:- Yew Tree Mews, Church View Close, or Kiln Garth. Following investigation the suggestion of Kiln Garth was the name of the field evidenced from a 1699 map of the Duke of Knaresborough's lands. The PC agreed that Kiln Garth was the most appropriate name.
- k) Report on Article 4 Direction Proposal. TC has now met with the Conservation Officer from HBC who inspected the village and is in support of developing this document. TC to continue working with the Conservation Officer.

9. Gifted Land from Yew Tree Farm Development

This land forms part of the planning application by Brierley Homes and is designated as public open space to be gifted (for £1.00) to the village/PC. The PC need to decide how this land will be managed and financed. It is anticipated that all the houses on the development will have a covenant in their Title Deeds to pay a management fee in order to maintain the land, however the actual amount payable has not been finalised. It was noted that a landscape plan for the public open space has been agreed as part of the planning permission. The PC agreed to accept ownership of the land but is debating whether to manage it themselves or appoint an independent management company to manage it on their behalf.

Councillors have recently met with the developers and a number of issues were discussed ranging from complaints of excessive dust to drainage and sewage. The proposed fencing facing the main throughfare was deemed not to be in keeping with the village vernacular and the developers have agreed to find another solution. Brierley Homes also agreed that the old cobble wall on the road side will be repointed prior to handing over to the village. They also agreed to look into the provision of a ride on mower shed within the site and to lay a water main close to the Church so WC facilities can be installed.

The Conservation Officer agreed to lobby Brierley to remove the inappropriate bright yellow rumble strip from the Yew Tree plans and will intervene to ensure any large metal road signs, as per Townend Close, are not installed.

Steps will lead down from the public open space land to the road, access for disabled will be via the road.

Brierley have increased the frequency of the road sweeper and temporary fencing has been erected to reduce dust/mud as much as possible. Tarmac will be laid by mid-July which will also reduce mud and dust issues.

10. Financial Matters:

- a) Report on Woodland & Playing Fields Committee Accounts 2020/21. A query raised on two items of expenditure reimbursing two residents for legitimate items was explained.
- b) Summary of PC recent payments/receipts, current financial position and new payments.

Out:

Date	Item	Total £
25/05/2021	E Gill - salary	£144.01
07/06/2021	HBC - Trade Waste	£24.60
14/06/2021	Nick Spence Groundworks - Shop drainage	£300.00
	Total out	£468.61

In:

Date	Item	Total £
08/06/2021	Northern Power - wayleaves	£41.74
10/06/2021	HBC - reimbursement crown lift oak tree	£438.00
	Total received	£479.74

Total monies held at 14 June 2021: **£44,636.45**

Parish Council available funds at 14 June 2021: **£6,537.88**

There were no payments to be authorised.

- c) Provision of new lawn mower – PG. The current lawn mower is rented from Dalton Enterprises and this will not be available next year. It was suggested that a possible solution is to buy a mower using shop fund monies. It was noted that a full village meeting will be required in order to sanction this payment. PG has investigated the cost of a new mower

which may be around £6-7,000, he suggested money which would have been used for hire fees and contributions from HBC for grass cutting be ring-fenced to cover ongoing maintenance and build up a sinking fund. A resident enquired about the possibility of a collection mower but it was explained that this was not practicable.

11. Correspondence

- a) The Clerk has handed in her resignation and this was accepted by the Parish Council with their thanks for the last 2 years work and a bouquet of flowers was presented in recognition of her valued contribution to the PC. An advertisement has been placed and interviews are underway. A new Clerk will be appointed by 15 July.
- b) A letter was received from YLCA in connection with the Queens Platinum Jubilee on 2 June 2022 encouraging all PC's to light beacons. The PC suggested this may not be right for our village but other options, such as a street party, should be considered. It was agreed to discuss this in 6 months time.

13. Any Other Business – items for next agenda:

- a) Email from a resident regarding the archaeological excavations carried out at Hundayfield Farm last year. The resident wishes to apply for Heritage Lottery Funding to support further Community Archaeology works and requested support from the PC to achieve this. The PC agreed that this a worthwhile venture and we would be willing to support it.
- b) A local farmer has raised concerns of overhanging trees/vegetation within the village damaging farm vehicles and impeding vision. It was agreed that RS would email all residents in the village to ask them to deal with their respective hedges. Complaints about overhanging hedges/trees can be made to NYCC if residents remain concerned.
- c) Tony Hunt is looking for volunteers to assist with the storage and archiving of historic papers relating to the village which belonged to Tom Gudgeon. It was agreed that the papers could be stored in the Village Hall but that volunteers could investigate grant funding to get the documents put on to microfiche. It was agreed to email to village to ask for volunteers.
- d) A resident suggested an oak pergola/awning, on the village green side of the shop, suggesting it a useful addition to the facility. It was agreed to wait until the awning at the front of the shop (on order) is in place before progressing this idea further.

The meeting was closed at 8.55 pm.

Date of Next Meeting: Thursday 2 September 2021 at 7.30pm in the Memorial Hall, Marton.

Signed:

Dated:

**Minutes of Marton-cum-Grafton Parish Council held in the Memorial Hall, Marton
on Monday 16th August 2012 at 6.00PM**

Present: Mr R Shepherd (RS) Chair; Mr P Gill (PG) Vice Chair; Mr T Cole (TC); Mrs C Sanderson-Lewis (CS-L); Ms Jo Baldanza (JB) Clerk

1. Apologies for Absence: Mr A Robinson

Members of the Public: 13

RS opened the meeting explaining that due to the Parish council historically not meeting in August, this was an extraordinary meeting called specifically to discuss the issue of the planning application (Item 1 – Hazardous Substances Consent) submitted by Northern Energy with a deadline response date of 19th August 2021.

RS pointed out that we could have requested an extension but due to the importance of this notification to the village it was appropriate to call the meeting at the earliest given councillors' holidays etc.

A number of other recently received planning notifications had subsequently been added to the agenda.

Planning:

Application Notifications

1. 6.71.218.A.HSC 21/02212/HSC – Hazardous Substances Consent

RS read through the original application from Northern Energy (Feb 21) along with the grounds for objections submitted by the Parish Council. It was noted that this subsequent application (Hazardous substance consent) would ordinarily have been expected to be submitted alongside the original application being a crucial component of the proposed development.

A resident raised the validity of the application and asked the question, should we request they submit the whole plan again to understand the enormity of it.

TC confirmed although it is common practice to submit together it isn't mandatory and that ALL previous objections will be re submitted.

A resident requested a circular be sent to all residents outlining the objections to this and the original proposal in order to allow individual submissions to HBC. This was agreed.

RS read through an e-mail which had been submitted to the Parish Council from a resident with experience in this field. A number of points were raised with regards to procedural irregularities related to the application, disagreement as to the level of CoMAH regulations applied due to the volume of proposed substance storage and also a discrepancy regards anticipated vehicle movements. It was agreed to incorporate these points within the Parish Council submission.

TC noted the need to keep highlighting the proximity this application has to a residential property

PG wanted it noting that there is also Liquid Fertiliser stored next to this proposed site and therefore adding to the hazard.

TC referred to previous applications, highways dept and traffic objections and explained that a meeting had been requested with the planning officer.

A villager wanted it noted that the biggest concern was to the consequences of a major disaster with both the A1M and A168 due to the high volume of traffic and the immediate proximity to the site. Particularly with the A168 being used as a relief road when accidents or roadworks occur on the motorway.

It was also highlighted there is a need to re-evaluate any survey in respect to traffic volumes on the A1 and A168 as COVID restrictions and the resultant reduction in traffic volumes would have presented inaccurate results.

The PC unanimously objected to the application and will respond by the deadline

Other Planning notifications

2. 6.71.221.FUL 21/03406/FUL – Erection of Single storey extension and Pergolas to rear elevation, replacement of external windows and doors
4 Millfield McG

The PC have no objections (A)

3. 6.71.48.D. TPO21/03409/TPO – Crown Lift and reduction of Willow tree within the TPO- Beck Cottage McG

The PC have no objection (A)

RS read through the planning decisions and enforcement update;

1. Replacement of single storey conservatory at Woodend Thorny Hill Lane McG - approved
2. Use of land as domestic at Sycamore House, Thorny hill lane McG - approved
3. Enforcement update: Land NE of the Punch Bowl Inn McG – awaiting information

A resident enquired regards very similar planning applications at 4 Townend (next Meeting) and 4 Millfield (this meeting) – it was noted that this is purely coincidental and these are different properties.

Meeting was concluded at 18.31PM

**Minutes of Marton-cum-Grafton Parish Council held in the Memorial Hall, Marton
on Thursday 2nd September 2021 at 7.30 pm**

Present: Mr R Shepherd (RS) Chair; Mr P Gill (PG) Vice Chair; Mr T Cole (TC); Mr A Robinson (AR); District Cllr A Myatt (AM); Ms J Baldanza (JB) Clerk

1. Apologies for Absence: Mrs C Sanderson-Lewis (CS-L); County Councillor R Windass
Congratulations and announcement on the birth of Florence who arrived on 30 August, best wishes were extended to Mrs C Sanderson-Lewis and family.

Members of the Public: 8 plus 2 dogs

2. Declarations of Interest: AR declared an interest in item 8c

3. Minutes. The minutes of the meeting held on Thursday 1st July 2021 and Monday 16th August were signed and dated as an accurate record by RS.

4. County Issues: AM mentioned there was a considerable amount of employee movements within the council with some changing roles and others leaving. As a result of this, and with a continuation of remote working, the output & efficiency of the council has been affected. In addition, as we move to a single unitary authority a shadow council is being created which is adding to the disruption. However, in time she expects the new authority to bring a renewed focus & energy to its day to day operations.

AM added there were no updates in respect to the revised parliamentary constituencies/new boundaries. The North Yorkshire Council election will be held next May and HBC will cease to exist the following year (2023). Marton cum Grafton will form part of the Ouseburn Ward. Information can be found at www.bcereviews.org.uk

District Issues:

TC took the opportunity to have a 'moan' about HBC and NYCC specifically as they have responsibility over Highways whilst also mentioning the ongoing frustration of Enforcement in respect to planning matters and their reluctance to issue Stop Notices. In addition he highlighted the lack of progress with the Article 4 Directive in respect to hedgerow & boundary walls following the visit of the Conservation Officer to the village in mid-June. He has been told no one can look into this till mid-September.

AM recognised the concerns and responded suggesting the council should keep chasing correspondence and if necessary cc County Councillor R Windass. TC requested JB to e-mail highways asking them to contact us regards the issue of dangerous pavements

AM explained that face-to-face meetings are happening again at the council and hopes the new shadow council will start to act on issues- it was asked if existing council employees would be taking the roles in the shadow council- AM responded that was very likely but all candidates will go through a selection process.

5. Playing Fields/Woodlands /Pavilion update:

RS requested approval for the annual inspection of the playing fields and Skate Park @ £72 per site- this was agreed by all councillors.

He continued to explain that discussions had been on-going for a while regards a deterrent for anti-social behaviour in terms of night-time visitors in cars littering the playing fields parking area. It was suggested that a couple of steel posts with a padlocked chain positioned at the foot of the track was a more efficient & cost-effective alternative than the original proposal of a steel barrier.

The PC agreed to this suggestion and TC confirmed that if costs for these items were under £500 no further approval would be needed.

6. Village Shop: Nothing to report.

7. **Village Hall:** PG reported The Village Hall is now fully open for general hire and risk assessments are the responsibility of those hiring.

8. **Planning:**

Decision Notifications

- a) APPLICATION NO: 6.71.5.J.FUL 21/00069/FUL
PROPOSAL: Loft conversion to main building, erection of a timber-frame porch and a single-store extension to the existing kitchen with French doors onto the garden.
LOCATION: Beck House Grafton Lane Marton Cum Grafton YO51 9QJ
APPROVED
- b) APPLICATION NO: 6.71.220.FUL 21/03027/FUL
PROPOSAL: Erection of single storey extension.
LOCATION: Breckon 4 Townend Close Marton Cum Grafton YO51 9PW
Harrogate Borough Council being the Local Planning Authority for the purposes of the application received on 8 July 2021 for Full Planning Permission, as described above, have resolved to
GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS.
- c) TREE PRESERVATION ORDER
TPO 40/2021 - SAXTON HOUSE, MARTON CUM GRAFTON, YORK YO51 9QY
NOTICE OF CONFIRMATION
- d) TREE PRESERVATION ORDER
TPO 44/2021 - WOODEND, THORNY HILL LANE, MARTON CUM GRAFTON,
YORK YO51 9QJ
NOTICE OF CONFIRMATION
- e) APPLICATION NO: 21/01282/FUL PROPOSAL: Erection of detached timber garage.
LOCATION: Yew Tree Farm Marton Cum Grafton Village Marton Cum Grafton YO51 9QY
GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS

Application Notifications

- a) APPLICATION NO: 6.71.164.D.FUL 21/03314/FUL
PROPOSAL: Demolition of existing garage and outbuildings, erection of replacement garage block incorporating a residential annex over. Demolition of part of existing boundary wall to form wider access to site (revised scheme).
LOCATION: Hillcrest Marton Cum Grafton York North Yorkshire YO51 9QY
GRID REF: E 441623 N 462742
The PC had no objections (A)
- b) APPLICATION NO: 6.71.220.A.FUL 21/03061/FUL
PROPOSAL: Erection of timber pergola.
LOCATION: Breckon 4 Townend Close Marton Cum Grafton YO51 9PW
The PC had no objections (A) - it was questioned why there was a need for the application-
PG clarified that new builds may have lost their permitted development rights but this is not automatic in new housing schemes.

PLANNING ENFORCEMENT

1. CASE NO: 21/00026/BRPC15

LOCATION: Priestcarr Lodge Farm Legram Road Marton Cum Grafton York
North Yorkshire YO51 9QF

ALLEGED BREACH: Potential breach of condition 4 (20/01180/FUL) - construction of site access in accordance with surface water discharge requirements.

PLANNING REF: 20/01180/FUL

Further to a report received advising us of a possible breach of planning control at the above location, I write to inform you that an investigation has been carried out.

The outcome of the investigation is as follows: - North Yorkshire County Council highways department have visited the site and have confirmed that 'Surface water measures have been installed, and the access has been installed in accordance with Standard Detail E1 concrete' - therefore, there is no breach and the case is closed.

9. Gifted Land from Yew Tree Farm Development-Open Space management Plan -

TC explained the Open Space Management Plan for the ongoing maintenance of the gifted land from the Yew Tree Farm development. The PC have agreed to purchase the area for £1 and manage the land in accordance with a management agreement being finalised by Brierley Homes. The site plan includes a significant grassed area with a smaller wildflower bed. The PC will take ownership once all the house sales are complete.

As part of the agreement Brierley Homes have agreed to erect a suitable secure shed to house a sit on mower.

TC mentioned that 6 units had been released for sale and that there were already reservations on 5 of the units. HBC will have responsibility for allocating the Affordable Housing units on site.

TC is looking into the legal fees for the transfer documents. He has asked Brierley homes to prepare the contract and documentation so that it is ready to be signed- thus helping to keep the legal costs to a minimum.

TC acknowledged a comment that the Management Agreement was a binding contract and also confirmed that the green space immediately adjacent to the entrance to the site remains within the ownership & therefore the responsibility of NYCC.

10. Financial

- Summary of PC recent payments/receipts, current financial position and new payments.

Outgoings			Incomings		
Date 2021	Item		Date 2021	Item	Total
14th June	opening Balance	£21,072.05	15th June	Spellows	1221.65
16th June	First Rescue Defib	£52.74	21st June	NYCC Grass Cutting	256.02
22nd June	Tim Joynson Email Sys	£22.54	29th June	Cheq National Power	3.39
25th June	Liz Gill Clerk salary	£144.01	14/07/2021	Total In	1481.06
03rd July	HBC Trade Waste	72.8			
	Autela Payroll Serv	50.4			
12th July	HMRC VAT	373.04			
14th July	Total OUT	715.53			

	14/07/2021	Balance	21,837.58
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Outgoings			
Date 2021	Item	Total	
14th July	Opening Balance	21,837.58	
25th July	Liz Gill Clerk Salary	144.01	
13th August	HBC Trade Waste	24.6	
14th August	Total OUT	168.61	
14th August	Balance	21,668.97	

**Incomings
None in this time
frame**

Total Monies Held

	£
14th July	45,557.51
	£
14th August	45,389.10

Parish Council Funds Available

£
6,522.48

A resident commented on the monies the Parish Council held and could anything be done with it. PG and TC explained the bulk of the balance is in respect to shop rental payments which are ring-fenced for shop premises expenditure. However, in exceptional circumstances monies could be released following majority approval resulting from an extraordinary village meeting. It was suggested this could potentially be sanctioned in order to purchase a new lawn mower for the village.

PG also raised the issue of HSBC applying bank charges for banking services which would impact both accounts. This would also be the case for the village hall accounts. It was decided and agreed by all councillors to leave this for 6 months to see if other banks follow suit before looking to switch providers.

11. Correspondence

- a. RS read an email from a resident regarding a request to reduce the speed limit in the village from 30mph to 20mph

Comments were heard from residents in respect to speeding in the village. Particular times of the day were reportedly worse than others, in particular at the start of the school day. Suggestions were made to potentially look into traffic calming and or flashing speed controls.

Residents answered that this had been regularly discussed at PC meetings on many occasions over the years. A specific working group was organised some 10 years ago with extensive speed and road surveys conducted by the highways authorities. The outcome and report at the time was inconclusive and it was felt that today this would be no different.

Traffic calming measures are normally only supported by Highways as a result of a history of serious accidents or fatalities, something that has not occurred in the village in recent times. Having been looked into before it is prohibitively expensive to erect speed cameras/controls particularly given the number of routes into the village.

TC pointed out that were the speed limit reduced to 20MPH the evidence suggests it would make only a very marginal difference. The most effective traffic calming is achieved by way of cars parked on the road side and it was pointed out that the Yew Tree Farm development, with the turning off the main road in Marton, could possibly slow things down further. However it was commented that residents are frequently the worst offenders and an email was requested to be sent to all residents as a reminder of the speed limit and also to the school.

If residents do wish to take matters further they could follow up on the HBC website and complete Speed Concern forms to NYCC.

b. RS read an email from a resident regard to the kerbside sets.

TC explained that the PC had requested quotes from 3 companies for granite sets, the worn verges and protection for verges-steps and pavements on Braemar Lane, Stockfield, Thornyhill Lane and from the Copse to Yew Tree development.

The main issues that have arisen are,

- Two quotes remain outstanding & will be chased up
- The other quote of £20k was deemed excessive

There will be Section 106 monies due from the two new developments at Townend and Yew Tree Farm and this would be needed in order to help fund the work.

The conclusion was agreed to gain requotes once both the new developments are completed and reassess the state of the verges once all heavy plant was out of the village.

AR asked whether Brierley Homes (Hobson Porter) could quote for the work on the basis they would be undertaking similar work on site.

A resident noted that some kerbs outside his house had been dropped to the road surface level in the past and that with the water run-off from the new entrance to the Yew Tree Farm development excess water was draining into his garden and potentially damaging the structure. It was clarified this was a NY highways dept issue and the resident would need to get in touch with them and asked for the kerbs to be raised.

AOB:

- RS read through an email sent regards to Safer neighbourhood group Boroughbridge- It was clarified that we were members and this has been passed to AR as part of Neighbourhood watch.
- RS read through an email from a resident regard to 'Jump for Grafton' and the planting of wild flower seeds on Stockfield lane Saturday 25th September 2021. Support is greatly welcomed.
- In respect to the wild flower seeding a resident suggested that any new village mower come equipped with the ability to house a grass collector.
- A resident reminded the PC regards the planting of trees on Gallabar lane and to ensure monies were kept available, they will email PC on availability etc of trees.

TC clarified that monies for this would need to come from the Section 106 monies.

The Meeting was concluded at 8.30PM

Date of Next Meeting: Thursday 7th October 2021 at 7.30pm in the Memorial Hall, Marton.

Signed: Dated:

Minutes of Marton Cum Grafton Parish Council Meeting

Date Held: 7th October 2021

Present: Mr R Shepherd (RS) Chair; Mr P Gill (PG) Vice Chair; Mr T Cole (TC); Mrs C Sanderson-Lewis (CS-L) Ms J Baldanza (JB) Clerk, County Councillor R Windass (RW);

Apologies: District Cllr A Myatt (AM) Mr A Robinson (AR)

Resident attendance 5

Agenda Point	Subject	Action
1	Apologies received and noted.	
2	Declarations of interest from TC Item 8B and RS item 8C	
3	Minutes confirmed and signed	
4 County and District Issues	<p>CC RW talked through the upcoming changes of creating the new authority and proposed new wards: new points highlighted were that the government are looking at councillors to be responsible for no more than 6,000 residents. There are many leadership discussions taking place and elections will happen in 2022, this leaves a year of finding best practices before the official change in April 2023. RW has put forward for re selection.</p> <p>RW talked through the changes to Highways which has recently been taken back from Ringways- this has affected areas such as weed control on road side verges- Vehicles arrived back not fit for purpose and there have been many recruitment issues including a whole re-training programme. Highways has spent £22M on new state of the art 'wagons' for the upcoming 'gritting' season which can read the road temp and plan the correct measure of grit.</p> <p>RW explained that local authority is fighting against a new government proposal to take the cap off Council Tax payments to help pay for adult social care.</p> <p>TC raised the issue of the potential strike at Harrogate BC and the risk that having brought the highways function back in house, this would make it susceptible to future strike action at NYCC or the new unitary authority if the dispute spreads. and highlighted to RW that there was zero response from this department regards to e-mailing persistently to area 6- RW asked for e-mails to be forwarded and he will look into this.</p>	JB RW
	TC asked about planning enforcements and where this will fit going forward. Again, it was brought up that no stop notices were being issued. RW was sure there will be enforcement but planning will fall	RW

	under NYCC. He will pass on concerns regards the stop notices.	
	TC noted the difficulty NYCC has in recruiting staff for social care but highlighted the risk of local authorities building their own homes and running them with their own staff. Past experiences shows that they cannot do this at a cost per resident comparable to that provided by the private sector. This is the reason why most local authorities sold/closed most of their homes 20 years ago. Reinvestment in them to maintain service standards was also always at risk due to competing demands by other council departments. He asked why Springfield at Boroughbridge had not been sold – RW said he would find out as clearly there are still running costs.	
	RW also spoke about Philip Allot- the Police, Fire and Crime commissioner’s recent radio interview and pending board consultation RW is also to speak to area 6 highways regards to a resident complaint about a dropped pavement outside his property and ongoing issue with water running into his house.	RW
5- Playing Fields/Woodlands	RS advised that the bollards for the ‘barrier’ at playing fields road entrance had arrived. It was noted by PG that as this wasn’t a big job, they would do the work between them. TBA	RS/PG/TC/AR
6- Village shop	RS advised that Helen is looking to revamp the ‘back of house’ with new kitchen equipment current first quote is c £10K. More detailed information is required and subsequently additional quotes. It was mentioned at this time that a window sill needed replacing and the cost would be c£275 – All members agreed the go ahead.	RS
7- Village Hall	PG confirmed a committee meeting had been held and 2 new members had joined. Use has increased and events are being booked, coffee mornings, art class and WI have all returned and there is a ‘Tennis courts’ Race Night booked for 12 th Nov	
8- Planning	All Planning applications were agreed by all members with no objections. <ul style="list-style-type: none"> • 21/02815/PDS- Limebar House • 21/03867/FUL- Ashdale TC left the room whilst planning considered • 21/04066/FUL- Orchard House RS left the room whilst planning considered RS announced the decision notifications on the following <ol style="list-style-type: none"> a) APP NO: 6.71. 21/01450/FUL – Hillcrest Thornyhill Lane Grafton b) REF: 21/03409/TPO Willow Tree at Beck Cottage Grafton 	JB

	<p>c) REF: 21/03406/FUL –. 4 Millfield McG.</p> <p>d) REF: 21/03061/FUL- Breckon 4 Townend Close</p> <p>e) REF: 21/03314/FUL –Hillcrest Marton.</p> <p>f) REF: 21/01921/FUL – Westholme</p> <p>TC added that there had been no update to the Northern Energy site although a transport study has come out with a positive outcome. He encouraged everyone to reread the reports on the council portal with a view to deciding if this issue is to be brought back into a meeting.</p>	
<p>9- Financial Matters</p>	<p>JB read through the current finances- Noted there were no incoming receipts this period and £423 outgoings made up of, Clerk salary, HMRC tax, Payroll services and Trade waste. There is £6100 of PC funds available at this time. Approval was sought for AGAR review charges £360 Inc. VAT GDPR registration renewal £40 Donation for wild flower planting £50 All of which were agreed</p>	<p>JB</p>
<p>10- Proposed Tree Planting Gallabar Lane</p>	<p>The planting of trees at Gallabar lane was discussed in full, TC highlighted the monies availability from the two new housing site builds and that 3 separate quotes would need to be sought after if using section 6 funds. There was debate between mature trees and saplings.</p> <p>The PC have agreed in principle the following</p> <ul style="list-style-type: none"> • Support in planting up to 6 trees in sapling form • Agree with variety although mature growth should be reviewed • Villagers to be responsible for planting and possible ongoing maintenance • Costs to be kept under £500 to avoid quotes <p>Further consultation is to be had.</p> <p>Planting will be on Parish Land and It is believed that there are no underground services that would be affected.</p> <p>Resident raised the question as to why was section 106 money (for village) was been used for tree planting on the edge of village and what about the maintenance of trees/woodland we already have, the village was in their opinion looking undesirable</p>	<p>All councillors</p>

	<p>and overgrown and not what it looked like 10years ago.</p> <p>TC confirmed that a resident questionnaire was sent out and tree planting was one of the agreed ideas from that. The councillors didn't agree with the undesirable comments and mentioned that some of the 'overgrown' areas were on private land not council.</p>	
<p>11- AOB 12</p>	<p>No other business to be added Date of next meeting 4th November 2021 at 7.30PM in the memorial Hall Marton.</p> <p>Meeting closed at 8.27PM</p>	

Signed:

Dated:

Minutes of Marton Cum Grafton Parish Council Meeting

Date Held: 4th November 2021

Present: Mr R Shepherd (RS) Chair; Mr P Gill (PG) Vice Chair; Mr T Cole (TC); Mrs C Sanderson-Lewis (CS-L) Mr A Robinson (AR) Ms J Baldanza (JB) Clerk,

Apologies: District Cllr A Myatt (AM) County Councillor R Windass (RW); Resident x1

Resident attendance 5 1 Apology

Agenda Point	Subject	Action
1	Apologies received and noted.	
2	No Declarations of interest noted	
3	Minutes confirmed and signed	
4 County and District Issues	Both District and county councillors absent – Nothing to report	
5- Playing Fields/Woodlands	<p>a) The annual inspection of both the playground and skate park have been conducted and comprehensive reports have been sent. PG has reviewed in detail and main points for attention are:</p> <ul style="list-style-type: none"> • Duck is in need of cleaning and attention • Tarmac on small play area needs cleaning • Semi-circle of board on skate park needs replacing <p>All areas are still in good order- PG to follow up on minor housekeeping.</p> <p>b) The bollards and chain deterrent to entrance of playing fields has arrived and this is to be fitted weekend of 6th Nov 2021</p>	<p>PG</p> <p>RS/PG/AR/TC</p>
6- Village shop	<p>a) It was agreed by all that the quarterly rent would increase in line with the November CPI (Consumer Price Inflation) which is expected to be c.3% as of 1st Jan 2022</p>	
7- Village Hall	PG advised there was no new updates and that a committee meeting was pending	
8- Planning	<p>Planning applications were considered and as follows</p> <p>a) 6.71.10.D.FUL 21/04365/FUL- Provision of vehicular access and domestic driveway at Prospect Farm Thornyhill lane McG.</p> <p>PC on balance have no objections, comments have been sent to planning office regards the boundary line and boundary treatment.</p>	JB

	<p>'Landscape character Area 91 – Marton Rolling Landscape' document. This application would be contrary to this document which states:- 'Lack of tree cover, hedges and diversity makes the landscape character sensitive to change from inappropriate development.' It goes on to emphasise: 'Guidelines Aim: To integrate development and the A1(M) corridor to ensure that the setting of Marton & Grafton is not harmed Resist large-scale development not sensitive to the openness of the area. Development in prominent locations will be a focal point and bring discord to the landscape pattern.' As such, this application is contrary to Policy NE4.</p>	
<p>9- Financial Matters</p>	<p>a) JB read through the current finances- The outgoings for this period were £621 made up of Clerk salary, Trade waste collection, annual accounting for AGAR and wildflower seeds. The incomings from Precept were £2,780 The PC available funds are £8,308</p> <p>b) It was agreed by all to request Precept at an increase of c.3% to cover the PC running costs JB/PG to complete paperwork</p> <p>c) Approval of £300 for annual grass cutting at playing fields was agreed by all JB</p>	<p>JB</p> <p>JB/PG</p> <p>JB</p>
<p>10 AOB</p>	<p>a) The HGV which had caused complaints has now been removed from Grafton Green - it is hoped that this is now moved on a permanent basis. Councillors had reviewed the complaints procedure due to the vehicle being parked on green and road – invariably this is a police matter due to obstructing the pavement/road. It appears the NYCC rules are relatively relaxed- however it is hoped that there will be no further cause for complaint.</p> <ul style="list-style-type: none"> • TC commented on the ongoing planning application from Northern Energy and suggested it was time to research a further meeting • Purchase of sit on mower for village <p>It was agreed to hold a separate public meeting to discuss and agree this purchase. It has been previously suggested by the council to utilise the monies held from the village shop funds.</p>	<p>TC/RS</p> <p>PG</p>

	<p>In order to access and release these monies it needs to be agreed with a public vote. PG will research models and prices ready for the meeting which will be held on 2nd Dec or Jan 2022 TBC.</p> <ul style="list-style-type: none"> • CS-L raised concern over sewage running at fields at the back of Saxton House area which happens following heavy rain and comes through the manhole – she will report this to Yorkshire Water • TC- advised he has spoken with Brierley Homes and that the site may not be completed till September 2022, they have more workers arriving next week. TC has requested a site entrance tidy up from the contractors and a further site meeting for the new year. TC also added that there was no update regards water being fed to the Church it was still TBC. • A resident referred back to his ongoing issues he faces with surface water draining into his property opposite the Brierley Homes site entrance via a dropped kerb. He advised he still had no communication from the council. He was advised he report to RW and if needs be to the CEO at HBC (Wallace Sampson). • TC also requested an email go to Highways Area 6 reminding them of the overgrown verges obstructing the pavements on Church Lane 	<p>CS-L</p> <p>TC</p> <p>JB</p>
	<ul style="list-style-type: none"> • AR gave his apologies for the next meeting <p>Date of next meeting 2nd December 2021 at 7.00PM in the memorial Hall Marton.</p> <p>Meeting closed at 8.30PM</p>	

Signed:

Dated:

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Minutes of Marton Cum Grafton Parish Council Meeting

Date Held: 2nd December 2021

Present: Mr R Shepherd (RS) Chair; Mr P Gill (PG) Vice Chair; Mr T Cole (TC);
Mrs C Sanderson-Lewis (CS-L) Ms J Baldanza (JB) Clerk,

Apologies: District Cllr A Myatt (AM) County Councillor R Windass (RW); Mr A Robinson (AR)

Resident attendance 11

Agenda Point	Subject	Action
1	Apologies received and noted.	
2	No Declarations of interest noted	
3	Minutes confirmed and signed	
4 County and District Issues	Both District and county councillors absent – Nothing to report	
5- Playing Fields/Woodlands	<p>The Petanque court is now finished – Two sets of Boules, metal for adults and a children’s set have been purchased so villagers are able to use. These will be kept at the pavilion within a coded container. There are a number of clubs and leagues that can be joined if villagers wish.</p> <p>There has been an increase in mole activity and it was agreed to ‘manage’ this.</p>	TC RS
6- Village shop	Nothing to add	
7- Village Hall	Nothing to add	
8- Planning	<p>a) APPLICATION NO: 6.71.219.B.FUL 21/04066/FUL PROPOSAL: Installation of air source heat pump system with 2 x external units and 16 solar panels sited on outbuilding roof. LOCATION: Orchard House Marton Cum Grafton Village Marton Cum Grafton YO51 9QY</p> <p>Has been approved.</p>	

	<p>b) Planning in regard to Allerton Park Grange and a proposed Asphalt plant near Allerton Waste Recovery Plant was highlighted to residents, this will fall out of our consultation as a Parish so ALL residents who wish to comment should do so via HBC planning portals or email. There is a general concern that this will encroach on agricultural land and is yet further development along this stretch of farm land.</p> <p>It was also made aware that the PC had been invited to discuss development for housing within The Chapel Fields between Marton and Grafton off Limebar bank and Limebar lane.</p>	
9- Financial Matters	<p>a) JB read through the current finances- The outgoings for this period were £421 made up of Clerk salary, play park and skate park annual inspections, renewals for Parish online and Data protection.</p> <p>The incomings from 'Village shop' rent and a VAT return were £1,247.85</p> <p>The PC available funds are £8,117.25</p> <p>a) £48.00 was agreed for Clerk induction training supplied by YLCA</p> <p>b) Previously agreed monies and Approvals were given for invoices to be paid for the following</p> <ol style="list-style-type: none"> a. Boules- £68.92 and £7.65 VAT Inc. b. £9900 for construction of Petanque Court VAT Inc. c. £36.48 VAT Inc. for post mix for metal posts at village fields entrance 	JB
10 Additional Items	<p>A resident referred back to his ongoing issues he faces with surface water draining into his property opposite the Brierley Homes site entrance via a dropped kerb. He advised that highways had been seen in the vicinity and had advised him that this was not their issue- He will continue to request the help and support from the council, in particular CCIr Robert Windass</p> <p>There is a meeting set for 25th Jan 2022 at 10.00AM with Brierley Homes to discuss the development of Yew Tree farm.</p> <p>Date of the next meeting will on Thursday 6th January 2022 at 7.30PM in the Memorial Hall Marton cum Grafton.</p> <p>Meeting was concluded at 7.25PM</p>	RW

Signed:

Dated:

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