

A meeting of Marton-cum-Grafton Parish Council was held in the Memorial Hall, Marton on Thursday, 3rd January 2019 at 7.30 pm

Present: Ms L Bullus (LB) (Chair), Mr P Gill (PG) (Vice-Chair), Mr R Shepherd (RS), Mr A Robinson (AR), Ms W Bartlett (WB) Clerk

Apologies: Cllr A Long (AL)

Members of the public present: 9

Declarations of Interest: None

The minutes of the last meeting were signed and dated as a true and accurate record by LB.

County Issues: None

District Issues: None

Matters Arising:

1. Playing Fields

- Bins issue. Various suggestions were put forward - including taking the waste bins away (leaving the dog bin in situ). Agreed to wait for HBC final response before deciding. If the bins are to be taken away it was suggested that a sign be erected to say **“use the bins at the bottom or take your rubbish home.”**
- The pavilion project is no longer viable due to the ECB objection. It should be possible for some of the funds to be spent on updating the current structure.
- LB drew attention to a request for a plaque to acknowledge the sterling work done by Rob Lewis and John Richardson in planting bulbs around the village. To be considered.

2. Village Shop

- Nothing to note.

3. Village Hall

- Nothing to note.

4. Planning

- LB introduced Dave Siswick from Roecliffe Neighbourhood Planning Committee to outline his experience of the process of creating such a plan.

Why have a plan?

Roecliffe began discussing having a plan in 2014 and will complete in another year (currently at draft draft stage). There were two main reasons for having it - 1. CIL would come to the Parish in a higher proportion (from 5% up to 25% which can be put to local projects) and 2. the notion of greater control. The Committee feel that they are doing this for future generations in Roecliffe. It was noted that the village does already have a conservation document, the boundaries of which were extended when it was previously reviewed by HBC and this is well used in the planning process at present. They want to establish a

green corridor in their plan as part of a network of same in the whole area.

Organisation

Different people have been involved coming and going over time. The group holds approx. 10 meetings per year and worked alone for 3 years with guidance from HBC before taking on a consultant (David Gluck). The group acknowledges that it would have been better to have had him on board from the outset. The HBC Planning team has been good and come to meetings when possible - they are giving a lot of input to the draft plan (they have helped with mapping due to their expertise). The committee got a grant (£10k) via Groundworks to help pay for the consultant. They have a separate bank account (accounts are unaudited). The PC has had negligible expenditure.

Consultation

The PC is about to create a new website (using the IT skills of their Clerk) which will include the plan document. A website is important for communication and consultation - have to engage with the community. All residents on the electoral roll are invited to vote on whether to accept the plan or not. Referendum - the majority wins. Questions to ask the electorate - consider parking issues, do you want more houses? Have to ask in an impartial way. Hard to deal with all opinions. In the case of Roecliffe there were no landowners willing to sell potential development land so this plan has no land identified and no provision for extra houses. If you do identify some land then it pre-disposes to development.

LB thanked Mr Siswick for attending and the PC will consider further the points made and the value of setting out to create a plan for Marton-cum-Grafton.

a) PC response requested: 6.71.164.A.FUL 18/05016/FUL. Erection of single storey extension. Hillcrest, Thorny Hill Lane, Marton Cum Grafton. No objection.

b) PC response requested: 6.71.207.A.FUL 18.05024/FUL (revised scheme) Land west of Limebar Cottage, Limebar Lane, Marton cum Grafton. PC objected

c) PC response requested: 6.71.65.K.FUL 18.05260.FUL Change of use from bakery to dwellinghouse, Byways, Limebar Lane Marton cum Grafton. No objection. Clerk to advise that the location information is not accurate.

Decision notification 6.71.192.A.FULMAJ 18/00100/FULMAJ. Full planning application for the construction of 9 no. dwellings with associated access, drainage, open space and landscaping (REVISED SCHEME). Land Comprising Field At 441438 462610. It was noted that in two places there is reference to lighting schemes. Clerk to contact Planning Officer.

Enforcement notice: 18/00674/BRPC15. Land Comprising Field At 441364 462959 Limebar Bank Road. Alleged use of holiday let property as a permanent residence.

5. Commuted Sums

The Clerk advised that there are 3 sums remaining (an update is to be sought from HBC) on the current spreadsheet:

- NATGS £156.90 to be spent immediately (spending on bulbs in hand)
- NATGS £117.68 to be spent by 18th May 2019 (RS schemes)
- OSF (Committed) £352.90 to be spent by 18th May 2019 (Clerk to ask RC)

Accounts:

Recent transactions (as at 3rd January):

Out:

	Net £	VAT £	Total £
Autela Group Ltd	39.00	7.80	46.80
KC Hire Ltd (portaloo)	467.00	93.40	560.40
Johnsons Plumbing & Heating	220.00	44.00	264.00
Johnsons Plumbing & Heating	220.00	44.00	264.00
Clerk's December salary	100.00		100.00
HMRC PAYE	85.00		85.00

Total: £1,320.20

In:

	Net £	VAT £	Total £
Commuted sums	462.00		462.00
Interest Deposit Account	3.89		3.89
Village Hall	440.00		440.00
NYCC Grass Cutting payment	256.02		256.02

Total: £1,161.91

Balance of current account £14,456.08

(balance of savings account £23,648.88)

The following payment was authorised:

Johnsons Plumbing & Heating (shop) **£205.02.**

Correspondence:

- HBC Local Plan hearings - various dates in January and February at the Civic Centre. Details have been circulated to residents.
- NYPCC - requesting views on the precept for police/fire - open until 20th January
- AWRP newsletter - visitors are welcome. Further information from the Clerk if interested.

Any other Business:

- Defibrillator. Clerk obtaining new pads.

The meeting was opened to the public:

- It was noted from the latest Harrogate Advertiser that HBC is setting up a housing company - primarily to deal with social housing but this gives rise to various questions. LB suggested we raise this with Cllr Myatt at the next meeting.

Date of the next meeting: Thursday 7th February at 7.30pm

The meeting closed at 8.55 p.m.

Signed Dated

A meeting of Marton-cum-Grafton Parish Council was held in the Memorial Hall, Marton on Tuesday, 5th February 2019 at 7.30 pm

Present: Ms L Bullus (LB) (Chair), Mr P Gill (Vice-Chair), Prof A Long (AL), Mr R Shepherd (RS), Mr A Robinson (AR), District Cllr A Myatt (AM), Ms W Bartlett (WB) Clerk

Apologies: Cllr R Windass (RW)

Members of the public present: 6

Declarations of Interest: None

The minutes of the last meeting were signed and dated as a true and accurate record by LB.

County Issues: None

District Issues: AM updated the meeting on the ongoing inspection of the Harrogate Draft Local Plan. The Inspector has been fair and challenging to the Council. Examination finishes next week and the Council will then, within 3 weeks, receive the Inspector's report with suggested modifications. The Council's response to those suggestions then has to go to public consultation. The process is still on target for a decision at the end of August or slightly later. The Inspector has queried housing numbers suggesting that there are 32 homes per year too many in the plan. The Inspector is likely to take some sites out but not likely one big site. The Inspector has shown concern for the AONB and may propose that the traveller's site should not be created in greenbelt land near Knaresborough. Essentially the Inspector has been assessing the sustainability of the Council's plans and site and the Flaxby team have been pushing their agenda as part of the sustainability assessment. QCs have been involved.

In response to a question as regards HBC setting up their own building company (in the way that NYCC has set up Brierley Homes), AM advised that she was not aware of such a move.

Matters Arising:

1. Playing Fields

- **Bins:** LB reported that HBC help is unlikely but they may look to replace the double bin at the bottom with a wheelie bin which would help the domestic waste bin wagon to empty it. RS felt that this was a good idea as it would ensure that bags were securely away in bad weather and suggested that if one is installed that we should ask that a metal stake be placed behind to keep it stable. LB confirmed that a second email to residents has resulted in 10 volunteers. LB asked if anyone might have an old wheelbarrow to help move the bags. It might be advisable to put a sign on any new wheelie bin to make clear what it's for.
- **Pavilion:** Full funding not available for a new building - Sport England insist on showers which make the cost prohibitive. The committee will now be updating the current pavilion and are hopeful that the Allerton fund will now donate to the costs of refurbishment which would include putting in a toilet, accessible from the outside.

2. Village Shop

- Nothing to note.

3. Village Hall

- New defibrillator pads now installed.
- Steps to the left of the door - led to a recent fall in the dark. Village Hall Committee will be installing a new light - which would come on automatically.

4. Planning

- PC notification 6.71.187.G.FUL 19/00106/FUL. Erection of 1 no. Warehouse and boundary fencing with associated hardstanding; Formation of access. Green-Tech, Rabbit Hill Park. LB advised that as planning permission had previously been granted to build 3 warehouse buildings and that this application is to move one of those due to the new access granted, there were no grounds on which to object. PC confirmed no objection.
- Planning Appeal Notification Land Comprising Field at Stockfield Lane Erection of 2 detached dwellings, creation of new access and works to various trees. (revised scheme) - original application reference 18/03706/FUL HBC REF: 19/00002/NREFPP; APPEAL REF: APP/E2734/W/19/3220100 LB confirmed that the PC's previous objections would automatically go forward and the PC agreed that there were no new planning reasons to state.
- Same site as above - LB advised that the PC had received an enforcement notice about a large amount of soil near the application site. The meeting was advised that the HBC Planning Officer had also gone to enforcement and suggests that PC does the same. Cllrs agreed. Clerk to respond.
- Decision notification 6.71.208.FUL 18/04822/FUL. Erection of single storey extension and reconstruction of boundary wall. Carlisle House, Marton cum Grafton. Planning granted.
- Neighbourhood Planning. The Cllrs agreed that the experience outlined by the member of the Roecliffe Committee recently showed that the process was quite a long one with people joining and leaving. Decisions were subject to residents' approval. LB suggested one or two Cllrs take this on as a subgroup of the PC - meet with some villagers and discuss the way forward. PG and RS suggested sending a village email initially. LB to draft.

5. Commuted Sums

WB confirmed that £157 had been paid across for bulbs and that there were only two further sums outstanding to be spent by May - these are in hand. WB to find out why we have received no further update since December 2017.

6. Security Incident Policy

YLCA have asked PCs to consider GDPR compliancy in the event of a security incident policy/data breach. The draft provided by WB was agreed to be suitable and adopted.

Accounts:

Recent Transactions:

Out:

	Net £	VAT £	Total £
Johnsons Plumbing & Heating (shop hot water)	170.85	34.17	205.02

Total: £205.02

In:

	Net £	VAT £	Total £
Village Hall	440.00		440.00
NYCC Grass Cutting Payment	256.02		256.02
Interest deposit account	4.02		4.02

Total: £700.04

Balance of current account **£14,251.06**

(balance of savings account **£23,652.90**)

Payments to be authorised at the meeting:

Clerk January salary	£100.00
Hethertons Solicitors	£45.00
Clerk February salary	£100.00 (to be paid 25 th Feb)
Cardiac Science	£91.14

Total: £336.14

LB proposed that the Clerk's salary be increased to £1560 from 1st April, in line with the standard national pay rise for Clerk's. Cllrs approved. Clerk to advise payroll.

Correspondence:

- Leaning lime tree on the green at Marton. LB confirmed that the HBC Tree Officer says it has corrected itself and is on the 4-yearly cyclical inspection rota.
- CIL Draft Charging consultation from HBC. LB summarized the key points from the consultation document. CIL will be charged if a property is being altered - would be payable if an extension is over 100sqm (based on gross internal floor space) with some exclusions - including mezzanine floors and buildings bought back into use. This limit doesn't apply to newbuild. HBC propose to decide the CIL rate x the net additional newbuild floor space plus an inflation measure. Anything under £50 will be zero-ed off. In this document the HBC Local Plan makes provision for 14,049 houses and 38 hectares of employment land. The amount of CIL payable is calculated from the time planning is granted but is due from date building commences - payment within 60 days. They would accept land or infrastructure as payment in kind and might adopt payment in stages. LB confirmed that for a Parish where a Neighbourhood Plan is in place and adopted - the PC would receive 25% of CIL. Those that don't have a Plan will receive 15% with a cap on CIL

revenue - equal to £100 per dwelling in each financial year. The fund would be passed to the PC and they would be expected to spend it on infrastructure, maintenance and services in the village. Parish and town councils who receive CIL monies will have a duty to report to the District Council annually on how they have used their Neighbourhood Funds. Consultation is open until 22nd February.

- HBC's PC Consultation meeting - 19th March in Whixley. Cllrs are invited to put forward questions which are general in nature and have district wide relevance.
- North Yorkshire Police, Fire & Crime Commissioner - Surgery in Knaresborough on Thursday 7th February - details previously circulated.
- Hethertons Solicitors in Boroughbridge have confirmed the registration of the playing field in Grafton and charged only a flat fee. They hold the deeds. Registration document is saved in the PC's dropbox account.
- HBC bulb and wildflower scheme. Cllrs decided not to take up the offer this year.
- HBC Garden waste collection scheme - details circulated.
- Tour de Yorkshire - grants of up to £1000 will be offered by HBC for projects celebrating the Tour with priority given to places on the route. It was suggested by a member of the public that an application could be made for a bike rack at the pavilion.

Any Other Business

- PC antivirus software. It was agreed that the Clerk would install Kaspersky (£30) and Malwarebytes to replace MacAfee.
- AR not available next meeting.

The meeting was opened to the public:

- Neighbourhood Plan - it was suggested that notices should also be put on the board because not everyone is on the email list. This could bring in new villagers to participate. AM advised that there is a website - neighbourhoodplanning.org - where the PC could sign up for a newsletter. ZM advised that it is a useful tool to establish community assets - this could be the dark skies for example, or the pond. It can give weight to these type of items for community benefit and this is particularly useful for HBC in their current situation with a draft Local Plan which makes it difficult for them to demonstrate demonstrable harm. It was suggested by another member of the public that careful consideration should be given to the timescales of how a PC plan would fit into the HBC Local Plan cycle. Once the current Local Plan is finally adopted this will create a really robust planning line for the next 6/7 years. It was also pointed out that in adopting a Plan the PC would have to do their own call for sites and there could be quite a few people in McG who would put sites forward.
- A member of the public living on the Aldborough entrance to the village advised that he would like to build a post and rail fence from the Beck to his gate and to the footpath that runs alongside the hedge. The PC was asked if they would consider giving this their approval.
- Tennis courts - a resident advised that they will be repainted this April and new nets will be put in.

- Church porch - a resident advised that the initial tenders were too expensive and are being looked at. There is an expensive water connection issue. Should commuted sums come in please could the PC consider financial support.

The meeting closed at 8.50pm.

Date of next meeting: Thursday 7th March at 7.30pm.

Signed Dated

A meeting of Marton-cum-Grafton Parish Council was held in the Memorial Hall, Marton on Thursday 8th March 2019 at 7.30 pm

Present: Ms L Bullus (LB) (Chair), Mr P Gill (Vice-Chair), Prof A Long (AL), Mr R Shepherd (RS), District Cllr A Myatt (AM), Ms W Bartlett (WB) Clerk

Apologies: Mr A Robinson (AR)

Members of the public present: 7

Declarations of Interest: None

The minutes of the last meeting were signed and dated as a true and accurate record by LB.

County Issues: None

District Issues: AM reported that the combined Council Tax rise would be 5.3% (2.99% of which is HBC and much of the remaining NYCC amount is for an increased police precept).

Matters Arising:

1. Playing Fields

- Bins: LB reported that the new volunteer rota appears to be working well.
- Pavilion: no update
- RS advised that sheep will shortly be put into graze in Mrs Sutcliffe's field and dog walkers should be aware. The fencing is stock fencing only.
- RS confirmed that bluebells and aconites recently purchased with commuted sums have been planted.

2. Village Shop

- HB is obtaining a quote for a shelving unit to fit inside the window and also for security cameras. The PC agreed to meet the costs of the shelving unit and an external camera from shop funds, also a more comprehensive repair to the window frame. Quotes to be approved at the next meeting (1st April).
- M&E Seldon quote to repair the external security lights approved. Clerk to advise Mr Seldon. Invoice to be met by the PC from shop funds.

3. Village Hall

- Green waste licence now in situ.
- New external light in hand.

4. Planning

- It was agreed that there is no urgency to commence Neighbourhood Planning. Cllrs will discuss further.
- 6.71.164.A.FUL 18/05016/FUL. Erection of single storey extension. Hillcrest Thorny Hill Lane. Granted.

- 6.71.207.A.FUL 18/05024/FUL. Erection of one detached dwelling with associated parking area. (Revised Scheme). Land Comprising Field West of Limebar Cottage Limebar Lane. Granted.
- 6.71.65.K.FUL 18/05260/FUL. Change of Use from Bakery to form 1 no. dwellinghouse; Erection of garage and of porch; Demolition of 2 no. single storey extensions; Alterations to fenestration; Formation of fenestration and of door. Byways Limebar Lane To Braimber Lane. Granted.
- 6.71.187.F.DVCMAJ 18/04914/DVCMAJ, Variation of conditions 2 and deletion of condition 5 of planning permission 17/00919/FULMAJ (Erection of 3 warehouse buildings (use class B8) including formation of new vehicular access and associated hardstanding) to allow amendments to site access, associated hardstanding and drainage. Rabbit Hill Park, Green-Tech. Granted.

It was noted that various out of date planning notices are still being displayed. It was agreed that these are the responsibility of the applicant to remove.

5. Commuted Sums

WB confirmed that the final sum of £352.90 had been promised from HBC for the pavilion refurb and this concluded the available amounts that the PC has been advised of to date.

6. Insurance

Renewal of the Zurich Insurance policy for 2019/20 was approved at £822.17. Clerk to pay by 31st March. Last year's premium was £808.97. The 5-year commitment to Zurich will cease after 2020/21.

Accounts:

Recent transactions:

Out:

	Net	VAT £	Total £
Hethertons Solicitors	45.00	15.19	45.00
Cardiac Science	75.95		91.14
Clerk's January salary	100.00		100.00
Clerk's February salary	100.00		100.00

Total: £336.14

In:

	Net £	VAT £	Total £
Commutated sums (bulbs)			157.00
VAT Refund			173.87
Village Hall			994.00
Shop Rent Q4		200.00	1000.00
Village Hall			417.00
Interest Deposit Account			4.02

Total: £2,945.89

Current account balance at 7th March 2019	£16,856.79
Deposit account balance at 7th March 2019	£23,656.92

The following payments were authorised at the meeting:

MAS Seeds Ltd	£157.00
Clerk's expenses	£52.83
Zurich Insurance	£822.17
Clerk's March salary	£100.00 (pay on 25 th)
HMRC PAYE	£75.00
M&E Seldon (village hall)	£1192.80
M&E Seldon (village hall)	£500.40
Clean & Tidy (village hall)	£52.50
Total:	£2,952.70

Correspondence:

- North Yorkshire Community Messaging - Police Practice Community Review Groups Clerk to provide further information to residents if requested.
- AWRP Quarterly Update - LB advised that there are new contacts at AWRP and there will be a stakeholder Panel Meeting on 30th April.

Any Other Business

- 6.71.192.A.FULMAJ 18/00100/FULMAJ - 9 houses opposite The Orchards. It was noted that a lighting scheme had been proposed including bollard and column lights. The PC had stipulated in their response that Marton-cum-Grafton is a dark skies village and that neither type of lighting was appropriate. Clerk to contact Planning (and cc Cllr Myatt).
- LB announced that both she and Cllr Long would be tendering their resignation after the April meeting. Either an election will take place (if 10 or more electors call for one) or the PC can co-opt to fill the roles which can take place at the Annual Meeting in May. Once the resignation letters have been received by HBC Electoral Services, the Clerk will display the relevant notices.

The meeting was opened to the public:

- MP advised that there are 13 on the new mowing rota. A new home for the mower is being sought.

- A resident noted that planning notices are still on display at the Yew Tree Farm site and that the application is still noted as pending decision on HBC Public Access. Clerk to investigate.
- A resident reiterated his concerns over the sewerage system in the village particularly in light of the new houses to be built. LB confirmed that all correspondence in this matter had been relayed to HBC Planning Officers.
- The Clerk will report flooding along Back Lane, behind Scuttlepond Cottage to NYCC Area 6.

The meeting closed at 8.50pm.

Date of next meeting: Monday 1st April at 7.30pm.

Signed Dated

A meeting of Marton-cum-Grafton Parish Council was held in the Memorial Hall, Marton on Monday 1st April 2019 at 7.30 pm

Present: Ms L Bullus (LB) (Chair), Mr P Gill (Vice-Chair), Prof A Long (AL), Mr R Shepherd (RS), County Cllr R Windass (RW), Ms W Bartlett (WB) Clerk

Apologies: Mr A Robinson (AR), District Cllr A Myatt (AM)

Members of the public present: 8

Declarations of Interest: None

The minutes of the last meeting were signed and dated as a true and accurate record by LB.

County & District Issues:

- RW spoke about the Council tax increase which was higher than NYCC wanted but in order to safeguard services they had no choice.
- A consultation is underway regarding home to school transport (<https://www.northyorks.gov.uk/home-school-transport-consultation>).
- The Greater Yorkshire deal was undone by Government due to geographic and population size - negotiations are ongoing. North Yorkshire could go in with Craven - but the group would then be possibly too small. If, however North Yorkshire went in with the Leeds City Region - Leeds/Bradford would dominate and rural areas might lose out.
- Harrogate Local Plan - the Inspector removed various sites. HBC Planning Office are not in agreement that they have over-estimated. A 5.5 years land supply now available. The hopes are that the ambitions of speculative developers can be prevented.
- In response to a question, RW advised that he had little knowledge of the Eataly development but will enquire at the next NYCC briefing.

Matters Arising:

1. Playing Fields

- Pavilion project. RC still trying to get funding for refurbishment including funds via WREN. To satisfy their application process the project needs to generate 10% of the donated funds itself to offset WREN's tax liability. £75k will be requested in total. £20k has been confirmed from Cobbett Environmental. The PC will put the £352.90 committed OSF commuted sums towards this.
- A pavilion toilet with access from the playing fields will likely not be ready for this summer. The PC agreed that a portaloos should be hired again this year with contributions sought from village groups. Clerk to take forward.

2. Village Shop

- HT has obtained two quotes for security cameras.
Quote 1: 4 internal cameras - £949.00 plus VAT or
5 internal and one external camera - £1349.65 plus VAT
Quote 2: 5 internal cameras - £1329.75 plus VAT or
5 internal and one external camera - £1412.25 plus VAT

PC agreed in principle and will discuss further with HT.

3. Village Hall

- Lighting repair bill to be paid. Cleaning going well.

4. Planning

- a) APPLICATION NO: 6.71.39.C.FUL 19/01074/FUL
Erection of single storey extension, Evergreen House
PC had no objections.
- b) APPLICATION NO: 6.71.209.FUL 19/01101/FUL
Demolition of conservatory, erection of two and single storey extensions and a garage and alterations to doors and fenestration, 1 Council Houses, Hunday Field Road
PC had no objections.
- c) APPLICATION NO: 6.71.172.A.FUL 19/01245/FUL
Erection of a garden room and felling of 1 no. Fir Tree within the Marton-cum-Grafton conservation area
PC had no objections.

Updates:

- a) 6.71.207.A.FUL 18/05024/FUL. Erection of one detached dwelling with associated parking area. (Revised Scheme). Land Comprising Field West of Limebar Cottage, Limebar Lane. HBC had confirmed their reasons for granting approval of the revised scheme. HBC are under pressure to look positively at all applications in the absence of the Local Plan. They judged the revised scheme acceptable based on its smaller scale - set back from Limebar Lane and respecting the grain of the village.
- b) 6.71.202.FULMAJ 18/0335/FULMAJ - Yew Tree Farm. The Planning Officer confirmed that she will put a note on Public Access to confirm that the application has been approved. The notices can be taken down. The Section 106 agreement is pending completion.
- c) 6.71.92.A.FULMAJ 18/00100/FULMAJ - Land Opposite the Orchards. The PC agreed that a potential way forward was to ask the applicant if they would be prepared to remove lighting from the plan and also ask Cllr Myatt to follow-up on our behalf.
- d) Enforcement: Land Comprising Field At 441364 462959, Limebar Bank Road Clerk advised that there has been no further update and will chase Enforcement. It was noted that the track leading to the property is now fenced.

Accounts:

Recent transactions

Out:

	Net	VAT £	Total £
MAS Seeds Ltd	130.83	26.17	157.00
Clerk's expenses	44.56	8.27	52.83
M & E Seldon	994.00	198.80	1192.80
M & E Seldon	417.00	83.40	500.40
Clean & Tidy	52.50		52.50
Zurich Municipal Insurance	822.17		822.17
Clerk's March salary	100.00		100.00

Total: £2,877.70

In:

	Net £	VAT £	Total £
Interest Deposit Account	3.63		3.63
Village Hall	52.50		52.50

Total: £56.13

Current account balance at 31st March: **£14,031.59**

Deposit account balance at 31st March: **£23,660.55**

Payments to be authorised at the meeting:

Wild Flower Lawns & Meadows	£420.00
Clean & Tidy	£52.50
T3TC Ltd	£79.04
YLCA 2019/20 Membership	£203.00
Autela Payroll Services (Q4)	£47.00
M & E Seldon	£89.46

Total: £891.00

- LB confirmed that the details of this year's audit process had been supplied and that the accounts would be signed off at the 6th June meeting.
- The PC approved annual payment to Autela Payroll Services to give the PC an additional 2.5% discount (over and above the existing 20%).

Correspondence:

- Back Lane flooding - is on the action list at NYCC Highways Area 6. Any similar problems to be reported to the Clerk.
- NYCC road closure - 5th April Thorny Hill Lane.

- Rural Services Network - calling for a rural strategy from Government. Rural areas are being overlooked. Survey underway.
- CPR sessions at Springbank Surgery - ongoing.
- Minutes of the Neighbourhood Watch meeting, 13th March. Few attendees. Needs new personnel if the Group is to be maintained.
- YLCA Membership - PC approved for 2019/20.
- Healthwatch North Yorkshire - residents can complete a survey to indicate their suggestions for priorities for the NHS in this area.
- Great Yorkshire Bike Ride - Saturday 15th June. 2,000 cyclists will pass through.
- North Yorkshire Police & Fire Commissioner - survey on the fire service ongoing.

Any Other Business

- Two Councillors, LB and AL, handed to the Clerk letters of resignation effective from 2nd April 2019.
- LB advised that she would be handing over various PC files and it was agreed that these and other files held in different locations should be reviewed and those that the PC decides to keep should be stored together in filing cabinets at the Village Hall. Village Hall Committee to explore access to the attic.
- LB reminded Councillors that the Clerk maintains records of critical documents on Dropbox and access details can be provided.

The meeting was opened to the public:

- There were no questions but the retiring Councillors were thanked for their valuable work on behalf of the village.

The meeting closed at 8.20pm.

Date of next meeting: Annual Meeting of the Parish Council at 7pm on Thursday 2nd May followed by the May Parish Council Meeting at 7.30pm.

Signed Dated

A meeting of Marton-cum-Grafton Parish Council was held in the Memorial Hall, Marton on Thursday 2nd May 2019 at 7.30 pm

Present: Mr R Shepherd (Chair), Mr P Gill (Vice-Chair), Mr A Robinson (AR), Mr T Cole (TC); Ms Charlotte Sanderson (CS); Ms W Bartlett (WB) Clerk

Apologies: District Cllr A Myatt (AM)

Members of the public present: 12

Declarations of Interest: Majestic House (PG)

The minutes of the last meeting were signed and dated as a true and accurate record by RS.

County Issues: None

District Issues: ZM advised that the Local Plan is still in draft form. The Inspector had asked the Council to undertake extra work around the sustainability assessment for the new settlement. ZM also drew attention to the Harrogate Congestion Study and urged residents to go online and take part - www.northyorks.gov.uk/harrogatecongestion

Police Report: PCSO Phil Wright (PW) and PCSO Jak Bell (JB) attended the meeting to provide an update. Local surgeries (34) were carried out after Boroughbridge police station closed but were not very successful - looking at better communication ideas from the parishes. The Community Messaging Service has a new provider. PW is champion for frauds and scams in the Boroughbridge and Knaresborough areas. Property marking equipment - can be made available by appointment and can be used very successfully on a range of materials. Residents should continue to call 101 to report non-urgent crime and can also contact individual officers by selecting Option 2 and using the relevant collar number. These are: PC Powell 479, Phil Wright 5510, Jak Bell 3756. If on duty the Officer's radio will be on or it is possible to leave a voicemail, which will always be picked up within 24 hours. Mobile working devices are being used. The PC and residents thanked PCSOs Wright and Bell for attending.

Matters Arising:

1. Playing Fields

- Pavilion project. RS reported that the portaloos are now in place and thanked the Open Gardens Committee, the Tennis Club, the Woodlands Group and the Cricket Club for their donations to the cost this year. RS advised that the dangerous oak branch over the outdoor classroom has now been dealt with. The 5 aside football pitch is now marked up and the tennis courts will be repainted next week and new nets set up. RS advised that the hope is that there will be a tennis competition this year to compete for the cup found in the PC archives.

2. Village Shop

- Quotes had been obtained for security cameras from two suppliers. The PC has approved the cheaper of the two: Yorkshire Alarms. 5 internal and one external camera will cost £1350. The external camera will capture car registration plates.

3. Village Hall

- A discussion took place regarding the transfer of PC records to the village hall loft space. MP asked if the cabinets could be placed in the loft space prior to the installation of the ladder. The VH committee had obtained prices for the ladder installation.

4. Planning

a) 6.71.191.F.LB 19/01413/LB

Listed building consent for the demolition of 2 stores and porch, erection of 2 storey and single storey extensions, repair and maintenance to windows and doors and various internal alterations. Majestic Farm Thorny Hill Lane - PC had no objections.

b) 6.71.193.A.FUL 19/01467/FUL

Erection of a two storey, first floor and 2 no. single storey extensions, and a porch canopy. Formation of dormers, re-roofing and alterations to fenestration. Grafton Grange, Grangeside, Limebar Lane - PC had no objections

c) Decision Notification: 6.71.187.G.FUL 19/00106/FUL

Erection of 1 no. Warehouse and boundary fencing with associated hardstanding; Formation of access. Rabbit Hill Park, Green-Tech. Granted.

d) Decision Notification: 6.71.209.FUL 19/01101/FUL

Demolition of conservatory, erection of two and single storey extensions and a garage and alterations to doors and fenestration, 1 Council Houses, Hunday Field Road. Granted.

e) Enforcement Notice

Location: Field Between Priestcarr Lodge Farm and Mickledate Farm, Legram Road

Alleged Breach: Erection of pheasant rearing sheds and change of use of agricultural land to pheasant rearing business. Update pending.

Accounts:

Recent transactions:

Out:

	Net	VAT £	Total £
T3TC Ltd	65.86	13.18	79.04
Wildflower Lawns & Meadows	350.00	70.00	420.00
M & E Seldon	74.55	14.91	89.46
Yorkshire Local Councils Association	203.00		203.00
Clean & Tidy	43.75	8.75	52.50
HMRC PAYE	75.00		75.00
Autela Payroll Services	47.00		47.00

Total: £966.00

In:

	Net £	VAT £	Total £
Interest Deposit Account	4.02		4.02
Woodlands Group (portaloo)	50.00		50.00
Tennis Club (portaloo)	100.00		100.00
HBC Precept Payment	2475.00		2475.00

Total: £2629.02

Current account balance at 1st May: **£15,690.59**

Deposit account balance at 1st May: **£23,664.57**

Payments to be authorised at the meeting:

Clerk's April Salary	£130.00
Clerk's May Salary (payable 25 th May)	£130.00
Clean & Tidy (re 12 th April cleaning)	£52.50
M&E Seldon (shop security lights)	£228.31

Total: £540.81

The Clerk advised that the 2018/19 accounts were with the internal auditor and will be presented, along with the Governance Statement at the June PC meeting. They are to be submitted to the external auditor by 1st July.

Correspondence:

- AWRP Q2 Newsletter - RS attended the recent liaison meeting and will report under AOB
- NALC/YLCA Guidance on Community Infrastructure Levy
- Harrogate Borough Council Statutory Parliamentary Polling Station Review
- Allerton Park Landscape & Cultural Heritage Fund - grants are now in their final year. Large grants have closed. Mid-range grants have increased up to £25k. Applications should go in as soon as possible.
- Harrogate Congestion Study
- Ripon Rotary Charity Bike Ride, Saturday 11th May - will be using the Village Hall facilities.

Any Other Business:

- PG advised that the bank account signatories would need to be updated. Clerk has this in hand.
- AWRP - RS attended meeting. Colin Fletcher is now in charge (Mark James has left the company). Communications contact is Alison Darling. Amey Customer Service telephone number is 03337 777058. Email AWRP.enquiries@amey.co.uk. At the present time

AWRP is taking in waste from Hull, Derby and Milton Keynes (which are other Amey sites). Traffic queuing has been a problem as has A168 littering. The issue with excess litter seems to be arising in part because lorries are not covered after dropping off. It was suggested at the meeting that a video camera be put up at a high point to check lorries on departure. AWRP should be establishing a litter picking rota. At the moment AWRP is in a cleaning and maintenance phase for two weeks. During this time waste goes to landfill. They are taking all waste now - not just black bags. FCC (formerly WREN) are putting in an application to HBC for the neighbouring landfill site to be re-opened and the PC expects to be consulted.

The meeting was then opened to the public:

- A query was raised by a resident in respect of the Parish Council boundary. RS to provide a map using the PC's Parish Online subscription and also put on the village website.
- In response to a question regarding possible further commercialisation of the A168, ZM said that no allocations have been made for land for industrial use in this area in the Local Plan. ZM advised that an industrial park/learning zone has been approved at Flaxby.
- Regarding the possibility of the PC establishing a Neighbourhood Plan, RS advised that the PC was waiting for the HBC Local Plan to become adopted first. ZM suggested that if the PC goes down this route they should work closely with other relevant PCs such as Arkendale, Coneythorpe and Clareton.
- A resident expressed concern over lighting proposals for the Mulgrave Properties development. The developers had confirmed their view that bollards will remain and the access road will be designed to NYCC standards including street lighting. PG confirmed that the PC had put objections forward at every stage and had most recently written to the developer. RS to follow up with HBC and ZM with NYCC.
- RS presented LB with a parting gift from the PC with grateful thanks on behalf of all Councillors and residents.

The meeting closed at 8.20pm.

Date of next meeting: Thursday 6th June, at 7.30pm in the Village Hall.

Signed Dated

The Annual Meeting of Marton cum Grafton Parish Council was held in the Memorial Hall, Marton on Thursday 2nd May 2019 at 7.00 pm

Present: Mr R Shepherd (RS) (Chair), Mr P Gill (PG) (Vice-Chair), Mr A Robinson (AR), Ms W Bartlett (Clerk)

Apologies: Cllr Myatt

Members of the public present: 14 + 2 police officers

Election of Chair:

AR proposed, PG seconded and all approved RS as Chair of the Parish Council. RS signed the declaration of acceptance of office, witnessed by the Clerk.

Previous Minutes:

The minutes of the previous meeting were signed and dated as a true and accurate record by RS.

Matters Arising: None.

Chair's Report:

Welcome to the Annual Meeting, which is my first as Chairman of the Council.

Sadly we said goodbye to Lynda Bullus and Professor Antony Long at the April meeting. Both have been stalwarts of the Parish Council since 2004 and have contributed a huge amount to the smooth and efficient running of the PC over the last 15 years. Lynda started as Clerk, was then elected as Councillor and for the last four years has Chaired the Council. We will miss her wise council, tact and attention to detail. Antony was the previous Chair of the PC for five years until he stepped down in May 2015, he brought an intellectual rigor to proceedings as well as playing a major role in the lengthy and complex Allerton Park incinerator campaign.

My task as Chairman is to deliver a report on what has happened over the past year, since our previous Annual Meeting last May.

At that time we had completed yet another major campaign opposing plans to construct a massive sugar beet factory beside the A168. Fortunately, that scheme was withdrawn, and since then we have focused our attention on proposed building within the village, as part of the Harrogate Borough Council Local Plan.

Last May we were looking at an application to build 23 houses at Yew Tree Farm, on farmland owned by North Yorkshire County Council and proposed by their wholly-owned building company, Brierley Homes. There were also applications to build 5 houses on a field next to the school, as well as 10 on a green field site opposite the Orchards, where the initial application had been for 22 homes. HBC turned down the proposal for 5 houses near the school, but included the other projects within the Local Plan, meaning that the PC could not oppose the building, but could attempt to influence the shape of the development. Much time and effort has been expended by Councillors and residents in liaising with planning officers and builders, resulting in several changes to the initial plans and a reduction from 20 homes to 9 homes respectively. NYCC have also offered to gift the land in front of the development on the roadside at Yew Tree to the PC and we await further details.

HBC have finally submitted their Local Plan for thousands of homes across the Borough, in line with Government demands. This has resulted in substantial building at nearby Boroughbridge, and the potential of a new town at Greater Hammerton, or possibly Flaxby - still to be decided depending on the imminent outcome of the Inspector's review of the Local Plan and Government approval.

At the beginning of last year, we were approached with a suggestion that a new sports pavilion should be erected on the playing fields. This was driven by local resident Rory Cunningham, who put in months of effort raising funds and developing plans. Unfortunately, despite much success in fundraising the project has not proved viable as Sport England stubbornly insisted on incorporating costly and ultimately unnecessary features such as showers, making the project too expensive. However, it is now hoped to refurbish the existing pavilion, including toilet facilities with access from outside the building so that the school can bring children to the sports area.

During the year, the defunct red phone box in Marton was bought by the PC for £1, and has now been adopted by the school and is being used as a children's book exchange.

Once again there has been a tremendous community spirit within the village, with volunteers helping to manage the woodlands, empty dog and playing field bins, pick up litter and cut the grass. As ever, the Annual Open Gardens event was a huge success generating substantial sums for worthy causes within the village. The PC acknowledges the hard work and organisational skills of the Open Gardens Committee and the many residents who put a huge amount of effort and enthusiasm into the event, as they do every year. We've also had a wonderful show of spring bulbs this year, and must acknowledge the exceptional contribution of the late, and much missed, Rob Lewis in making the village verges a riot of Spring colour.

Over recent years the complexity of regulations and amount of administration required to run a parish council has increased exponentially and this past year saw the introduction of stringent Data Protection laws. The initial requirements were eventually scaled back, but this has involved a lot of work for our Clerk, who has continued to handle our accounts, VAT, record keeping and many other tasks with admirable efficiency. Thank you, Wendy for keeping us all on track. I'd also like to thank all my colleagues on the Council for their commitment and efforts during the past year.

One of our first tasks this evening will be to co-opt a couple of new Parish Councillors, Charlotte Sanderson and Tony Cole.

Charlotte is a resident of Marton, and brings a wealth of experience in the ecology field. Tony is from Grafton, and has an expert working knowledge of all things planning related. I'm sure they'll bring fresh energy, skills and perspective to the PC and we look forward to working together.

So, we start another year with our fresh group of Councillors. There are bound to be a number of challenges to face as building work commences at Yew Tree Farm and opposite the Orchards. We will also have to study the Harrogate Local Plan once it has been approved and explore the possibility of establishing our own Neighbourhood Plan. But whatever the future brings, we are very fortunate in having a strong, close and supportive community to ensure Marton-cum-Grafton remains a wonderful place to live and work.

Co-option of new Councillors & Election of Officers:

Charlotte Sanderson-Lewis (CS-L) and Tony Cole (TC) were co-opted onto the Council and duly signed declarations of acceptance of office.

Councillors were elected to the following roles, with all nominations unanimously approved:

Vice Chair:	PG proposed by RS
Charities:	PC agreed that LB will continue to provide regular updates
Police Liaison:	AR proposed by PG
Village Hall Committee:	PG proposed by RS
Internal Auditor:	Frank Beckett

Review of Policies:

The PC considered and approved the following policies which are reviewed annually:

Standing Orders; Financial Regulations; Risk Assessment; Public Contracts Regulations; Register of Assets and, for GDPR: Privacy Notice, Data Protection Notice; Publication Policy; Records Management Policy; Document Retention Policy; Data Breach Policy; Security Incident Policy.

Helmes Charity:

The Helmes Charity was set up in the late 1600s and has continued under the auspices of the parish council ever since. Current trustees are the vicar, the reverend Sarah Feaster, David Zucker, Alan Charlton and Lynda Bullus.

In the past year, some families at the school have struggled and the Charity has assisted with funds towards school trips and with a case of hardship at Christmas and also helped families in the village at times of bereavement. There is now very little income coming into the charity and if any residents are able to offer a financial contribution, either as a one off or regularly, this would help to assist cases of need in the village.

Any other business: None.

The Meeting was then opened to the public: There were no issues arising.

The meeting ended at 7.25 pm.

Date of the next meeting: May 2020.

Signed Dated.....

A meeting of Marton-cum-Grafton Parish Council was held in the Memorial Hall, Marton on Thursday 6th June 2019 at 7.30 pm

Present: Mr R Shepherd (Chair), Mr P Gill (Vice-Chair), Mr A Robinson (AR), Mr T Cole (TC); Ms Charlotte Sanderson-Lewis (CSL); District Cllr A Myatt (AM); Ms W Bartlett (WB) Clerk

Apologies: County Cllr Robert Windass

Members of the public present: 14

Declarations of Interest: Land Opposite The Orchards (CSL)

The minutes of the last meeting were signed and dated as a true and accurate record by RS.

County Issues: None

District Issues: To be covered under Planning.

Matters Arising:

1. Playing Fields

- RS advised that the tennis courts were now repainted and have new nets.
- RS thanked residents for participating in the Himalayan Balsam picking.
- RS confirmed that the pavilion project was now in receipt of a £50k donation from the Allerton Park Landscape & Cultural Heritage Fund to add to £10k from the National Lottery and £20k from Cobbett Environmental.

2. Village Shop

- Yorkshire Alarms will be fitting the security cameras this weekend.

3. Village Hall

- MP confirmed that the loft ladder would be installed shortly.
- TC offered to repair the backboard to the external noticeboard.

4. Planning

a) 6.71.137.G.FUL 19/02337/FUL

Formation of farm access track, Holly Cottage, Grafton Lane

PC had no objection though the danger of precedence was noted (immaterial to this planning decision). It was noted that the application stated that no trees would be affected.

b) 6.71.211.D.FUL 19/02204/FUL

Erection of first floor extension, Highfield Court, Thorny Hill Lane

PC had no objection.

Notifications:

a) 6.71.193.A.FUL 19/01467/FUL

Erection of a two storey, first floor and 2 no. single storey extensions, and a

porch canopy. Formation of dormers, re-roofing and alterations to fenestration. Grafton Grange, Grangeside, Limebar Lane. Granted.

- b) 6.71.172.A.FUL 19/01245/FUL
Erection of a garden room and felling of 1 no. Fir Tree within the Marton-cum-Grafton conservation area. Copthorne, Thorny Hill Lane. Granted.
- c) 6.71.39.C.FUL 19/01074/FUL
Erection of single storey extension, Evergreen House. Granted.

Updates:

a) 6/71.202.FULMAJ 18/0335/FULMAJ - Yew Tree Farm
RS and PG to attend a meeting with David Bowe, Director and Michael Craddock, Senior Development Manager for Brierley Homes on 14th June to discuss issues including the parcel of land to be gifted to the PC, street lighting and the likely date for work to start. A discussion took place regarding the contact made by the Lighting Engineer for North Yorkshire in regard to this application and the Land Opposite the Orchards. AM confirmed that the Highways Engineer (Tim Simpson, Area 6) on both projects had confirmed Highways agreement that column lighting can be omitted from both.

b) 6.71.192.A.FULMAJ 18/00100/FULMAJ - Land Opposite the Orchards.
A resident was thanked for her work in pursuing this issue as was ZM. It was agreed that the PC should confirm their agreement to the proposal for omitting column lighting in both developments and to pursue consultation amongst residents in regard to the second suggestion of removing the 8 existing columns in the village. AM suggested that a middle ground might be to retain where necessary but have then turned off at a certain time.

A resident had shared correspondence from HBC regarding the ponds. Clerk to email around the village. Work appears to be being carried out in accordance with guidelines and RS confirmed it was good that residents remain vigilant.

- c) Enforcement: Land Comprising Field At 441364 462959, Limebar Bank Road
The Clerk confirmed that an update would be provided from Enforcement by early next week along with other live cases including:
 - i) Field Between Priestcarr Lodge Farm and Mickledate Farm, Legram Road. Alleged Breach: Erection of pheasant rearing sheds and change of use of agricultural land to pheasant rearing business.
 - ii) Land Comprising Field At 442152 463445 Stockfield Lane. Alleged Breach: Large amount of soil piled at field junction of Stockfield Lane and Thorny Hill Lane.

Accounts:

- a) The Annual Governance Statement for External Audit was approved and signed by Chair and Clerk.
- b) The Internal Auditor (FB) presented the 2018/19 Accounts and these were approved and signed off by Clerk and Chair, as was the Accounting Statement for

the External Audit. It was agreed, on recommendation from FB, that the PC has sight at least annually, of the accounts of the Village Hall Committee, the Woodlands Group, the Pavilion Project Group and any other such groups that are formed in the future. It was agreed that this is for information only rather than inclusion in the formal External Audit and demonstrates good corporate governance.

- c) The Clerk presented an update on recent income and expenditure, current balances, and payments to be authorised as follows:

Recent transactions:

Out:

	Net	VAT £	Total £
Clerk's salary (April)	130.00		130.00
Clean & Tidy (April)	43.75	8.75	52.50
M&E Seldon	190.26	38.05	228.31
Clerk's salary (May)	130.00		130.00

Total: £540.81

In:

	Net £	VAT £	Total £
T Long Garage Rental	50.00	10.00	60.00
S Marklew (portaloo)			50.00
HMRC VAT repayment		247.42	247.42
Interest deposit account			3.89
Village Hall A/V invoice repayment			50.00
Village Hall Q1 cleaning repayment			122.50
Northern Powergrid Wayleaves Payment			40.53

Total: £574.34

Current account balance at 6th June: **£15,720.23**

Deposit account balance at 6th June: **£23,668.46**

Payments to be authorised at the meeting:

Alan Smythe Audio Visual	£60.00
Clean & Tidy (15 th May)	£52.50
Clerk's salary June (pay 25 th June)	£130.00

Total: £242.50

- d) The Clerk advised that HBC had asked for a new mandate to be completed. It was agreed that all Councillors should be signatories and the rules should remain as any two to sign. It was also agreed that the Clerk should remain as authorised to liaise with the bank and carry out telephone banking on behalf of the PC.

Correspondence:

- Celebrating the 75th Anniversary of VE Day, 8th May 2020. Possible involvement to be discussed in due course.
- AWRP LLC Update from NYCC. Vehicle sheeting: it was confirmed that the plant operates on the basis that no waste materials shall be imported to the site and no waste or recyclable materials shall be exported from the site other than in vehicles which are enclosed, sheeted, netted, or equipped with sealed containers. No Air Pollution Control Residue and Incinerator Bottom Ash wastes shall be exported from the site other than in sealed containers. Hours of deliveries and dispatches: their operational conditions state that there shall be no deliveries to or dispatches from the premises outside the core hours of 08:00 and 18:00 Monday to Friday, except for a maximum of 15 loads between the hours of 18:00 and 22:00, and 08:00 and 17:00 Saturdays, Sundays and Bank and Public Holidays. NYCC waste team contact email: waste.contracts@northyorks.gov.uk
- Boroughbridge and District Safer Neighbourhood Group, 17 July at 19:30 AR to attend in capacity as Police Liaison.
- HBC Small grants fund opportunity - Celebrate the UCI Bike Race (amounts ranging from £200 to £3000 available). RS confirmed that the route passes close by. Ideas for submission by 17th June.
- Community History and the British Council for Archaeology. CAB (chaired by local resident TH) offering services to the PC and residents to help with local history and archaeological projects. Workshop 'Your Local History Group: Accessing Available Funding and Planning Your First Investigation', Selby Abbey, 21st September 2019.

Any Other Business:

- The Clerk confirmed that she will be contacting 95 Alive regarding a speeding issue in the village.
- It was agreed to use HBC Parks to carry out the annual inspections of the playground and skatepark in September. Any outstanding actions from last year's inspection to be carried out before then.
- The Clerk asked for confirmation to purchase secure shredding services to dispose of old PC documents after the recent audit. This was confirmed and the Clerk will contact Restore Datashred for a minimum order - expected cost £60.
- It was agreed that the proposed naming of the new access road for the land opposite The Orchards (Townend Close) is appropriate.
- TC advised that he will assist the Clerk to respond to the Civic Voice questionnaire '*What do communities want from their local authority planning department?*'

The meeting was then opened to the public:

- TC gave an outline of the amount of committed sums that the village could expect from the Mulgrave and Brierley Homes developments which was substantial. It was suggested that the PC and residents should start to think about how it could be spent. Ballpark sums (to be confirmed) will be:

Land Opposite the Orchards:

Grafton verges £5,500

Churchyard £4,472

Quarry (Semi Natural Green Space) £2,451

Play area £8,987

Yew Tree:

Marion verges £7,936

Churchyard £6,448

Play area £12,958

It was suggested that the Churchyard money could be used to re-establish leaning gravestones.

Clerk to liaise with HBC Commuted Sums contact to obtain further information.

- A further discussion took place regarding possible precedent-setting in planning applications. TC confirmed that each application can only be judged on its own merits. It was noted that the boundaries of the Conservation Area should be borne in mind.

The meeting closed at 8.40pm.

Date of next meeting: Thursday 4th July, at 7.30pm in the Village Hall.

Signed Dated

A meeting of Marton-cum-Grafton Parish Council was held in the Memorial Hall, Marton on Thursday 4th July 2019 at 7.30 pm

Present: Mr R Shepherd (Chair); Mr A Robinson (AR); Mr T Cole (TC); Ms W Bartlett (WB)
Clerk

Apologies: Mr P Gill (Vice-Chair), Ms Charlotte Sanderson-Lewis (CSL); District Cllr A Myatt (AM)

Members of the public present: 11

Declarations of Interest: Enforcement issue Stockfield Lane (TC)
Response to CIL questionnaire (TC)

The minutes of the last meeting were signed and dated as a true and accurate record by RS.

County Issues: None

District Issues: None

Matters Arising:

1. Playing Fields

- RS advised that the new path has been improved by Nick Spence, using the remaining grant-awarded funds held by the Woodlands Group. The PC will pay the bill, claim back the VAT and receive a transfer of the net cost from the Woodlands Group.
- TC advised that potential contractors for the pavilion upgrade were being consulted with work due to start at the beginning of 2020. The Clerk advised that advice on the VAT situation was pending from YLCA.

2. Village Shop

- New security cameras have now been fitted.

3. Village Hall

- MP presented the invoice for the new loft ladder and it was agreed that the Village Hall will pay the bill.

4. Planning

a. 6.71.202.FULMAJ 18/0335/FULMAJ Yew Tree Farm

RS reported back on the meeting held with David Bowe and Michael Craddock of Brierley Homes. Contracts are being drawn up this month (final contractor not yet known). Development to start in Autumn taking an estimated 12 months to complete although a show home near the entrance will be ready in 6.

The land to be transferred to the PC will be landscaped and planted beforehand. There will be a 12-month contract for upkeep and then transfer to the PC with a management plan to be put in place. TC confirmed that although there will be a cost to the PC to manage the land (cut grass, trim hedging etc) this was a good result for the village given that it prevents further houses being built at a later stage. It was agreed to look into the process of registering this officially as a

village green to protect it in perpetuity. TC suggested there would be a cost of approx. £200 for legal fees. Commuted sums will be released mid-way through the development with the balance at the end and some will accrue to spend on verges.

TC confirmed that at the meeting it had been reiterated that there was to be no street lighting as agreed by the respective parties and that the path should not have steps (to aid moving the mower). A mains water connection will run to the Church at a cost to the Church of £3k approx.

A resident suggested that a more detailed site plan was needed showing engineers' drawings of the drains. TC advised that these would be available on public access once the contractor had been appointed and a site manager contact would be provided to the PC to address issues such as mud on the road.

- b. 6.71.192.A.FULMAJ 18/00100/FULMAJ - Land Opposite the Orchards.

RS noted that the bricks being used were much brighter than the marketing materials suggested. It was agreed that this might be just for the footings only but that Councillors should keep an eye on developments.

- c. Decision notice 19/02135/AMENDS at Evergreen House - non-material amendment to fenestration. PC had no comment.

- d. Enforcement Updates

The Clerk advised that she had received no further update to the issue of the pheasant sheds on Priestcarr Lane but had received a document outlining the procedures followed in principle by Enforcement. The Clerk had been previously advised that any perceived problems with gas bottles should be reported to the HSE. The Clerk also confirmed that Enforcement had not issued a stop notice at this time. A report from the agent remains pending so Enforcement can make a decision as to whether this is agricultural use or not. TC advised that at this stage there is little the PC can do other than express an opinion. If retrospective planning has to be applied for then the PC will then be consulted.

The Clerk advised that there had been no other updates to two further outstanding enforcement issues.

Accounts:

Recent transactions:

Out:

	Net	VAT £	Total £
Clean & Tidy (May)	43.75	8.75	52.50
Allan Smythe A/V Ltd	50.00	10.00	60.00
FCC Environment (re Pavilion)	352.87		352.87
Clerk's salary (June)	130.00		130.00

Total: £595.37

In:

	Net £	VAT £	Total £
Open Gardens (portaloo)	100.00		100.00
Interest deposit account			4.02
Northern Powergrid Wayleaves Payment			3.39

Total: £107.41

Current account balance at 4th July: £15,228.25

Deposit account balance at 4th July: £23,672.48

Payments to be authorised at the meeting:

Yorkshire Alarms (shop)	1619.58
KC Hire (portaloo)	45.60
Autela Payroll	164.82
Boroughbridge Computer Services	75.00
Clerk's salary (July - pay 25 th)	130.00
Clerk's Expenses	101.61

Total: £2,136.61

Correspondence:

- North Yorkshire Police Boroughbridge Mobile Watch - details circulated on the village email.
- YLCA - The Public Sector Bodies (websites and mobile applications) (No. 2) Accessibility Regulations, 2018. The current webmaster (TJ) is planning compliant updates from 2020 which would cost the PC £50 per year and this was agreed. Once the updates are complete the Clerk (and other village organisations) will also be able to carry out their own updates to their respective pages.
- NYCC Planned Road Closure Notification 21605 - 4 days between 2nd July 2019 and 5th July outside The Old Chapel - now complete.
- British Heart Foundation CPR courses at Green Hammerton - next one 24th September

Any Other Business:

- Two residents outlined the problems they are having with their drives exiting onto the bend near to where Mulgrave Properties are working. The problem has previously existed but has been exacerbated. It was agreed that the residents could consider installing a low-level "Warning - Concealed Entrance" sign. It was felt that NYCC Highways would not consider traffic calming measures at this stage and they might also not be welcomed by neighbours. It was pointed out that this is also a difficult area for pedestrians and TC agreed to check that the new footway would be adopted.

- TC advised he had prepared a response to the HBC CIL consultation which he would forward to the Clerk to respond by 8th July.
- RS advised that the Clerk had tended her resignation and offered thanks from the PC for her work. The PC would be looking to appoint a new Clerk from September.
- RS thanked the Open Gardens committee for their hard work in delivering another successful event.

The meeting was then opened to the public:

- It was noted that the Church clock has stopped. Clerk to advise TJ.

The meeting closed at 8.10pm.

Date of next meeting: Thursday 5th September, at 7.30pm in the Village Hall.

Signed Dated

A meeting of Marton-cum-Grafton Parish Council was held in the Memorial Hall, Marton on 5th September 2019 at 7.30 pm

Present: Mr R Shepherd (RS) (Chair); Mr P Gill (PG) (Vice-Chair), Ms Charlotte Sanderson-Lewis (CSL); Mr A Robinson (AR); Mr T Cole (TC); County Cllr R Windass (RW); Mrs L Gill (LG) Clerk

Apologies: Ann Myatt

Members of the public present: 16

Declarations of Interest: None

The minutes of the last meeting were signed and dated as a true and accurate record by RS.

County Issues: RW reported on the financial restraints faced by HBC & a potential financial & legal issue regarding disabled access for school transport. Road closures are expected from 21-29 September with UCI Cycling World Championships coming to Harrogate area & passing the village on the Boroughbridge Road (B6265) - road closed to traffic Friday 27th September 1550-1700. RW reported that no further interest had been shown from the food/retail company who expressed interest in the land next to AWRP. £25M (£60k/acre) is thought to be the asking price which was deemed by PG to be far in excess of agricultural land prices implying the land was being expressly priced for development. RW agreed to make further enquiries into which Agent has been appointed to sell so the Parish Council can look into the matter in more detail. AWAP had only one incidence of airborne pollution over the last year albeit this was still below legal limits. Some persistent problems remain to be resolved with lorries backing up onto the A168 and litter spillage. It was confirmed that AWRP are taking rubbish in from areas other than North Yorkshire but their waste contract with North Yorkshire does not prevent this. RW agreed to speak to North Yorkshire Highways Area 6 about the growing amount of signage starting to "litter" many junctions.

District Issues: None

Matters Arising:

1. Playing Fields

- Pavilion project. Funding of £80,000 has been obtained from various sources in order to refurbish the pavilion. Councillors agreed to pay £64.00 to HBC for Planning Officer enquiries in order to see if a full planning application will be required or not. A letter of support for the project from the Parish Council will be sent to HBC to support refurbishment (TC).

2. Village Shop

- Enquiry to utilise the existing sign post at the entrance to Marton from Braimber Lane to advertise the shop. Advised this is a Highways matter & recommended the shop use official channels to further this request.
- Shelving across the window to help improve security & which was agreed previously has not yet been carried out but is scheduled.
- Rental increase discussed with the suggestion an inflationary measure be linked to payments WEF January 2020.

- Shop to advise if any infrastructure improvements could be made to the premises.

3. Village Hall

- New committee members are needed. Please contact PG for details.
- Approved the request from the Village Hall Committee to explore the possibility of extending the existing store room. It is envisaged this would be of use to both the shop & the hall.

4. Planning

- a) 6.71.192.B.TPO 19/02285/TPO
Land Comprising Field At 441438 462610
Removal of new stem growth to 1 no. Willow (T1) within TPO 59/2017
PC had no objection. Granted.
- b) 6.71.191.F.LB 19/01413/LB Majestic Farm
Listed building consent for the demolition of 2 stores and porch, erection of 2 storey and single storey extension, repair and maintenance to windows and doors and various internal alterations. Granted.
- c) 6.71.191.G.FUL 19/01419/FUL Majestic Farm
Demolition of outbuilding (B) and stabilising works to building (C). Demolition of 2 stores and porch, erection of 2 storey and single storey extensions to house, formation of terrace. Conversion of barn to ancillary accommodation/short term letting accommodation and alternations to fenestration. Renovation of agricultural store to form domestic store and plant room. Boundary wall to be rebuilt. Felling of 1 Elder and 1Leyland Cypress tree and various works to trees within the curtilage within Marton Cum Grafton Conservation Area. Granted.
- d) 6.71.193.A.FUL 19/01467/FUL Grafton Grange
Erection of a first floor and 2 no. single storey extensions, and a porch canopy. Formation of dormers, re-roofing and alterations to fenestration. Granted.
- e) 6.71.137.G.FUL 19/02337/FUL Holly Cottage Farm
Formation of farm access track. Granted.
- f) 6.71.211.D.FUL 19/02204/FUL Highfield Court
Erection of first floor extension. Granted.
- g) 6.71.207.B.FUL 19/03390/FUL Field west of Limebar Cottage
Erection of one detached dwelling, car port, formation of parking area and creation of domestic curtilage. PC had no objections.
- h) Enforcement - pheasant sheds. Enforcement officer at HBC has left. New officer handling is currently taking legal advice and will respond in the next few weeks.

5. NALC Model Financial Regulations - It was agreed to adopt these changes.

6. Accounts:

Recent transactions:

Out:

	Net £	VAT £	Total £
Yorkshire Alarms (shop)	1349.65	269.93	1,619.58
Restore Datashed (Data Solutions)	30.00	6.00	36.00
Clerk's expenses	85.80	15.80	101.61
Autela Payroll - 2019/20	164.82		164.82
KC Hire (portaloo) - April	38.00	7.60	45.60
NSGW Ltd (Nick Spence)	1,350.00	270.00	1,620.00
Webster & Sons (hedges)	60.00	12.00	72.00
T Joynson (clock oil & village email)	43.32	3.65	46.97
Boroughbridge Computer Services	75.00		75.00
KC Hire (portaloo) - May	115.00	23.00	138.00
KC Hire (portaloo) - June	92.00	18.40	110.40
T3TC Ltd (website hosting)	47.88	9.58	57.46
Clerk's salary (July)	130.00		130.00
Clerk's salary (August)	130.00		130.00

Total: £4,347.44

In:

	Net £	VAT £	Total £
Woodlands Group	1,350.00		1,350.00
Interest deposit account	3.89 / 4.02		7.91
Woodlands Group repayment	5,000.00		5,000.00
Woodlands Group repayment	4,975.00		4,975.00
Shop rent & insurance	2,550.00		2,550.00

Total: £13,878.89

Current account balance at 14th August: £24,885.81

Deposit account balance at 14th August: £23,680.39

Payments authorised at the meeting:

Clean and Tidy (village hall)	£52.50
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- It was also agreed for the Clerk to purchase a new printer.
- Portaloo from the playing fields to be removed at the end of September.

7. Correspondence

- Harrogate District Local Plan Main Modifications Consultation.
- Boroughbridge Town Council - Commuted Sums Meeting on 12th Sept 2019 TC/RS to attend.
- Harrogate Borough Council Budget 2020-2021 Consultation questionnaire.
- Minutes of the Boroughbridge & District Safer Neighbourhood Group Meeting and Police Report had been received.
- Rural Community Energy Fund (RCEF) applications open.

- HBC Warm and Well Initiative - further information available for those in contact with potentially vulnerable groups.
- Council for British Archaeology in Yorkshire - Selby Workshop on 21st Sept 2019 - any residents interested in starting a local history or archaeological society are urged to attend
- Email from resident regarding speeding in the village. Agreed that it was only a small number of offenders but to send an email to McG residents and also to ask the school to remind parents to keep within the speed limit.
- HBC - Small Transport Scheme Initiative. Grants of up to £5,000 are available for local schemes with a sustainable bias.

8. Any Other Business

- Notice board on the Village Hall is still to be repaired but this is in hand.
- Street lighting - In accordance with the village preference to maintain a dark sky environment HBC have agreed not to put street lighting in the Yew Tree Farm & The Copse developments in Marton. In addition NYCC have offered to remove the existing street lighting in the village should residents desire. It was therefore agreed to write to McG residents in the areas where there is street lighting to ask their opinion - TC to prepare a letter. HBC however are not responsible for the maintenance or upkeep of low level bollard lighting, as per the plans for The Copse, and TC will contact the developers regarding this.
- Numerous complaints received from Marton residents regarding a persistent and nocturnal barking dog. Agreed to send a letter on behalf of residents.

9. The meeting was then opened to the public:

- Rabbit Hill - resident raised issues with the bright security lighting. PG to contact the owners to see if lighting can be reduced with shrouding, timers or sensors.
- Chairman of Neighborhood Watch is due to retire shortly and more volunteers are needed to save it from closing.
- Concern raised at damage being caused to the road by lorries entering The Copse development opposite The Orchards. TC to contact developer to find out when the curb will be constructed.
- Several residents complained about blocked drains at Hill Top Marton and Thorney Hill Lane Grafton - PC to contact Highways.
- The white railings on Braimber Lane have been damaged - PC to notify Highways.
- The water pipe supplying the sports pavilion will need to be replaced as it has leaked for a number of years. Suggested it can be replaced from commuted sums budget.

The meeting closed at 8.45 pm.

10. Date of next meeting: Thursday 3rd October at 7.30pm in the Memorial Hall

Signed Dated

A meeting of Marton-cum-Grafton Parish Council was held in the Memorial Hall, Marton on Thursday 3rd October 2019 at 7.30 pm

Present: Mr R Shepherd (Chair); Mr P Gill (Vice-Chair), Mrs C Sanderson-Lewis (CSL); Mr A Robinson (AR); Mr T Cole (TC); District Cllr A Myatt (AM); Mrs E Gill (EG) Clerk

Apologies: County Cllr R Windass

Members of the public present: 6

Declarations of Interest: None

The minutes of the last meeting were signed and dated as a true and accurate record by RS.

County Issues: None

District Issues: AM apologised on behalf of HBC for the recent delays & confusion in respect to recycling and rubbish collections. HBC have moved to an automated collection system and problems were encountered as this system bedded in. Adding to the confusion were new property developments within the district and numerous additional journeys to recover previously uncollected rubbish/recycling. These issues were now resolved.

Following reports in the national press regards recycling issues AM was asked to investigate and report back as to the destination of village recycling.

Matters Arising:

1. Playing Fields

- Pavilion Project Update. Planning Officer enquiries received following last months submission to HBC which confirmed the project did require full planning permission. This follows advice from numerous contractors that the cheapest and most effective solution was not the refurbishment of the existing pavilion but a new build over the same footprint. The cost of the application was £256 (50% discount for a PC submission). An application has been submitted.
- Broken wooded rails around the car parking area require replacing and this has been organised.
- Play Area & Skate Park Inspection Reports have been carried out by RoSPA Play Safety. Minor repairs are required, new signage and problems with rabbit holes noted. Overall risk rating is "medium" which will be reduced when improvements are undertaken. (PG).

2. Village Shop

- Noting to report.

3. Village Hall

- Noted that the light on the Defibrillator is not working and this has been reported.

4. Planning

a) 6.71.187.C.FUL Green-Tech Rabbit Hill Park

Formation of new vehicular access and remodeling of highways verge. Granted.

b) 6.71.187.H.DVCON 19/03976/DVCON Green-Tech Rabbit Hill Park

Variation of condition 2 (Drawings) to allow for an increase in width of access of planning permission 18/00503/FUL – formation of new vehicular access and remodelling of highways verge. Parish Council has no objections.

c) 6.71.212.FULL 19/03834/FULL Livius Events Unit 1 & 2 Hop House, Rabbit Hill Park
Proposed single storey extension (use class D1). Erection of canopy over pedestrian access. Parish Council has no objections.

d) 19/00547/PR01 The Barn Grafton Manor
Alleged breach – felling trees in Conservation Area.

e) Enforcement updates. Pheasant Sheds, Priestcarr Lane
HBC have advised that pheasant breeding should not recommence unless or until any necessary planning consent is obtained. However HBC are awaiting a definitive view from their solicitor regarding enforcement action.

5. Neighbourhood Watch

Ron Sneddon was thanked for his 20 years service to the village as chairman of Neighbourhood Watch.

Accounts:

Recent transactions:

Out:

Date	Item	Total £
25 Aug	Clerks Salary (July & August)	260.00
15 Aug	Clean & Tidy	52.50
13 Aug	Clerks Salary (part Aug EG)	57.09

Total: £369.59

In:

Date	Item	Total £
14 Sep	Interest Deposit Account	4.02
16 Aug	VAT repayment from HMRC	301.51

Total: £305.53

Current account balance at 14 September: **£24,947.73**
Deposit account balance at 14 September: **£23,684.41**

YLCA – Clerks Training Course on 15 Aug	£86.25
Restore Datashred	£20.94
PFK Littlejohn for year ended March 2019	£240.00
Information Commissioner re GDPR	£40.00
(R Shepherd) – Planning Application Pavilion	£256.00

Total: £643.19

Correspondence:

- YLCA – Consultation on proposed reforms to Permitted Development Rights to support the deployment of 5G and extend mobile coverage. TC stated a need to check the consultation document and what the provision is for conservation areas and proximity to listed buildings. TC to investigate.
- NALC - Policy Consultation E-Briefing 09-19 Independent Review Into Local Government Audit. Remit of the review is to assess the arrangements to support transparency and quality of local authority financial reporting and external audit.
- PFK Littlejohn (Auditors) – External audit report and certificate of completion received together with their bill for £240.00.

Any Other Business:

- Parish Council Briefing at HBC attended by RS. The Harrogate Local Plan is very close to adoption and is in the final examination phase with full adoption anticipated in December when the plan will provide the framework for development across the district. Due to the advanced stage and proximity of implementation the plan is already being given significant weight by the planning department in determining applications. This combined with the current deliverable housing supply of 6.89 years, which is well in excess of the 5 year minimum, has resulted in the district moving from a 'presumption in favour' of new housing to what is described as a 'balanced' position. Hence new applications are being scrutinized in accordance with the principles detailed within the local plan, which hadn't been the case previously. As such the expectation is that the bar for planning consent to be granted will be set higher than has been the case previously. In addition HBC now has greater influence in determining the overall housing mix within the district. The expectation is that speculative applications which do not conform with the policies enshrined within the Local Plan will no longer be given approval. A new on-line TPO (Tree Preservation Order) system will be rolled out in the new year which will include a detailed mapping facility to identify specific trees.
- It was noted that planning Appeal Ref: APP/E2734/W/19/3220100 Land comprising field at Stockfield Lane, Marton cum Grafton has been **refused** by HBC.
- Issue of mud on the road at The Copse development was raised by a resident who has spoken to the developer. TC has also spoken to the site manager regarding this and they are taking steps to rectify the problem.
- The site manager of The Copse confirmed to TC that the bollard lighting will be the responsibility of new residents not the Parish Council.

The meeting was then opened to the public:

- A resident complained that commercial signage has been attached to Highways signage on the A168.
- Concern that Rabbit Hill is growing significantly in ribbon development down the A168. It was stated that the Parish Council have objected to this previously however this was approved by HBC. TC to check the current development boundaries and what areas are classed as agricultural/ industrial use. Action point to discuss ribbon development on A168.

- Report of flooding on Limebar Lane. Clerk to report to Highways.
- It was noted that the December meeting will be held on Tuesday 3rd December -venue to be confirmed.

The meeting closed at 8.20 pm.

Date of next meeting: Thursday 7 November, at 7.30pm in the Village Hall.

Signed Dated

A meeting of Marton-cum-Grafton Parish Council was held in the Memorial Hall, Marton on Thursday 7th November 2019 at 7.30 pm

Present: Mr R Shepherd (Chair); Mr P Gill (Vice-Chair); Mr T Cole (TC); County Cllr R Windass (RW); District Cllr A Myatt (AM); Mrs E Gill (EG) Clerk

Apologies: Mr A Robinson, Mrs C Sanderson-Lewis

Members of the public present: 8

Declarations of Interest: None

The minutes of the last meeting were signed and dated as a true and accurate record by RS.

County Issues:

RW reported that Welcome to Yorkshires involvement in UCL and Tour de Yorkshire has been a great success but recent negative press issues concerning the organisation has resulted in several councils stopped their funding to the body. As such the organisation is under financial stress. However NYCC continue to have confidence in Welcome to Yorkshire and have agreed to a £500,000 loan facility which is secured against the Welcome to Yorkshire headquarters building meaning there is little risk to taxpayers money.

The winter gritting operation is now ready with 55k tons of salt in store, 86 gritters within the fleet and 107 farmers throughout the county contracted to undertake clearance duties.

Improvement works to J47 on A1M are currently out to tender, work will be overnight and at non-peak times, with smart traffic lights also to be fitted on the A59 and A168 junction.

School exclusion rates throughout the county have been improved having previously grown from a low base.

Work is continuing to the Harrogate to York railway line service from an hourly to every half hour service. Concerns had initially been raised in respect to increased disruption at the level crossing at Starbeck however as the majority of trains currently stop their journey further down the track at Knaresborough there will not be an increase in use. Technological solutions are also being looked at to ensure waiting times at the Starbeck level crossing are reduced.

Allerton Park Waste Recovery Plant (AWRP) have announced that since inception the facility has saved 100K tons of carbon from being released into the atmosphere that would otherwise have been the case under the previous landfill regime. Upon questioning RW suggested a representative from the Parish Council attend the next AWRP liaison meeting to assess the cost effectiveness of the plant.

District Issues:

AM, following a query at the September meeting confirmed that M-c-G village recycling is all processed in the UK, with none exported. The cost of recycling items through our village collections is £20 per tonne whilst the general waste disposal costs for AWRP are £129 per tonne.

The improved procedures at AWRP to reduce litter on the A168 have had a marked impact. AM stated that HBC fund 2 litter picks on A168 annually and Amey have agreed to fund another 2 picks per year. RW also agreed to contact North Yorkshire Highways Area 6 in

connection with the significant amount of illegal signage littering the sides of the A168 carriageway as well as to deal with overhanging vegetation obscuring road signage.

Matters Arising:

1. Playing Fields

- Pavilion Project Update. Planning application is now registered with HBC and a site inspection is expected shortly. Some concern expressed over whether Sports England will support the application but it is anticipated this can be managed.

2. Village Shop

- Negotiations regarding the shop rent are in-hand.

3. Village Hall

- Nothing to report.

4. Planning

- a) 19/03390/FUL – Land Comprising Field West of Limebar Cottage, Limebar Lane.
Erection of one detached dwelling, car port, formation of parking area and creation of domestic curtilage (revised layout). GRANTED Subject to Conditions.
- b) 6.71.6.F.FULL 19/04404/FUL – Land West of The Barn, Grafton Manor.
Erection of one new dwelling and garage with associated access and hard/soft landscaping. It was stated the proposed development is contrary to the Harrogate Local Plan; lies at a prominent entrance within the Conservation Area; fails to preserve or enhance the Conservation Area; is contrary to HBC Policy GS3 (Development Limits); a similar site on Stockfield Lane was refused for development on grounds it harmed the Conservation Area heritage asset. For these reasons the PC resolved unanimously to OBJECT.

A member of the public asked if they could write to the Planning Department to object and it was confirmed that if they wished to add their comments direct they could.

- c) 6.71.193.BPNG 19/04580/PNG – Grangeside Grafton Grange, Limebar Lane.
Prior notification of conversion of agricultural building to flexible use (Use classes B1 and B8). PC had no objections.
- d) 6.71.72.A.FULL 19/04560/FUL – Limebar House, Limebar Lane, Marton cum Grafton.
Partial demolition of existing dwelling, erection of 1 no. single storey extension, 1 no. single storey infill extension and 1 no. two storey extension with formation of second storey and alteration to fenestration. PC had no objections, though the cedar wood cladding was deemed out of character for the local area.

Update

- e) 19/03834/FUL – Livius Events Units 1 and 2 Hop House, Rabbit Hill Park, Allerton Park.
Proposed single storey extension and erection of canopy over pedestrian access. GRANTED planning permission subject to conditions.

5. Street Lighting Questionnaire

TC explained the reason behind the lighting questionnaire being sent to residents was that NYCC had asked the PC if there was a desire amongst residents to remove any or all street lighting within the village. The outcome of the questionnaire was that the majority wanted to remove the lights, however on those roads which are currently lit residents voted evenly to retain and remove lighting. As a result no action will be taken to remove the lighting. Further responses are still welcome and may be used in the future for Neighbourhood Planning.

Accounts:

Recent transactions:

Out:

Date	Item	Total £
17 Sep	Clean & Tidy – village hall	52.50
25 Sep	HBC -Sports Pavilion Planning	64.00
7 Oct	Clerks Salary (Sept)	144.20
8 Oct	R Shepherd – Planning application re sports pavilion	256.00
14 Oct	Restore Datashred	20.94

Total: £537.64

In:

Date	Item	Total £
16 Sep	NYCC -	256.02
24 Sep	Village Hall – cleaning	43.75
27 Sep	HBC -	2,475.00
13 Oct	Interest on Deposit Account	3.89

Total: £2,778.66

Current account balance at 14 October: **£27,184.86**

Deposit account balance at 14 October: **£23,688.30**

Payments to be authorised at the meeting:

Clean & Tidy	£35.00
Parish Online	£42.00
HBC – Play area safety inspection	£66.00
HBC – Skate Park inspection	£66.00
Marton cum Grafton Cricket Club Grass Cutting	£300.00
Clerks expenses (printer, toner, files)	£107.36

Total: £616.36

Correspondence:

- HBC, Financial Services Manager has requested our precept requirements for 2020/2021. After discussion it was agreed that the precept remain at £4,950 provided the grass cutting costs have not increased. Clerk to chase invoice for grass cutting for 2019 before replying to precept.
- Email from SASFA armed forces charity requesting Councils to get involved in 75th Anniversary celebrations of VJ Day on 15th August 2020. This will be forwarded to the church to ring the bells, otherwise no further action.

Any Other Business:

- RS reported that he had found some old parish maps in the archives and suggested they should be displayed in the village hall. He had received a quotation for framing the maps at £265 and this was agreed.
- PG reported on a meeting with the owner of Rabbit Hill regarding the light pollution issues. They have adjusted the angle of several lights so they are less visible from the road and they have put most of the lighting on timers so they are not on throughout the night.
- Playground Inspection signage needs to be replaced at a cost of £60.00 (PG).
- TC has studied the new Local Plan and stated that there is no provision for further ribbon development down the A168 towards Allerton.
- Yew Tree Farm, Marton – HBC and Brierley Homes are in the process of signing the S106 Agreement and we will receive a copy of this document. The anticipated earliest start for the development will not be before March/April.

The meeting was then opened to the public:

- Enquiry regarding continued flooding on Limebar Lane and it was confirmed that it had been reported.
- A resident raised the matter of the large heap of top soil on Stockfield Lane, it was confirmed that this has been reported to Enforcement and the matter is with HBC.

The meeting closed at 8.40 pm.

Date of next meeting: Tuesday 3rd December, at 7.00pm in Christ Church, Marton.

Signed Dated

A meeting of Marton-cum-Grafton Parish Council was held in Christ Church, Marton on Tuesday 3rd December 2019 at 7.00 pm

Present: Mr R Shepherd (Chair); Mr P Gill (Vice-Chair); Mr T Cole (TC); Mrs C Sanderson-Lewis (CS-L); Mr A Robinson (AR); District Cllr A Myatt (AM); Mrs E Gill (EG) Clerk

Apologies: County Cllr R Windass

Members of the public present: 13

Declarations of Interest: None

The minutes of the last meeting were signed and dated as a true and accurate record by RS.

County Issues: None.

District Issues: None to report. AM was made aware of continuing problems of flood water on Limebar Lane, and Church Lane.

Matters Arising:

1. Playing Fields

RS reported that HBC were expected to have made a decision on planning for the new pavilion building but no response had been received to date. It was noted that the delay may be due to Sports England's objection to the application. The Tennis Club and Cricket Club had been asked to send letters of support for the application. Discussed if it could be called in to committee if necessary and AM agreed it could.

2. Village Shop

RS has reviewed the shop rent with the tenant and the proposed rent will rise in line with the Consumer Prices Index (CPI) at 1.5% which will be a £60 increase to £4,060 for 2020. In future annual increases from January each year will be linked to CPI. RS confirmed that the tenant is happy with the current fixtures and fittings and had no need for any improvements.

3. Village Hall

A light painting has been carried out to the hall to keep it looking smart.

4. Planning

- a) PP-08261106 19/04621/FUL – Amber Hill, Thorny Hill Lane, Marton cum Grafton
Demolition of bungalow and construction of two storey house with undercroft garage parking. PC had no objections but reminded residents to post their own observations via HBC Public Access if they wished to express concerns.

Update

- a) 19/03976/DVCON – Green-tech, Rabbit Hill Park, Allerton Park.
Variation of condition to allow for an increase in width of access of planning permission 18/00503/FUL – Formation of new vehicular access and remodelling of highways verge. GRANTED subject to conditions.

Accounts:

Recent transactions:

Out:

Date	Item	Total £
16 Oct	GDPR Licence	40.00
21 Oct	Littlejohn - Auditors	240.00
23 Oct	YLCA Clerks Course	86.25
28 Oct	Clerks Salary (Oct)	130.00
13 Nov	Cricket Club grass cutting	300.00
14 Nov	Clean & Tidy	35.00

Total: £831.25

No deposits were received into the account.

Current account balance at 14 November: £26,353.61

Deposit account balance at 14 November: £23,692.32

Payments authorised at the meeting:

Dalton Enterprises – Mowing Village Greens	£1,140.00
Paul Gill – sign for Skate Park	£17.88
KC Hire – portaloos (Jul, Aug, Sep)	£404.40
Total:	£1,157.88

Correspondence:

- Request from resident to use of sports field for a 21st birthday party in September 2020. The PC had no objection in principle to the request but RS to check with the Cricket Club before responding.
- YLCA – consultation request regarding “strengthening police powers to tackle unauthorised encampments”. PG to follow up on this.
- YLCA – proposed adoption of NALC Legal Topic Note 22 ‘Disciplinary and Grievance Arrangements’. Agreed to adopt these procedures.
- HBC, Partnership & VCS Officer requesting volunteers to become a “Get Digital” champion with no experience required. Its aim is to encourage anyone to improve their technology and IT skills. For further information please contact engagement@harrogate.gov.uk
- HBC – items to be put forward for Parish Consultation Meeting on 22 January 2010. No items of discussion to be put forward but TC to attend the meeting.
- Correspondence from the owners of Majestic Farm requesting moving the Grafton Notice Board in connection with their recent planning application. PG agreed to liaise with owners to find a suitable site. It was also suggested that the Yorke Walk

Board could be moved at the same time but not the Post Box as these are notoriously hard to re-site.

Any Other Business:

- 6.71.72.A.FULL 19/04560/FUL – Limebar House, Limebar Lane
It was noted that HBC have objected to the planning application for the extension to Limebar Cottage as it encroaches onto agricultural land.
- 6.71.6F.FULL 19/04404/FUL – Land West of The Barn, Grafton Manor.
It was noted that some objections had been received by HBC to this development and if anyone wished to comment they should do so direct to HBC.

The meeting was then opened to the public:

- A second break-in at The Copse development site had been reported and whilst very little had been taken it is worth being vigilant.
- A resident raised the possibility of planting more trees onto village land and a number of sites were suggested. The PC agreed to look at the land and explore the possibility of improving our environment with indigenous species.

The meeting closed at 7.35 pm.

Date of next meeting: Thursday 2nd January 2020, at 7.30pm in the Memorial Hall, Marton.

Signed Dated