

A meeting of Marton-cum-Grafton Parish Council was held in the Memorial Hall, Marton on Thursday, 4th January 2018 at 7.30 pm

Present: Ms L Bullus (LB) (Chair), Prof A Long (AL), Mr P Gill (PG), Mr R Shepherd (RS) Mr A Robinson (AR) District Cllr Z Hartley-Metcalf (ZH-M) Ms W Bartlett (WB) Clerk

Apologies: County Cllr Robert Windass

Members of the public present: 16

Declarations of Interest: None

The minutes of the last meeting were signed and dated as a true and accurate record by LB.

Election of Vice-Chair: PG was nominated by AL, seconded by RS and unanimously elected.

Co-option to Cllr Vacancy: Having advertised the vacancy, Alex Robinson had agreed to be considered as a Parish Councillor. The PC formally co-opted him to the position and the relevant forms were signed.

County Issues:

Proposed motorway services at Kirby Hill - the application will be resubmitted soon.

District Issues:

The local draft plan was voted through at the Council meeting in December so there will now be a further 8-week consultation period running from 26th Jan to 9th March. It was reported that following comments from villagers Brierley Homes have dropped the number of houses proposed for Yew Tree Farm to 20 and will amend the design to be more fitting including retention of the barns. ZH-M agreed to find out whether a covenant can be drawn up to protect surrounding fields from development.

Consultation will take place next Wednesday 3.30pm - 8.00pm in the Memorial Hall. ZH-M urged residents to make comments on the planning portal and agreed also to pass on the views of residents herself.

Matters Arising:

1. Playing Fields

- Woodlands Paths - slow progress. Should complete next month. RS was thanked for his work - there has been a very positive response from villagers.
- Pavilion Project - no update.

2. Village Shop - no update.

3. Village Hall

During a recent incident the defibrillator was accessed but not used. It was agreed that there is not sufficient light so the electrician will install additional lighting to shine down only at night. LB confirmed that the process of using it should begin with the call to 999. Clerk to send a reminder email around the village and the PC will organise a second information session.

4. Planning

a. 6.71.140.B.FUL 17/05305/FUL Marton Moor Farm

Erection of single storey extension, two storey extension, conversion of loft, alterations to fenestration and application of render to existing dwelling. PC had no objection.

b. 6.71.45.A.FUL 17/05311/FUL Thorner

Erection of single storey extension. PC had no objection.

c. Yew Tree Farm (Brierley Homes)

AR asked what the village could get out of the development, such as infrastructure upgrading, installation of gas, extension to school? The point was made that in advance of any development the PC should have a conversation with HBC in regard to the apportioning of commuted sums money to the benefit of the village.

d. Sugar Beet update

PG advised that NYCC had tripled the price of the land and this, together with other issues that had arisen, had caused the developers to question whether the application was still viable. The likely outcome is that the company will build in Spain instead. However, although things are looking positive we need to be aware that any change in circumstances might put the development back on the table.

5. Commuted Sums

RS to contact the cricket club regarding using the funds immediately available for the playing fields. A contribution to the cost of cricket nets was suggested. Funds available for natural green spaces could be used for bulb planting in the area behind the car park on the playing fields. Clerk to enquire.

Accounts:

Recent transactions:

Out: £78.04 (Clerk's expenses)
 £100.00 (Clerk's November salary)
 £1,140.00 (Dalton Enterprises)
 £32.90 (Autela Q3)
 £100.00 (Clerk's December salary)
 £7,200.00 (TCV)

Total £8,650.94

(£75.00 to HMRC Q3 PAYE approved last meeting yet to pay)

In: £1440.00 (HBC Grounds Maintenance Grant)
 £914.34 (NYCC Grass Cutting Payments)

Total £2,354.34

Balance of current account: **£11,912.49**

(balance of savings account: £23,623.50)

Payments to be authorised at the meeting:

£25.00 (Clerk's expenses)

£5,698.52 (TCV)

Total £5,723.52

Correspondence:

- NYCC Permit Scheme (Highways) Letter of intent. New powers have been brought in to operate a permit scheme to allow greater co-ordination between utility companies etc when digging up the roads.
- North Yorkshire Police & Crime Commissioner - consultation on the police precept running until 28th January.
- YLCA - General Data Protection Regulation May 2018 - stricter privacy laws coming in from 25th May 2018. PC has to review privacy notices and appoint a Data Protection Officer. Clerks felt not to be suitable by NALC/YLCA. A service may eventually be offered to PCs by NALC/YLCA - more details to follow.
- NYCC Land Ownership Query ref Grafton Lane. Cllrs will note land ownership on the map for Clerk to respond.
- YLCA Update on Referendum Principles. PCs will be exempt for another 3 years if increasing the precept beyond 2%. Average increase was 6.3% (PCs) last time (note that Marton-cum-Grafton made no increase). Government is seeking restraint. There should be no increases where PCs are not taking on additional responsibilities.

Any other Business:

- RS raised the issue of scaffolding up the water tower which was thought to be for BT works.
- Broken stile from the track off Thorny Hill Lane still not repaired. Clerk to follow up.

The meeting was then opened to the public

- A resident raised a question regarding national issues of plastic recycling and how that will affect the incinerator. ZH-M will enquire. There was a comment regarding the state of the A168 and the volume of litter. A59 is also poor. RS advised that these issues are frequently raised at the AWRP liaison meetings. PC to write to Mark James, HBC and copy to Cllr Windass. There should be a schedule or protocol in place for litter picking.
- In response to a question regarding the Local Plan and whether development will take place in Flaxby or Green Hammerton, ZH-M advised it will be one or the other.
- ZH-M advised that residents of the Nookin would like to apply to the Two Ridings Fund for re-surfacing and the PC agreed. Nookin residents will start an association to help with the application and further information will be brought to future PC meetings.
- Conservation area boundary - a resident asked if the PC can ask for certain areas to be included. Clerk to check what the procedure would be.

The meeting closed at 8.45pm.

Date of the next meeting: Thursday 1st February at 7.30pm

Signed Dated

A meeting of Marton-cum-Grafton Parish Council was held in the Memorial Hall, Marton on Wednesday 7th February 2018 at 7.30 pm

Present: Ms L Bullus (LB) (Chair), Prof A Long (AL), Mr P Gill (PG), Mr R Shepherd (RS) Mr A Robinson (AR), County Cllr R Windass (RW), District Cllr Z Hartley-Metcalf (ZH-M), Ms W Bartlett (WB) Clerk

Apologies: None

Members of the public present: 12

Declarations of Interest: None

The minutes of the last meeting were signed and dated as a true and accurate record by LB.

County Issues:

Council tax - there has generally been a 1.99% increase each year in recent years. However, this year NYCC, in line with Government funding cuts and recommendations, will be increasing tax by 2.99%. On top of this a further 1.99% will be charged for adult social care. £3m has been taken out of NYCC reserves to balance the budget but there is £10.7m further to save by 2020. NYCC intending to keep sufficient reserves - some of which is ringfenced for education. An emergency fund also has to be maintained.

Performance of NYCC schools - demonstrating a higher percentage of GCSEs and A Levels in recent league tables.

AWRP in full production. Steam now a regular feature from the stack. Still in commissioning phase and coming close to sign-off. Concerns about recyclables - large amounts of plastic is arriving at the plant mixed with refuse so it is dirty and therefore causing problems for selling it.

Sugar beet plant - appears strongly that it has gone. NYCC was asking more for the land value, Amey Cespa for heat and Lord Mowbray for pipework across his land. The company was also discouraged by bad feeling particularly at the presentations.

Highways - more potholes after the winter. RW advised that he has both a £5k locality budget plus a new £5k environment budget which can be used for local projects. Residents can ask for funding. Available from May.

Litter picking on the A168 and A59 has been done/is underway. Monthly litter picks cannot be resourced but they will do it regularly going forward. Crews have been instructed to make sure hoppers on bin lorries are empty when travelling at speed. Another suggestion is to add netting to prevent rubbish flying out.

LB thanked RW for the updates and confirmed that the PC did appreciate that RW could not express any opinion over the sugar beet proposal. AL asked RW to find out how the cost of AWRP is impacting on NYCC finances.

RW was asked again about lighting at the top of incinerator. This was raised at the AWRP liaison meeting and RW will do so again.

District Issues:

Budget setting/council tax setting underway - 2% increase proposed. PCC and fire authority likely to increase also.

Matters Arising:

1. Playing Fields

- Woodlands Path project. RS advised that good progress is being made and should complete next week. The lower path is done apart from 20m. Mole problem in the play area. Some mole traps have been laid around the playground but not in it. PC asked RS to get a professional in to avoid any potential health and safety issues.
- Pavilion Project. LB advised that Rory is trying to establish ownership of the land to help with grant applications and has messaged the village. The design plan is for an oblong building, kitchenette in one corner, 3 toilets - M/F/disabled with the latter having a door to the outside with door code. The building will be pre-fabricated and it is hoped could be up and running by Autumn. Funding has been obtained as follows: £30k Sport England, £20k Cobbett Environmental, £10k self-funding and other funding to be sourced with the help of Groundworks to achieve £100k total. Once completed the pavilion is expected to earn £3k income per year with estimated costs per year of £1500. LB expressed view that a specific committee should be set up to run it day to day. LB confirmed that the building will belong to the PC maybe with a peppercorn rent being paid. PG stressed that the pavilion should not take income away from the hall. LB has expressed this view and confirms that Rory believes it will be a different audience.

2. Village Shop - no update.

3. Village Hall

MP confirmed that the committee will discuss commuted sums at their next meeting to decide on spending for either/or a better sound system/extending footpath outside. A £900 grant has already been secured to make good damaged gatepost and repair wall. Floor is a work in progress.

4. Planning

a) 6.71.1.192.A.FULMAJ 18/00100/FULMAJ Land comprising field at 441438 462610

LB thanked residents for their input. AL advised that Councillors have raised a common set of observations which are largely those shared by residents. In summary there is no NIMBY objection to any development but there is a general feeling that what is currently proposed is excessive for the site, particularly with reference to:

- the double depth of part of the development
- any detriment to the pond and its longstanding presence and conservation value
- the density of housing
- some aspects of the design style which does not respect the village design style
- concerns about the overlooking of existing properties
- gas tanks and access road
- bollard lighting

AR pointed out that there appeared to be errors in the application because "none" had been indicated against assessment of flood risk and the question "are there any ecological issues". The PC will object to the planning application in line with the above and will attach the ecological comments raised by a local resident. PC agreed that they will ask ZHM to call in the application so it has to be determined by the Planning Committee with an opportunity to speak.

b) 6.71.139.A.FUL 17/05618/FUL Anders Cottage - no objections

c) 6.71.68.G.FUL 18/00128/FUL Highfield Court - no objections

d) Yew Tree Farm - no planning application has yet come in. Clarification from ZHM: Brierley Homes has been set up by NYCC. It is a private company created to maximize revenue. All profit goes to front line services. No director gains additional salary/profit. Brierley will go through the planning process like any other. A development needs to be of 150 homes plus before section 106 money is granted so the normal commuted sums will be derived from this application. LB confirmed that commuted sums does not allow for major infrastructure work. LB thanked all residents for their comments which have been noted. The PC has also passed comments of their own to the developer.

e) Sugar Beet Update

PG advised that this has passed the first environmental phase of a planning application in Spain. LB thanked Paul and team for their work.

f) HBC Local Plan Publication Draft
Consultation until 9th March.

g) Conservation Area Boundary - in reply to our query. Review of a single boundary very unlikely at this time. No capacity at present to undertake such a project. Could look back at 2011 project. Village Design Statement still good. AL of the view that the PC could consider developing a Neighbourhood Plan if felt to be relevant/useful.

h) Decision Notices

i) 17/05123/FUL Millers Barn - granted

ii) 17/05305/FUL Marton Moor Farm - granted

5. Commuted Sums

Two applications underway - new piece of replacement equipment for the playground and bulbs for the woodlands. Village Hall improvements under discussion.

6. Insurance

PC agreed to the new premium of £808.97 for 2018/19. PC is signed up to a 5-year agreement which started 2016/17.

Accounts:

Recent transactions:

Out:	£25.00 (Clerk's expenses)
	£75.00 (HMRC Q3 PAYE)
	£100.00 (Clerk's December salary)
	£5698.52 (TCV)

Total £5,898.52

In:	£14,636.00 (Two Ridings Foundation)
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Balance of current account **£20,749.97**

of which £750.00 is for the bulb planting project (R Lewis)
and £10,962.98 for the woodlands project (R Shepherd)
leaving **£9,036.99** PC funds

(balance of savings account **£23,624.90**)

Payments authorised at the meeting:

£100.00 (Clerk's January salary)
£100.00 (Clerk's February salary - payable 25th)
£86.25 (YLCA - Planning Seminar)
£144.00 (G Marston for grass cutting)
£109.44 (M Seldon Electricians)
£10.62 (M Popple Village Hall)
£50.26 (T3TC Ltd)
£24.49 (T Joynson ref village email list)
£808.97 (Zurich Insurance - to be paid before 31st March)

Total £1,434.03

Correspondence:

- Farm & Land Services Grass cutting services - noted.
- AWRP Liaison meeting - next meeting 6.30pm 27th Feb.
- Stile up the hill in Grafton. Problems resolved by removal.
- Elections - Thursday 3rd May. May PC meeting will be held on Wednesday 9th.

Any other Business:

- Potholes notified to Clerk for reporting: i) Braimber Lane - by wooden fence on left just before village ii) alongside proposed development opposite The Orchards on the left iii) outside Hillside Cottage in the middle of road outside entrance to Yew Tree Farm, going up the hill iv) outside Thornhill Farm, Gallabar Lane. Also notified was the state of the manhole to the main drain outside Corner Cottage on the exit from Grafton.

The meeting was then opened to the public

- No points raised.

The meeting closed formally at 8.50pm.

Date of the next meeting: Thursday 1st March at 7.30pm

Signed Dated

A meeting of Marton-cum-Grafton Parish Council was held in the Memorial Hall, Marton on Thursday, 1st March 2018 at 7.30 pm

Present: Ms L Bullus (LB) (Chair), Prof A Long (AL), Mr P Gill (PG), Mr R Shepherd (RS) Mr A Robinson (AR), Ms W Bartlett (WB) Clerk

Apologies: County Cllr Robert Windass, District Cllr Z Hartley-Metcalf (ZH-M)

Members of the public present: 15

Declarations of Interest: None

The minutes of the last meeting were signed and dated as a true and accurate record by LB.

County Issues: None

District Issues: None

Matters Arising:

1. Woodlands Paths Update: the mole man has been successful in reducing the population. TCV have now finished their paths work. NYCC have agreed to fund the upgrade of the steps and path surface on the final section leading to The Punchbowl. LB and residents at the meeting thanked RS for his work on this project which has drawn positive comments from both within Marton-cum-Grafton and surrounding villages.

Playing Fields Update: RS is assisting Rory Cunningham in finding the deeds to the Parish land.

2. Village Shop - no update. LB expressed thanks to HT for her messages to the village during the recent bad weather.
3. Village Hall: committee is working on the commuted sums project and aiming to make some decisions shortly.
4. Planning

- a) 6.71.201.FUL 18/00182/FUL

Erection of single storey extension and alterations to fenestration

The Chapel - PC had no objections.

- b) 6.71.202.FULMAJ 18/00335/FULMAJ Erection of 23 dwellings, including the part demolition and part conversion of existing outbuildings, public open space and landscaping. Land comprising Field at 441716 462728 Marton cum Grafton (Yew Tree Farm)

RS reported on the meeting that he and AR had attended with the HBC Planning Officer (PO). On the positive side she was fully aware of the comments made by HBC planning department in their 2016 assessment of the Yew Tree Farm site. She was also very sympathetic to PC concerns regarding the sensitivity of the site and the need for an outcome which didn't detract from the existing village. The fact that the PC is not objecting outright also met with approval. She appeared responsive to observations regards density and understood our wish/reasons for

the development to be scaled down. On the negative she insisted the road way had to conform to Highways standards in order to be adopted by North Yorkshire, therefore it will be tarmac. However she suggested the designated parking areas outside each house should have a more sympathetic gravel/limestone type construction. She was unable to make any consideration regards the agricultural land to the south of the proposal, albeit she commented that any application in that area would be objected. However she did suggest all the internal green space could have a covenant attached and stated the formation of a management company to maintain would be expected from the developer. RS and AR made it clear that individual residents will be submitting their own observations regarding the detail of the proposed development.

After discussion the PC agreed that it would not be useful to have this application called-in by Cllr ZHM as that may be detrimental to a good outcome for the village.

The Clerk will respond to say that the PC objects to the proposal with reasons stated in an accompanying letter (drafted after the meeting by RS and AR) along with the letter from Mr and Mrs Buxton regarding the sewerage issues that affect both this proposed development and the Mulgrave Developments proposal. A copy of the Village Design Statement will also be appended.

- c) 6.71.187.C.FUL 18/00503/FUL Formation of new vehicular access and remodelling of highways verge, Green-tech Rabbit Hill Park - PC had no objections.
- d) HBC Decisions
17/05311/FUL 6.71.45.A.FUL Thorner - granted
- e) HBC Enforcement Notifications
The Paddock, Limebar Lane. Possible residential use of agricultural building/or siting of caravan for residential use

5. Commuted Sums

Bulbs order is complete and delivered. Clerk in process of paying the invoice and claiming back the funds from HBC. Playground equipment - should be installed mid-March. Clerk will aim to get our claim in before year end. Clerk to email Rory Cunningham with details of a further £167.90 which needs to be spent on the sports-field ideally before year end. Rory mentioned the possibility of 5-side goals.

Accounts:

Recent transactions:

Out:	£100.00 (Clerk's January salary)
	£24.49 (T Joynson re village email list)
	£50.62 (T3TC Ltd)
	£109.44 (M & E Seldon)
	£144.00 (G Marston grass cutting)
	£10.62 (M Popple re village hall expenses)
	£100.00 (Clerk's February salary)

Total £5,391.17

Notes: i) yet to clear £86.25 (YLCA - Planning Seminar)
ii) previously authorised and yet to pay £808.97 (Zurich Insurance)

In: £2,063.38 (HMRC VAT refund)

Balance of current account £22,274.54

(balance of savings account £23,626.30)

Payments to be authorised at the meeting:

£4,279.80 (TCV)

£95.00 (MAS Seeds Ltd) - to be refunded from commuted sums

£43.19 (Clerk's expenses)

Total £4,417.99

Note: £553.80 HAGS-SMP to be paid once invoiced - to be refunded from commuted sums

Any other Business:

- TJ outlined a possible project to fit a mechanism to the church clock to automatically regulate it. Estimated cost £100. PC agreed in principle dependent on a more precise costing.
- General Data Protection Regulation (GDPR) coming into force 25th May. YLCA have issued a toolkit for Parish Councils. PC to approach a village resident who would be very well qualified to become our Data Protection Officer (DPO) should we need to appoint one (there is a possibility that HBC may offer some services to PCs).

Correspondence:

- Boroughbridge Area Safer Neighbourhood Group Meeting, 1st March. LB advised that this had been cancelled but mentioned the Police report indicating that problems with drugs and some anti-social behaviour was being experienced.
- NYPCC - Policing in the Harrogate Area - monthly webcasts now take place. Contact Clerk for further details.
- Keep Britain Tidy - Great British Spring Clean, 2nd - 4th March. It was agreed that a village litter pick would be a good idea later in March. RS to arrange.
- Elections will be held 3rd May. Clerk distributed nomination forms to the current Councillors.

The meeting was then opened to the public

- RC expressed thanks to the PC on behalf of the school's governing body for the work carried out outside school which have made a big improvement. RS noted that the planned signage had not been put up but this was not being chased as it was felt to be non-essential.

- RC updated the meeting on progress with the pavilion project. The project will cost £100k (£60k on the building and £40k on the footings, fixtures, utilities etc). It will be a traditional style timber pavilion building with retractable glass sliding doors looking over the tennis courts. One large room incorporating kitchen area and off that 3 toilets one of which will allow access via key code to the outside. It is estimated that it will cost £2.5k per annum to maintain and run which will be met by match fees/hiring costs etc. A committee will be set up comprising members of the various sports clubs and outdoor/woodland group. The pavilion will not compete with the village hall for bookings. Of the funding required £50k is now in with £45-50k to come. Waiting on the deeds document to prove PC ownership of the land before further progress can be made.
- The PC was asked if they could lend support to Boroughbridge in their objections to the Stump Cross development as they had lent their support to McG over the sugar beet proposal. This was agreed and Clerk to progress.

The meeting closed at 8.40pm.

Date of the next meeting: Thursday 5th April at 7.30pm

Signed Dated

A meeting of Marton-cum-Grafton Parish Council was held in the Memorial Hall, Marton on Thursday, 5th April 2018 at 7.30 pm

Present: Ms L Bullus (LB) (Chair), Mr P Gill (PG), Mr R Shepherd (RS) Mr A Robinson (AR) District Cllr Z Hartley-Metcalf (ZH-M), County Cllr Robert Windass (RW), Ms W Bartlett (WB) Clerk

Apologies: Prof A Long (AL)

Members of the public present: 17

Declarations of Interest: None

The minutes of the last meeting were signed and dated as a true and accurate record by LB.

County Issues:

RW advised he is in purdah at present due to forthcoming elections. AWRP now up to full capacity and fully tested. Licence granted 1st March. A planning application for a temporary building for recyclables has been made. Plastics are a problem when mixed with domestic waste. AWRP are looking for a buyer but may have to burn it. Liaison meeting is rearranged for 17th April. RW cannot comment on the Brierley Homes application.

A question was asked about litter on the A168. RW said he had been advised by HBC that a litter pick could not be done on a monthly basis. AWRP will be getting their own personnel out to pick in the immediate vicinity. There is a lot of litter thrown from cars.

District Issues:

Also problems with purdah but available for questions. LB thanked ZH-M for stepping up to fill the breach until the elections take place.

Matters Arising:

1. Pavilion Project - a meeting has taken place to bring together all the smaller committees to create an McG Recreation & Sports Committee. £55k of funds have been raised with hopefully more from PCC £20k, Tesco £10k, Sport England £20k. Design - timber based, 18 x 8 metres. The aim would be to site it nearer the playground with bifold doors to maximize the view. Aiming for £2.5k income per year - match fees, fundraising, hire, boot camps, yoga etc. LB advised that the PC would need more information before the planning application could be started. The point was made that some companies want to see planning permission in place before quoting. PC agreed to nominate RS to liaise between the group and the PC to answer questions on siting of the pavilion and proper plans.

Application to the land registry to register the deeds showing PC ownership of the land. PC agreed to approve the expenditure.

2. Village Shop - nothing to report.
3. Village Hall - nothing to report.

4. Planning

- a. 6.71.203.OUT 18/00700/OUT Land comprising field east of Marton Hall, Reas Lane. Outline application for erection of 5 dwellings and community car park with access considered (revised scheme). PC discussed and objected. Principle reasons: outside building line, open countryside, outside 30mph and is highly visible from Reas Lane and Gallabar Lane. No further need for a car park. Access unsuitable. Would possibly open village up to sprawling development. The school would lose open views and it would spoil the entry to the Conservation Area. RS advised individuals also to comment on the HBC planning portal.
- b. 6.71.202.FULMAJ 18/00335/FULMAJ Land comprising Field at 441716 462728 Marton cum Grafton (Yew Tree Farm). Erection of 23 dwellings, including the part demolition and part conversion of existing outbuildings, public open space and landscaping - revised information submitted. PC discussed and objected mainly based on the issue of excessive density. There is likely to be a third round of application/opportunity to comment. The application has been pushed forward to Committee due to the number of individual complaints. Agreed that there could be two speakers each with 3 minutes and there should be a rehearsal to maximise the opportunity given the time constraint.
- c. 6.71.204.FUL 18/00906/FUL Pear Tree House, Croft Cottages. Demolition of garden structure and erection of 1 detached dwelling. Formation of driveway and parking, modifications to existing garage and landscaping. PC had no objections.
- d. 6.71.11.Q.FUL 18/01182/FUL The Coach House Thorny Hill Lane. Erection of flat roof single storey extension and roof lantern. PC had no objections.

HBC Decisions

- 17/05618/FUL 6.71.139.A.FUL Anders Cottage 1 Millfield
Removal of porch. Erection of two storey extension and formation of porch. Raising roof height of existing lean to. Granted subject to conditions.
- 18/00182/FUL 6.71.201.FUL The Chapel, Marton cum Grafton
Erection of single storey extension and alterations to fenestration. Granted subject to conditions.
- 18/00128/FUL 6.71.68.G.FUL Highfield Court, Thorny Hill Lane
Formation of first floor extension. Alteration to roof pitch. Installation of Juliet balcony. Installation of 2.no roof lights. Granted subject to conditions.
Implementation of TPO 21/2018 - Prospect Farm, Thorney Hill Lane to protect beech trees.

5. Commuted Sums

Goalposts, woodland bulbs and replacement balance beam for the playground are all in hand. £470 (OSF) can be spent on the pavilion planning application which is also in hand. The Village Hall Committee are working on their project(s) to spend the £2120 accrued to them. Funds coming up to spend by September - amenity green spaces/green corridors and verges (£351). It was proposed that this could be used to re-surface the WI garden. Clerk to ask HBC if this was permissible or use the £156 (Natural and semi-natural green spaces) instead. £573 is available for children and young people to spend by September.

6. GDPR Update

LB or RS will go to the YLCA seminar on 10th May.

Accounts:

Recent transactions:

Out:

£4,279.80 (TCV)

£95.00 (MAS Seeds Ltd) - to be refunded from commuted sums

£43.19 (Clerk's expenses)

£100.00 (Clerk's March salary)

£80.00 (Thomas Clapham - moles)

£808.97 (Zurich Insurance)

Total: £5,406.96

In:

£1,200.00 (Shop Rent Q2)

£43.92 (Northern Powergrid Wayleaves Payments)

£95.00 (HBC Commuted sums)

Total £1,338.92

Balance of current account **£18,120.25**

(balance of savings account **£23,627.57**)

Payments authorised at the meeting:

£553.80 (HAGS-SMP)

£40.32 (Autela Payroll Services)

£75.00 (HMRC PAYE)

£201.00 (YLCA Membership 2018/19)

Total £870.12

Correspondence:

- Autela Payroll Services - charges for 2018/19. Payslips will come by post ref GDPR.
- NYCC Transport, Economy and Environment Overview and Scrutiny Committee review regarding Vehicle Activated Speed signs (VAS) or Speed Indicator Devices (SIDs). Agreed to be prohibitively expensive.
- Minutes of the Neighbourhood Watch Meeting held on Wednesday, 14 March 2018
- Letter from Mr Peter Alp seeking details regarding planning permission with regards to The Paddock, Lime Bar Lane via resident. Clerk to write to confirm that he should contact HBC Planning Dept.
- HBC preliminary invitation to planning seminar (dates tbc)

- AWRP LLC - April 17th - 6.30pm. Only two to attend this time.
- External auditor briefing and documents for 2017/18 Annual Return. Clerk to liaise with internal auditor.
- Letter from resident regarding flooding issues. Agreed to maintain pressure on NYCC Highways to resolve (and make these points in relation to the larger planning applications currently under consideration).

Any other Business:

- Mulgrave Development (10 houses) - called into committee by ZHM. ZHM will get an update.
- PG - track up to the playground - potholes need filling with tarmac planings. PC confirmed that PG can purchase some for our appointed contractor to do the work. He can also take care of blocking the ends of the speedbumps to stop drivers going round them.
- LB - raised the issue of the sinking manhole outside Corner Cottage. Clerk to check status of previous complaint with Area 6.

The meeting was then opened to the public

- A Resident asked about the land behind Mrs Sutcliffe's farm. ZH-M confirmed that the mineral rights don't belong to Majestic House so land can't be built on
- Hedge opposite The Orchards is very high. It is too late now to be cut until Autumn.
- Large wagons in and out of the village are damaging verges. Setts have been knocked out - need reinstating. Road edge erosion. Villagers are doing their own remedial work. Clerk to advise Area 6. PG suggested putting in verge posts at the end of the summer for the winter to prevent further damage.
- The PC and the Clerk were thanked for the end of project report to Two Ridings. £750 left over - aim to introduce more wild flowers such as cowslips and primroses for the Woodlands. Project for next year.
- LB commented on the wonderful display of daffodils around the village and expressed thanks from the PC to everyone who took part in the planting, particularly the two residents who organised it.

The meeting closed at 9.05pm.

Date of the next meeting: Wednesday 9th May at 7pm to include the Annual General Meeting.

Signed Dated

A meeting of Marton-cum-Grafton Parish Council was held in the Memorial Hall, Marton on Wednesday 9th May 2018 at 7.30 pm

Present: Ms L Bullus (LB) (Chair), Prof A Long (AL), Mr P Gill (PG), Mr R Shepherd (RS) Mr A Robinson (AR); District Councillor Ms A Myatt; Ms W Bartlett (WB) Clerk

Apologies: None

Members of the public present: 10

Declarations of Interest: Majestic House Barn - LB, PG, AL

The minutes of the last meeting were signed and dated as a true and accurate record by LB.

County Issues:

None

District Issues:

Cllr Ann Myatt was welcomed as the new District Councillor for Ouseburn Ward (following boundary changes Marton-cum-Grafton has moved from Claro). Cllr Myatt advised that she wants to seek practical solutions by working collaboratively and making rural voices heard. She will be liaising with both MPs Andrew Jones (Harrogate & Knaresborough) and Nigel Adams (Ainsty). LB provided Cllr Myatt with a copy of the Annual Meeting Chair's report for background.

Matters Arising:

1. Playing Fields

- Bins on the playing field. New volunteer to be sought to empty the 3 bins. LB to pursue.
- Portaloo - contributions offered by village groups. PC will pay remainder £175. Portaloo is now in position and will remain until mid-September.
- Concrete around some of the playground items has blown. Clerk to follow up with HAGS/Groundworks in the first instance. It was agreed that further minor running repairs will be dealt with over the summer.
- Woodlands - Himalayan Balsam pulling is scheduled.
- Pavillion project - RS reported that he had a meeting with RC. RS has obtained a specimen lease to work on and present to the next PC meeting. The constitution for the committee has been put together. An initial site location has been mapped out. Update at next PC meeting.

2. Village Shop - fluorescent lighting needs replacing with LEDs. Job of value approx. £1000. BH recommending the work to be done. Smoke alarms - only 1 of 3 in use. Recommended to replace with heat detectors with notification via mobile app. At estimate £350 (some VAT to be reclaimed from these figures). It was agreed that the work should go ahead using funds from the ringfenced shop money. BH to liaise with shop.

It was noted that the post office alarm goes off occasionally. This is due to disturbance of multiple sensors which automatically results in the police getting a call.

3. Village Hall

BH reported some minor lighting issues. Flooring still slippery and being dealt with. Commuted sums - two quotes in hand with one further pending for the sound system - all to be supplied to the Clerk at next PC meeting. The work to rebuild the wall/gatepost is complete.

4. Planning

LB reported feedback from District Councillor ZH-M following the last meeting: Land opposite The Orchards - the HBC Planning Officer is waiting for further details from the applicant in regard to the layout and ecological report. More information and suggested amendments have been sought from conservation and design at HBC, and also more info from highways. If HBC are minded to approve the application it will go before the planning committee in early summer. A resident made the point that the building line had now exceeded the boundary of the plot originally allocated in the Local Plan and that the proposal still included building over the pond. Clerk to check with HBC regarding revised application paperwork for the PC.

Yew Tree Farm - the HBC Planning Officer is working with the developer to hopefully achieve a reduction in numbers. She has asked them to provide evidence if they claim there is an impact on viability. The developers have also been asked to make changes to soften the impact of the road /pavement which seems to have had too much of an engineer's influence for this village location. Archaeological trial trenching will be carried out which NYCC heritage require prior to determination.

AR suggested that the PC involve a landscape architect to help influence the design pre-approval. PC to discuss further. It is likely that a revised plan will come forward.

a) 18/01274/FUL Erection of 2 no. dwellinghouses. - Land Comprising Field At 442152 463445 Stockfield Lane - PC strongly objected.

b) 6.71/106.B.FUL 17/03847/FUL Conversion of existing barns to form one dwelling. East of Majestic House, Thorny Hill Lane - PC had no objections

c) Decision notice: 6.71.11.Q.FUL 18/01182/FUL Erection of flat roof single storey extension and roof lantern The Coach House - granted

5. Commuted Sums

Pending - HBC payment to cover the goalposts

Pending - HBC payment to cover the playground balance beam

HBC have agreed to spending on the WI garden - need one quote to send in with paperwork which a resident will provide to the Clerk.

HBC have agreed to transfer of committed sums for OSF to cover costs of submitting the pavilion planning application - pending information on costs from RC/RS.

HBC have previously agreed to proposed Village Hall expenditure on outside repairs to pathway/sound equipment - pending quotes from Village Hall Committee.

LB noted that there is also £156 for semi natural green spaces and it was agreed to spend this on bulbs for woodlands.

6. GDPR

LB advised that RS will attend a YLCA course on this tomorrow. The Clerk has prepared various policies and a privacy notice which will appear on the website in due course.

Accounts:

FB reported to the meeting on the 2017/18 accounts. The accounts show a surplus of £8,500 as opposed to a loss of £9,000 in the previous year partly due to the PC holding funds for the bulb planting and woodland paths projects.

a) The Clerk read through the Governance Statements on the External Audit document which were agreed and signed by the Chair and Clerk.

b) The Accounting Statements on the External Audit document were approved and signed also by Chair and Clerk.

Recent transactions:

Out:

	£ net	£ VAT	£ gross
Autela Group Ltd	33.60	6.72	40.32
HAGS-SMP Ltd	461.50	92.30	553.80
YLCA Membership	201.00		201.00
HMRC PAYE	75.00		75.00
RC expenses ref goal posts	194.82		194.82
Total			1064.94

In:

	£ net	£ VAT	£ gross
Harrogate Borough Council	2425.00	n/a	£2425.00

Balance of current account **£19,480.31**

(balance of savings account **£23,628.97**)

The following payments were authorised:

Clerk's salary April - £100.00

Groundworks Ltd - £5,500.00

Total £5,600.00

LB noted that the Clerk has declined any statutory increase in salary but is recommended for an extra payment to cover additional work relating to GDPR.

Correspondence:

- a) NYCC Parish Consultation Meeting, 28th June - noted but unlikely to attend.
- b) Flooding on Limebar Lane and other village locations - Clerk to follow up.
- c) NYCC Area 6 Parish Council Workshop, 23rd May - Clerk to attend.
- d) NYCC Archives Survey - Clerk to advise residents and local historian.
- e) HBC - grants and loans for energy-saving home improvements - noted and circulated.
- f) HBC Draft Welfare Support Strategy Consultation - noted and Clerk to circulate.
- g) AWRP Liaison Meeting Feedback - resident reported. AL would like to enquire regarding CO² emissions arising from taking in waste from Hull.
- h) NYPCC Rural Crime Survey - noted and circulated.
- i) Consultation from YLCA re unauthorized developments and encampments - noted.

Any other Business:

- None

The meeting was then opened to the public

- It was agreed that several hedges in the village are overgrown and oversized. This will be an issue for the proposed Yew Tree Farm development. A management committee will be needed for all the grass and it is understood that the developer will set this up. Hedges need also to be taken into account and similarly at The Orchards.
- Residents connected with the bulb planting project agreed to handover responsibilities for spending the remaining £750 on wildflowers for the banking surrounding the pitch area.

The meeting closed at 9.00pm.

Date of the next meeting: Thursday 7th June at 7.30pm

Signed Dated

The Annual Meeting of Marton cum Grafton Parish Council was held in the Memorial Hall, Marton on Wednesday 9th May 2018 at 7.00 pm

Present: Miss L Bullus (LB) (Chair), Mr P Gill (PG), Prof A Long (AL), Mr A Robinson (AR), Mr R Shepherd (RS), Ms W Bartlett (Clerk)

Apologies: None received

Members of the public present: 10

AL proposed, RS seconded and all approved LB as Chair of the Parish Council.

The minutes of the previous meeting were signed and dated as a true and accurate record by LB.

LB started the meeting by asking all those present to take a quiet moment to reflect on the life of Nick Duxbury. He had been an outstanding member of the PC and played an important role as District Councillor. He spoke his mind and stood up for the village when necessary. He was also a very kind man who had quietly made contributions to the village in many different ways. AL wished to acknowledge his bravery and commitment in carrying on his role for as long as he was able despite his illness. He had played a huge role in the village and will be sadly missed. The thoughts and condolences of the PC and residents are extended to his family and friends.

Matters Arising

Following the notification of uncontested election the Parish Councillors completed their Declarations of Acceptance of Office and Candidate Spending Returns.

Chair's Report

Welcome to the annual meeting, which takes place following the election last week when the parish councillors were re-elected unopposed.

Looking back at the minutes for the past year, there have been several developments in the village. Work on the outdoor classroom started about a year ago and was completed by June, when we had favourable reports of its use by the school.

The idea of installing a pavilion on the sports field was raised about the same time with a volunteer resident canvassing the village, undertaking research and seeking funding. Plans are now coming together for PC approval and it looks likely that the various sports groups in the village will work together to support the initiative.

The pavilion project necessitated a search for the deeds of the land, which were eventually located at Hetherton's the solicitors in Boroughbridge. It was apparent that formal registration at the Land Registry had never taken place and this is now being pursued by the solicitors on our behalf.

The redundant phone box at Marton was bought for £1 in June last year after the school were keen to use it, possibly as a children's book/toy exchange, for an art display or whatever they decided. Unfortunately to date they have not taken up usage of the box.

In June we were asked for our views on an Environmental Impact Assessment scoping document for the construction of a new sugar beet processing plant, with associated ancillary buildings, storage containers, car parking and landscaping, to be located next to the incinerator on the A168. This was on an enormous scale - far more massive than the incinerator - with a predicted volume of two HGV vehicles per minute. Public presentations held locally by the developer generated heated reactions from the floor, and the PC established a working party of local people who spent considerable time and effort countering the arguments of the developers. This was headed up by one of our parish councillors, and it was a great relief early this year to learn that the developers are now looking elsewhere.

Over the last few years the playing fields area has been greatly enhanced, with the installation of the tennis courts and the children's play area, as well as upgrading the access track and car park. We are very grateful to the Woodlands Group, who in the last twelve months have greatly improved the area around the playing fields. They were successful in fundraising and the past few months have seen much work undertaken to replace wooden steps and supports and generally repair the pathways, including a new zigzag path behind the Punch Bowl. Access is now much easier for families and schoolchildren. The PC also provided a portaloos for the summer months, which encouraged use of the facilities on the field.

After some years of inactivity on the planning front, the past year or so has seen a noticeable increase in planning applications. Many people are upgrading and extending their properties. In the absence of an approved Harrogate Local Plan, and in light of the Government's requirement to increase the supply of housing, there is pressure to build on green field sites. We are aware of considerable building locally in Boroughbridge, and the possibility of 3,000 new homes at Green Hammerton and/or 2,700 in a new settlement at Flaxby. HBC have reviewed potential building sites in this parish and included two within the Local Plan. The first relates to the field opposite the Orchards where a revised planning application for 10 houses is under consideration (the original application having been for 22). The second is Yew Tree Farm, in the heart of Marton, with a proposal to build 23 dwellings.

The PC accepts that some building will take place but we are doing our best to influence the planners to come up with acceptable schemes to reduce the potential adverse impact on the conservation area.

Whilst parish councillors are volunteers who take on a range of responsibilities, the demands put on us and our clerk continue to increase. County and District funding has been curtailed to the point that they are forced to pass on some responsibilities to parish councils, such as for grass cutting. New transparency laws and other legislation, such as that relating to Data Protection create more work and we are having to find ways to raise funds or use volunteers.

I must mention once again the wonderful community spirit that we enjoy in Marton cum Grafton. We have the benefit of an excellent school, a valued village shop, the village hall is well managed by the VHC, volunteers undertake litter picking, grass cutting, strimming, dog poo bin emptying. Two residents raised funds, bought bulbs and organised teams of volunteers to plant them - we've had a wonderful display this spring. There have been groups pulling out Himalayan balsam. The tennis and cricket clubs are thriving, the

woodlands have never been better looked after. Thank you to so many residents for all that you do throughout the year.

We were very sad to hear of the recent death of our good friend Nick Duxbury, who has served as Parish Councillor and more recently District Councillor and will be sadly missed. Tim Joynson stepped down after several years of excellent contribution as a councillor, and were pleased to welcome Alex Robinson who was co-opted in his place.

We are grateful to Zoe Metcalfe, who stood in for our District Councillor, and to Robert Windass our County Councillor for their help and advice. Thanks also to each of the parish councillors who have put in so much time behind the scenes, to Frank our internal auditor and particularly to Wendy our Clerk, who has done a fantastic job in the face of the demands of increasing bureaucracy.

We look forward to another year in the life of Marton cum Grafton.

Election of Officers

Vice Chair:	Paul Gill - LB proposed and seconded by AL
Charities:	Lynda Bullus - AL proposed seconded by PG
Police Liaison:	Antony Long - PG proposed seconded by AR
Village Hall Committee:	Paul Gill - LB proposed seconded by AL
Internal Auditor:	Frank Beckett - LB proposed seconded by PG

All nominations were unanimously approved.

Review of Policies

The PC considered and approved the following policies which are reviewed annually:

- Risk Assessment
- Register of Assets
- Financial Regulations
- Public Contracts Regulations
- Standing Orders

Helmes Charity

LB reported to the meeting as Trustees of the Charity.
LB advised that two payments had been made in the 2017/18 financial year.
There are now 4 trustees.

Any other business - none

Meeting opened to the public: There were no issues arising.

The meeting ended at 7.25 pm.

Date of the next meeting: May 2019.

Signed Dated.....

DRAFT

A meeting of Marton-cum-Grafton Parish Council was held in the Memorial Hall, Marton on Thursday 7th June 2018 at 7.30 pm

Present: Ms L Bullus (LB) (Chair), Prof A Long (AL), Mr P Gill (PG), Mr R Shepherd (RS); District Councillor Ms A Myatt, Mrs E Gill (notes)

Apologies: Mr A Robinson; Ms W Bartlett (Clerk); County Cllr Robert Windass

Members of the public present: 11

Declarations of Interest: none

The minutes of the last meeting were signed and dated as a true and accurate record by LB.

County and District issues:

Cllr Ann Myatt gave a brief update.

Matters Arising:

1. Playing Fields

- RS confirmed final payments had been made with regard to the woodland paths project.
- Himalayan Balsam pulling is ongoing with another stint planned for the weekend.
- Pavillion project - RS gave a presentation on the newly created Marton cum Grafton Sports & Recreational Association which has been formed incorporating all the sporting bodies with interests in the playing fields. Designs for the new pavilion were shown and targeted fund raising to raise £100,000. £52,200 has already been secured. Miles Stanyard to act as treasurer.

2. Village Shop - BH confirmed new fluorescent lighting had been ordered.

3. Village Hall - BH reported on lighting issues which were still to be sorted.

4. Planning

- a. 6.71.202.FULMAJ 18/00335/FULMAJ Erection of 23 dwellings etc, Land adjacent to Yew Tree Farm - Noted that only slight changes had been made to the proposed development and too much of a suburban look. LB to draft response outlining objections on similar basis as before including reference to Village Design Statement, which highlights the unsuitability of cul-de-sac developments in a rural setting.
- b. 6.71/187/D.FUL 18/01804/FUL Formation of a new vehicular car park. - Green-tech Rabbit Hill Park Allerton Park - No objections.
- c. 6.71.198.A.FUL 18/01508/FUL Lilac Cottage. Erection of a single storey extension and alterations to fenestration - No objections.
- d. 6.71.192.A.FULMAJ 18/00100/FULMAJ land opposite The Orchards - Reiterated objection.

HBC Decisions

- e. 6.71.204.FUL 18/00906/FUL Demolition of garden structure and erection of 1 detached dwelling, formation of driveway and parking, modifications to existing garage and landscaping. Pear Tree House Croft Cottages Marton Cum Grafton. Granted subject to conditions.
- f. 6.71.187.C.FUL 18/00503/FUL Formation of new vehicular access and remodelling of highways verge, Green-Tech Rabbit Hill Park. Granted subject to conditions.
- g. 6.71.205.FUL 18/01274/FUL Erection of 2 no. dwellinghouses. - Land Comprising Field At 442152 463445 Stockfield Lane. Refused.

5. Commuted Sums

HBC have approved a contribution to the paving in the WI garden and PG confirmed that Open Gardens would meet the remainder of the cost.

6. Adoption of Policies (GDPR) and Revised Standing Orders

RS reported on the YLCA course he attended on GDPR. There is no requirement for the parish to appoint a Data Protection Officer. The PC approved the GDPR documents prepared by the Clerk and agreed these should be put on the website. They also agreed to adopt the revised standing order policies recommended by YLCA.

Accounts:

OUT:

£100.00	Clerk's April salary
£5,500.00	N Spence Groundworks Ltd - footpaths
£1,896.43	Woodlands Group (balance from grant funding)

IN:

£671.91	VAT refund
£60.00	Garage rental
£40.53	Northern Powergrid Wayleaves
Balance of current account	£12,756.32
Balance of savings account	£23,630.33

The following payments were authorised:

Clerk's May salary	£100.00
Webster & Son hedge cutting	£60.00

Correspondence

- Registration of Playing Field Land (Hethertons)- This land has now been registered at the Land Registry.
- NYCC Parish Consultation, 28th June reminder

- NALC Revised Standing Orders for adoption
- HBC Development Planning Seminar 25th June - members of the PC were unable to attend this meeting however PG, LB and the Clerk would attend a second seminar on 6th July.
- NYPCC Consultation on Neighbourhood Policing - Few incidents to report.
- NYCC Consultation on the Renewal of Subsidised Local Bus Services. PC to respond recommending retention of the bus service and mentioning proposed new housing.
- NYCC Area Constituency Committees - revised arrangements were outlined.
- Consultation on the new Strategic plan for the National Association of Local Councils (NALC) was discussed.
- HBC Community Infrastructure Plan - Preliminary Draft Charging Schedule Consultation - CIL. LB outlined the proposals.
- Merchant Navy Day, 3rd September 2018
- HBC "Crime not to Care" campaign re fly tipping

Any Other Business

- The phone box in Marton has now been painted and shelves installed. Special thanks to Matthew Cole for painting the box in his half-term holidays.
- Further collapse to the Road/Drain opposite Corner House, Grafton. Clerk to notify Highways again.
- Flooding issues on Limebar Lane have been investigated and blockage cleared.
- Flooding on Church Lane has been reported by the Clerk.
- Possible new flooding reported from works associated with installation of services to barn development on Limebar Lane/Evenings Lane. PC to keep an eye on this.

The meeting was opened to the public:

- Comment was made that Lilac Cottage looks out of place compared to other village houses.
- Bulbs - RL reported little response from various agencies regarding bulb planting. Seed planting may be easiest option.
- Resident raised concern over various hedges overhanging footpaths and requested that people be asked to cut back/tidy before open gardens.
- Resident suggested village name signs entering the village. PC noted it had been discussed in the past and difficult to agree where to site them due to number of entrances to village.
- Gully blocked near The White House, Clerk to report.
- Pavement in need of repair from top of hill in Marton, Clerk to report.
- The meeting closed at 8.45pm

Date of Next Meeting: Thursday 5th July at 7.30pm, Memorial Hall

A meeting of Marton-cum-Grafton Parish Council was held in the Memorial Hall, Marton on Thursday, 5th July 2018 at 7.30 pm

Present: Ms L Bullus (LB) (Chair), Mr P Gill (PG) (Vice-Chair), Prof A Long (AL), Mr R Shepherd (RS), District Cllr A Myatt (AM), Ms W Bartlett (WB) Clerk

Apologies: None received

Members of the public present: 8

Declarations of Interest:

The minutes of the last meeting were signed and dated as a true and accurate record by LB.

County Issues: None

District Issues:

Cllr Myatt explained that she had largely been involved with planning issues of late. Also the HBC scrutiny committee has been looking at the Council's forward plan for the rest of the year. Cllr Myatt is also involved with the North Yorkshire health scrutiny committee which reviews local health services. Note that there is a Harrogate CCG & West Yorkshire transformation partnership and they are reporting a shortage of money (£10m in the red) and problems with recruitment. Looking at ways to manage in the future including providing care closer to home and virtual consultations. Cllr Myatt senses the scale of this challenge. HBC is in consultation with Leeds City Council regarding possible cost savings over bedding plants. Local hedgerows growing wildly - causing some issues. The scheduled time for cutting verges for biodiversity reasons is mid-July and the plan isn't particularly responsive to the additional growth caused by the hot weather.

Matters Arising:

1. Playing Fields

- As the project is now complete - woodland paths will not appear on future meeting agendas.
- Pavilion project - another £10k secured. £35k short now with a few applications still out. Planning application is going in at a cost of c£400. PC agreed that RS should pay for it himself and claim it back. Clerk to advise commuted sums for a reimbursement.

2. Village Shop

- New lights now fitted. New smoke alarms pending.

3. Village Hall

- New strip lights for village hall will be fitted in due course. Hall garden paving has been completed (thank you to RS for donating the paving stones). Fridge replaced.

4. Planning

- 6.71.192.A.FULMAJ 18/00100/FULMAJ Land opposite the Orchards - CPRE comments can be viewed online. Strengthens our views against certain aspects of the proposal.

- 6.71.202.FULMAJ 18/00335 Yew Tree Farm. The PC objected once again to the scale of the development following the last meeting. Brierley Homes have now indicated that they are considering whether to gift the land on the roadside in front of the development, shown as green space on the plans, to the PC. Discussion ensued as to future maintenance of this area and the PC will approach David Bowe for more information.
 - 3,000 houses at Great Hammerton - the protest group against the proposal are looking to have the deadline for comments extended to 22nd July. Cllr Myatt explained that Councillors have had a presentation from the developers involved in Greater Hammerton, Malt Kiln Village and Flaxby. There is some scepticism about the delivery of the rail developments which form part of the Greater Hammerton proposal. Any highway layout changes would come at the beginning of the project. Nothing agreed yet. Cllr Myatt advised residents to put in their objections again even if they had already done so as this is part of the necessary process.
 - The Chairman of Johnsons of Whixley took the opportunity to dispel any misconceptions that residents may have about the company's position. If they move from the current site (and this would be sensible rather than be in the middle of a housing development) HBC must give the company assurances that they can relocate in the close neighbourhood and that they would get planning permission. Level land would be a benefit for the new location. All current employees have been advised that there would be no job losses. If anyone has queries please contact Johnsons directly.
5. Commuted Sums
3 quotes pending from Village Hall committee which the Clerk can then submit for approval. Clerk to provide Councillors with an update on the current overall situation.

Accounts:

Recent transactions:

Out:

10-Jun-18	P9	n/a	Clerk May salary	100.00		100.00
10-Jun-18	P10	n/a	W T Webster & Son	60.00		60.00
20-Jun-18	P11	n/a	Craggs (village hall fridge)	174.17	34.83	209.00
01-Jul-18	P12	n/a	N Spence Groundworks Ltd	750.00		750.00

Total: £1119.00

In:

08-Jun-18	R7	HBC Commuted Sums		598.00		598.00
19-Jun-18	R8	Memorial Hall (fridge)		174.17		174.17
27-Jun-18	R9	Shop Rent & Insurance		150.00	1,200.00	1,350.00
02-Jul-18	R10	Open Gardens contribution to WI Garden		398.05		398.05

Total: £2520.22

Balance of current account **£14,157.54**

(balance of savings account **£23,628.97**)

Payments to be authorised at the meeting:

Clerk's salary June: £118.48

Clerk's salary July: £100.00 (to be paid after 25th July)

M & E Seldon (for work on the shop lighting): £989.56

Autela Payroll: £46.80

HMRC Q1: £79.60

Total £1334.44

Correspondence:

- Groundworks Community Awards - PC opted not to recommend any group.
- Play area and skatepark inspections - PC approved completion by HBC for 2018
- Community CPR sessions - Clerk to obtain further information on dates.
- HBC Community led housing session, 16th July. Clerk to display on noticeboard.
- YAS letter - to dispel any rumours regarding alleged withdrawal of support for communities with public access defibrillators (ref an article in this week's Harrogate Advertiser).

Any Other Business

No items were raised

The meeting was opened to the public:

- A resident asked about the tree down in the woods on the concrete road. LB advised that arrangements for removal were in hand.

The meeting closed at 8.35 p.m.

Date of the next meeting: to be agreed as PG and the Clerk are unavailable on the first Thursday.

Signed Dated

A meeting of Marton-cum-Grafton Parish Council was held in the Memorial Hall, Marton on Tuesday, 4th September 2018 at 7.30 pm

Present: Ms L Bullus (LB) (Chair), Mr P Gill (PG) (Vice Chair), Prof A Long (AL), Mr R Shepherd (RS), Mr A Robinson (AR) in part, Ms W Bartlett (WB) Clerk

Apologies: None

Members of the public present: 9

Declarations of Interest: Atlas House planning app - PG and AL.

The minutes of the last meeting were signed and dated as a true and accurate record by LB.

County Issues: None

District Issues: None

Matters Arising:

1. Playing Fields

- Update on pavilion project. Planning application is under consideration. Sport England have put in a “holding objection” because the pavilion will encroach on the playing field. Having subsequently spoken to Sport England their objection should be lifted. Fundraising targets include The Prince’s Trust.
- Playground inspection. LB asked Councillors to undertake minor repairs reported last year. PG to mend the gate hinge. Clerk has arranged for Park Services to repair the concrete, cost to be covered by commuted sums.

2. Village Shop

- Fire alarm to be installed next week.

3. Village Hall

- New sound system installed and working well.
- Floor still a problem. Flooring manufacturers say that the wrong product has been used on the floor which has made it slippery. Specialists will sand and re-treat.
- Main strip lighting to be fixed.

4. Standing Orders

- Minor revisions accepted and adopted.

5. Planning (a - g dealt with between meetings)

- a) Rougham Farm - 6.71.102.O.PNG 18/02591/PNG Prior approval of change of use of agricultural building to B1 (Business) and B8 (Storage and Distribution) use. No objection (and subsequently granted).
- b) Beck House Farm - 6.71.37.J.LB 18/02515/LB Listed building consent for the replacement of existing patio to rear of house encircled by low stone retaining

- wall (max height 90cm). Erection of summerhouse at bottom of garden. No objection.
- c) Atlas House - 6.71.129.B.FUL 18/02572/FUL Erection of 2 storey extension, installation of 2 rooflights. No objection.
 - d) Low Garth - 6.71.157.E.FUL 18/02697/FUL Demolition of existing outbuildings. Erection of annexe. No objection.
 - e) Rabbit Hill - 6.71.187.E.FUL 18/02712/FUL Change of use of existing first floor retail (use class A1) to office space (use class B1). Erection of first floor link extension. No objection.
 - f) Land opposite The Orchards - 6.71.192.A.FULMAJ 18/00100/FULMAJ PC objected. The overall concentration remains the same despite reduction from 10 to 9 houses. Removal of pond, executive style of the development, key entry point (maximum impact), adopted roadway is not in keeping, dark skies need to be respected.
 - g) Rougham Farm - 18/03134/PNA Erection of agricultural shed. No objection. The PC was provided with information from the Planning Officer which confirmed that there could be no change of use for at least 10 years. If not used for agricultural purposes then the building must be removed from the land.
 - h) Land comprising field west of Limebar Cottage, Limebar Lane - 18/03255/FUL Erection of one detached dwelling and detached double garage, associated parking area and domestic curtilage. PC will be objecting. Important entry point to conservation area. Land is outside the building line and not included in the HBC additional sites for the Local Plan.
 - i) Land adjacent to Yew Tree Farm - 6.71.202.FULMAJ 18/00335/FULMAJ Erection of 23 dwellings etc. The PC had sent a letter to David Bowe, Director of Brierley Homes suggesting a covenant be put on the land and they have declined. PC agreed that we therefore accept the original offer of the land - proposed by AL and seconded by PG. We are advised that the application may come to planning committee in September or October.
 - j) The Nookin - no funding has been forthcoming from Two Ridings (Allerton) for maintaining their private road as requested.
 - k) 5 Hilltop, Marton -6.71.80.A.FUL 18/03320/FUL Erection of a single storey extension. No objection - Clerk to respond.
 - l) 3 Springbank, Grafton - 6.71.179.C.FUL 18/03363/FUL Partially demolish garage and erect 2 storey side extension and small rear extension. No objection - Clerk to respond.

HBC Decisions

- m) 6.71.106.B.FUL 17/03847/FUL Conversion of existing barns to form 1no. dwelling. Site Of Barn East Of Majestic House Thorny Hill Lane Marton Cum Grafton North Yorkshire. Withdrawn.
- n) 6.71.102.O.PNG 18/02591/PNG Rougham Farm
Prior approval of change of use of agricultural building to B1 (Business) and B8 (Storage and Distribution) use. Granted.
- o) 6.71.187.D.FUL 18/01804/FUL Green-tech, Rabbit Hill
Formation of a new vehicular car park. Granted.

- p) 6.71.203.OUT 18/00700/OUT Land comprising field east of Marton Hall
Outline application for erection of 5 dwellings and a community carpark with
access considered (revised scheme). Refused.

LB advised the meeting that Planning consultations sent out to the PC from HBC will
shortly be online only.

6. Commuted Sums

Playground - £573.47 has accrued and is to be spent in September. HBC will allow us
to spend this on repairing the blown concrete. PC agreed to accept the Park Lane
Services quote. Clerk to liaise with Commuted Sums, confirm to Park Lane and thank
Nick Spence for his quote.

Accounts:

Recent Transactions since the previous meeting.

Out:

M&E Seldon (shop lighting)	£989.50
HMRC PAYE	£75.00
Autela Group (payroll)	£46.80
Clerk June salary	£100.00
Expenses R Shepherd re pavilion planning app	£462.00
Lottery grant transferred to pavilion account	£9975.00
YLCA GDPR Training course	£33.75
Expenses R Cunningham re pavilion water supply	£190.72
Clerk July salary	£100.00
Allan Smyth AV Ltd (VH sound system)	£5049.60
M&E Seldon (A/V installation)	£199.27
Total:	£17,244.78

In:

Lottery grant for pavilion	£9,975.00
Interest deposit account	£2.77
Northern Powergrid Wayleaves	£3.39
Woodlands Group (water expenses reimbursed)	£159.93
VAT refund	£7.55
Total:	£10,314.70

Balance of current account £7,224.69

(balance of savings account £23,634.50)

The following new payments were authorised:

Clerk's salary August	£100.00
Clerk's salary September (to pay Sept 25 th)	£100.00
HMRC PAYE	£75.00
Clerk's expenses	£22.41
Autela Payroll Services	£46.80
Total	£344.21

Correspondence:

- HBC Budget consultation - details circulated on village email list. Deadline for comments 23rd September.
- HBC Crime not to Care campaign - details circulated.
- HBC Broadband Survey - questionnaire to ascertain areas where improvement is needed. Deadline is 30th September.
- North Yorkshire Police - Community Messaging Service. It was suggested that it would be beneficial for residents to be signed up. Details to be re-circulated.
- FOI request. PC has complied.
- HBC Town and Country Planning Permission in Principle Order. Fast track process intended for brownfield sites. If a PC is then consulted there will only be 14 days in which to respond.
- Boroughbridge Safer Neighbourhood Group meeting.
- Government Shale Gas Exploration and Production Planning Consultations. If passed this will remove decision making from local level and allow for the compulsory purchase of land.
- Community Policing visits. Mobile office will park at the side of the Memorial Hall on Friday 7th September 10am - 12noon and 22nd November 6pm - 8pm.
- CPR Sessions at Green Hammerton - 13th November - new date. 6pm at Green Hammerton surgery.

Any other Business:

- Highways have put in for funding to improve the Low Garth pavement next year. It was suggested that Cllr Windass could use money from his environmental budget. Clerk to enquire.

The meeting was opened to the public:

- Storm water drain outside White House (water comes from Yew Tree Farm). Clerk to re-contact Yorkshire Water.
- Lots of stones at the end of Stockfield Lane turning onto the B6265 - skid risk. Clerk to advise Area 6.

The meeting ended at 8.30pm.

Date of the next meeting: Thursday 4th October at 7.30pm

Signed Dated

A meeting of Marton-cum-Grafton Parish Council was held in the Memorial Hall, Marton on Thursday, 4th October 2018 at 7.30 pm

Present: Ms L Bullus (LB) (Chair), Mr P Gill (Vice Chair), Mr R Shepherd (RS), Mr A Robinson (AR); County Cllr R Windass (RW), District Cllr A Myatt (AM), Ms W Bartlett (WB) Clerk

Apologies: Prof A Long (AL)

Members of the public present: 10

Declarations of Interest: None

The minutes of the last meeting were signed and dated as a true and accurate record by LB.

County Issues:

Cllr Windass apologised for his lack of attendance at recent PC meetings and explained that as Chairman of North Yorkshire County Council he is very busy. Recent local issues: Cllr Windass confirmed that he will chase the application letter which needs to be completed for the funding towards the hall sound system. There had been a recent enquiry from a resident regarding the possibility of visible particles having come from AWRP. In response to an enquiry by Cllr Windass, AWRP advised this was not possible.

Cllr Windass confirmed that the Council will be way over budget on Children & Young People's Service and Adult Social Care. This can be met from reserves this year but cannot continue. The LGA have been lobbying Government. Many other authorities are in a similar or worse situation. On a positive note the recent Ofsted inspection of NYCC CYPS had rated them "Outstanding" (the only one in the country). Highways: lots of work underway over the summer - surface dressing, potholes, etc. Cllr Windass attended a recent meeting with Area 6 and confirmed that Melissa Burnham will be the new manager, dedicated to this area. Cllr Windass has reviewed the Highways programme of works for next year and saw nothing on there for Marton-cum-Grafton. Area 6 is encouraging all Clerks to use the Portal to report incidents which will improve the tracking of progress. HGV restrictions in Boroughbridge, Langthorpe and Roelcliffe are now in force - some improvement has been seen. Residents should take numbers and names of any contractors who are not complying with the new rules and report to Area 6. In response to a question regarding any future developments with the land now not being pursued for the sugar beet plant, Cllr Windass confirmed that there was no update. In regard to the Local Plan Cllr Windass confirmed that there are allegations that NYCC is supporting the Greater Hammerton proposal because it will receive money through a claw back clause established when the land was originally sold.

District Issues:

Cllr Myatt - HBC Local Plan has gone into the Inspectorate. Inspector has been appointed. Public consultation will go alongside the inspector's work and should take place in November/December. Cllr Windass advised that the Flaxby proposal which is still being put forward would propose to use the heat from AWRP.

Matters Arising:

1. Playing Fields

- Blown concrete repaired and will be covered by commuted sums. Playground gate hinge - fixed (PG).
- The portaloo was not collected in accordance with our instructions but the company has been notified and we will not be charged beyond the time we requested.
- Pavilion - lots of applications have recently gone in but with no further successes. The Princes' Trust has refused. Committee will meet. In reference to the holding objection (ECB) the committee have liaised and this should hopefully be removed soon. The funds that have been granted can be used to refurb the existing building if further funding for a new building cannot be secured.

2. Village Shop

- Hall windows painted and the shop window. Cllrs ratified the expenditure. Clerk to arrange payment and this will come out of the funds allocated to the shop.

3. Village Hall

- Floor to be resurfaced later this month with a sports hall treatment. Still waiting for some lighting repairs. LB advised that there may be a loose board causing a trip hazard.

4. Planning

a) 6.71.205.A.FUL 18.03706.FUL Erection of 2 detached dwellings on Stockfield Lane (revised scheme)

PC will object in line with the objections to the previous plan. This development would be outside the development line and be detrimental to this entrance to the village. The Planning Officer turned it down last time on the same basis. This new proposal shows a different access point and that the house and barn buildings have been swapped over but this does not change the nature of the objection.

b) 6.71.202.FULMAJ 18/00335/FULMAJ Erection of 23 dwellings etc, Land adjacent to Yew Tree Farm

The number of houses has been reduced to 20 being the lowest number Brierley Homes believe possible to deliver 40% affordable housing. The houses taken away were going to be in the sight line of the church. It was noted that although more green space has been created in that area there is still encroachment on the conservation area at the south western end where it remains very crowded. A suggestion was that current plots 1, 2 and 3 could be moved to the back of the new green area (avoiding the sight line with the church) which would free up space and would mean the access road could remain in more or less the current position. It was also noted that there could easily be parking problems near the affordable houses and one suggestion was that the parcel of green land to be gifted to the PC could partially be used for communal car parking in the future. LB referred to the most recent letter from Brierley Homes which confirmed that this land could be transferred either at the beginning or the end of the sales of the houses. PC agreed to confirm that we would take ownership at the end and to ask for explicit confirmation of the state in which the land would be handed over. Building materials should match those of the existing village and reiterate no street lighting. Planning meeting will be on 6th November. One PC representative and one resident to attend.

- c) 6.71.192.A.FULMAJ 18/00100/FULMAJ land opposite The Orchards
 Planning meeting on 16th October. PC should be formally invited by letter next week. Two speakers from McG will attend representing the PC and the residents respectively.

HBC Decisions

- a) APPLICATION NO: 6.71.187.E.FUL 18/02712/FUL
 PROPOSAL: Change of use of existing first floor retail (Use Class - A1) to office space (Use Class - B1); Erection of first-floor link extension. Green-tech, Rabbit Hill Park. Granted.
- b) APPLICATION NO: 6.71.157.E.FUL 18/02697/FUL
 PROPOSAL: Demolition of existing outbuildings; Erection of annexe. Low Garth. Granted.
- c) TPO 21/2018 - Prospect Farm, Thorney Hill Lane - order confirmed.

HBC Enforcement Notices

- a) PLANNING ENFORCEMENT CASE NO: 18/00510/PR15 LOCATION: Site Of The Barn Grafton Manor Marton Cum Grafton York North Yorkshire YO51 9QJ ALLEGED BREACH: Greenhouse in field PLANNING REF: 14/01192/FUL

5. Commuted Sums

The Clerk confirmed that we are up to date and waiting for money from HBC.

Accounts:

Out:

	Net £	VAT £	Total £
Autela Group Ltd	39.00	7.80	46.80
Clerk's Expenses (ink)	18.88	3.53	22.41
Clerk's August salary	100.00		100.00
HMRC PAYE	75.00		75.00
Clerk's September salary	100.00		100.00

Total: £344.21

In:

	Total £
Village Hall sound installation	166.06
Interest Deposit Account	2.58
Precept	2425.00

Total: £2593.64

Balance of current account **£9,305.48**

Payments to be authorised at the meeting:

PFK Littlejohn Auditors Fee	£360.00
Park Lane Playgrounds	£630.00
ICO Data Protection Registration	£40.00
Clerk Salary October (pay 25 th)	£100.00
YLCA Training Course	£115.00
Total	£1,245.00

In addition to confirming the expenditure on the training course above (12th October - Training Day for Experienced Clerks) the PC approved an additional £50 payment to the Clerk to cover her time in attending.

Correspondence:

- HBC Local Plan Submission - documents can be viewed at Harrogate Civic Centre, Knaresborough House, Harrogate Library, Ripon Town Hall and Boroughbridge Library amongst others. Clerk will confirm the current situation with regard to the boundaries of MG7 and MG8.
- Neighbourhood Watch: the majority of the Councillors have signed up to Community Messaging.
- Boroughbridge Safer Neighbourhood Group Meeting: Boroughbridge Police Station is now closed - officers are working out of the Fire Station but there is no public access. In regard to the problems recently with aggressive fish sellers - the Clerk will send an email to the village to remind people to look out for their elderly neighbours.
- HBC Statement of Principles for Gambling - deadline 19th October.
- AWRP meeting - April minutes discussed. Fund - large grants not currently being accepted. Some money for mid and small grants still available. 23rd October for the next meeting.
- Harrogate and District Volunteering Oscars - no nominations this time.

Any other Business:

- Area 6 had confirmed they would be jetting the overflowing drain outside The White House - situation to be monitored.
- RS advised that the recycling bins behind The Punch Bowl are overflowing. Clerk to clarify.
- The Clerk will be collecting the free HBC bluebells w/c 15th October - supply to RS for planning.

The meeting was opened to the public:

- The school would welcome new members for the board of governors from the community.

- BH has installed Google nest cameras at home and invited any interested residents to take a look.
- A discussion took place regarding some problem parking in the village.

The meeting closed at 9pm.

Date of the next meeting: 7.30pm Thursday 1st November.

Signed Dated

A meeting of Marton-cum-Grafton Parish Council was held in the Memorial Hall, Marton on Thursday, 12th November 2018 at 7.30 pm

Present: Ms L Bullus (LB) (Chair), Mr P Gill (PG), Prof A Long (AL), Mr R Shepherd (RS), County Cllr R Windass (RW), District Cllr A Myatt (AM), Ms W Bartlett (WB) Clerk

Apologies: Mr A Robinson (AR)

Members of the public present: 10

Declarations of Interest: AL declared an interest in relation to the HBC planning decision in respect of Atlas House.

The minutes of the last meeting were signed and dated as a true and accurate record by LB.

Before the meeting started LB expressed sympathy on behalf of the PC to Jenny Lewis on the loss of her husband Rob who had made such an important contribution to the life of the village, particularly with the bulb planting last year.

County Issues: RW advised that a seminar will be held on 19th December to consider the effects of the Chancellor's budget on Council spending for the remainder of this year and next. £13.73m has been allocated to Highways for road repairs. Adult Social Care and CYPS are currently overspending. Reserves are being looked at and the Council is considering property investments (office buildings) to generate rental income.

District Issues: AM advised that discussions are underway which will see CIL replacing S106. More funding will come to PCs who have a Neighbourhood Plan in place (possibly 25% as opposed to 10% - figures to be confirmed).

Matters Arising:

1. Playing Fields

- RS advised that there was no update on the pavilion project.
- Safety inspection reports received for skatepark and playground. PG confirmed that the gate had been fixed just after the inspection took place. No other issues requiring attention at present.
- £750 is available in the bulb fund to spend in the woodlands. RS will work on this.

2. Village Shop

- BH reported that the plumbing has been re-done to improve the hot water supply. A bill has been presented for heat and smoke alarm installation for the PC to pay.

3. Village Hall

- Floor has been redone - non-slip finish. A grant funded project is underway to get the lighting replaced with LED.

4. Planning

- 6.71.147.F.FUL 18/04034/FUL Sycamore Lodge, Grafton Lane
Demolition of barn, erection of replacement building in barn footprint; conversion of garage to habitable accommodation; alterations to gate; levelling of driveway. PC had no objection. Clerk to respond.
- 6.71.202.FULMAJ 18/00335/FULMAJ Erection of 20 dwellings etc, Land adjacent to Yew Tree Farm
The application was passed at the Planning Committee meeting on 6th November. LB expressed the thanks of the PC and residents to AM for her input. Feedback from the developers was that the scheme was very much shaped by the opinions of residents. LB advised that the PC had been invited to meet with David Bowe of Brierley Homes regarding the land to be gifted to the PC.
- 6.71.192.A.FULMAJ 18/00100/FULMAJ land opposite The Orchards.
This application was also passed at Planning Committee on 16th October.

Residents expressed their concern at the way in which both meetings had been run. They felt that no serious questions were asked and issues were not covered in sufficient detail. There appeared to be a desire to avoid any developer appeals and the consequent legal fees, at the expense of considering the issues fully. It was difficult to understand how members of the Committee who were also NYCC Councillors could put this to one side when making their decision. Cllr Myatt explained that it was deemed to be no conflict of interest. Residents also expressed their dismay with the way the minutes had recorded the first meeting and that it was not made explicitly clear which way each Councillor had voted. Complaints have been lodged with the Council's Legal & Governance Department and with the Local Government Ombudsman. A resident asked RW why he had voted against the interests of the village in both cases. RW advised that as the allocated land is in the local plan there was no reason to turn it down. He also confirmed that as an NYCC Councillor there was no pecuniary interest to be declared on solicitor's advice.

HBC Decisions

- 6.71.80.A.FUL 18/03320/FUL Erection of single-storey extension. 5 Hill Top. Granted.
- 6.71.179.C.FUL 18/03363/FUL Partial demolition of existing garage. Erection of two storey extension and single storey extension and alterations to fenestration. 3 Springbank. Granted.
- 6.71.129.B.FUL 18/02572/FUL Erection of two storey extension; Installation of 2 no. rooflights. Atlas House, Stockfield Lane. Granted.
- 6.71.205.A.FUL 18/03706/FUL Erection of 2 detached dwellings , creation of new access and works to various trees. (revised scheme) Land on Stockfield Lane. Refused.
- 6.71.207.FUL 18/03255/FUL Erection of one detached dwelling and detached double garage, associated parking area and domestic curtilage. Land comprising field west of Limebar Cottage. Withdrawn.

5. Commuted Sums

- The Clerk advised no further update. £3459.85 has been claimed and remains unpaid.

Accounts:

Out:

	Net £	VAT £	Total £	
PFK Littlejohn Auditors	300.00	60.00	360.00	
YLCA - Clerk's Training Course	115.00		115.00	
Park Lane Playgrounds	525.00	105.00	630.00	CS due
Information Commissioner	40.00		40.00	
Clerk's October salary	100.00		100.00	
Marion cum Grafton Village Hall	40.00		40.00	Shop
Norton Interiors	320.00	64.00	384.00	V Hall for VAT reclaim

Total: £1669.00

In:

	Total £
Interest Deposit Account	3.89
Marion cum Grafton Village Hall	320.00
VAT repayment	1082.93
HBC Locality Budget	2000.00

Total: £3406.82Balance of current account **£11,039.41**

Payments authorised at the meeting:

Parish Online	£42.00
Marion-cum-Grafton Cricket Club	£300.00
Dalton Enterprises	£1140.00
Clerk's November salary (pay 25 th)	£140.00
HBC Playground & Skatepark	
Inspection Reports	£132.00
M & E Seldon (detector fitting)	£405.00
Total	£2,159.00

Correspondence:

- North Yorkshire Local Access Forum - details circulated to residents regarding the option to become a member of an independent panel advising NYCC
- Harrogate Borough Council Ultra-Low Emission Vehicle Strategy consultation - details circulated to residents
- HBC Parish Sport & Leisure Study - RC had responded on behalf of the committee for the new pavilion
- Parish Precept Request for 2019/20 - Clerk to respond with a request for £4,950 (a £100 increase)
- HBC recycling & waste satisfaction survey - details circulated to residents

- NYCC Consultation on changes to the way the County Council charges for adult social care - details circulated to residents
- AWRP Community Involvement Days - details passed to Woodlands Group

Any other Business:

- LB confirmed that there was one new volunteer to empty the bins and dog bins on the playing fields. PC to pursue. Clerk to ask HBC if they would reconsider coming out themselves.
- RS suggested that an audit of old PC documents take place early in the New Year which was agreed.
- AL asked about the recent sighting of otters locally and it was confirmed that two had been found after being hit by cars on the A168 and the B6265.

The meeting was opened to the public:

- In response to a question from a resident RW confirmed that AWRP does continue to split out recyclable plastic waste and that a buyer has been found.
- A resident asked the PC to consider the development of a Neighbourhood Plan. The PC agreed to discuss this further and possibly seek input from Dishforth or Roecliffe regarding their experience of the process. (Estimated cost £10-£13k and 12-18 months to complete). The benefit would be that it would have greater legitimacy in the planning process than the Village Design Statement.
- A resident reiterated his concerns regarding drainage issues in the village arising from the agreement to build the new houses. It was suggested that any issues noted by residents be reported to both Yorkshire Water and the Environment Agency.
- A resident reported that the large tree (small-leaved lime) on the Green opposite the Village Hall and adjacent to Orchard Cottage is in danger of falling. Clerk to report.
- It was noted that Chapel Field is up for sale and may result in a planning application. LB agreed that the preservation of the green field was important for the village.

The meeting closed at 8.45pm.

Date of the next meeting: Thursday 6th December at 7.00pm in the Village Hall.

Signed Dated

A meeting of Marton-cum-Grafton Parish Council was held in the Memorial Hall, Marton on Thursday, 6th December 2018 at 7.00 pm

Present: Ms L Bullus (LB) (Chair), Mr P Gill (PG) (Vice Chair), Prof A Long (AL), Mr A Robinson (AR), District Cllr A Myatt (AM), Ms W Bartlett (WB) Clerk

Apologies: Mr R Shepherd (RS)

Members of the public present: 14

Declarations of Interest:

The minutes of the last meeting were signed and dated as a true and accurate record by LB.

County Issues: None

District Issues: The Inspector's examination of the Local Plan takes place in January. AM will speak on behalf of anyone who wishes her to do so. There are hopes that the Inspector will take into account those applications that have been already passed and therefore decrease the total number required overall.

Matters Arising:

1. Playing Fields

- Bins - a rota has been drawn up for the four volunteers. However there is some uncertainty as to whether they wish to continue. LB will address their concerns and the PC will explore all options.
- Pavilion. No further update.

2. Village Shop

- Nothing to report.

3. Village Hall

- A noise issue had been reported. The party organisers wrote in apology to the householders affected which had been accepted.

4. Planning

- a) 6.71.208.FUL 18/04822/FUL. Erection of single storey extension and reconstruction of boundary wall. Carlisle House, Grafton Lane. PC had no objections.
- b) 6.71.187.F.FUL 18/04914/DVCMAJ, Variation of conditions 2 and deletion of condition 5 of planning permission 17/00919/FULMAJ (Erection of 3 warehouse buildings (use class B8) including formation of new vehicular access and associated hardstanding) to allow amendments to site access, associated hardstanding and drainage. Green-Tech, Rabbit Hill Park. PC had no objections.
- c) HBC Decision: Demolition of barn; erection of replacement building in barn footprint; conversion of garage to habitable accommodation; alterations to gate; levelling of driveway. - Sycamore Lodge Grafton Lane. Granted.

Accounts:

Out:

	Net £	VAT £	Total £
HBC inspections	110.00	22.00	132.00
GeoXphere Ltd (Parish Online)	35.00	7.00	42.00
M & E Seldon (heat/smoke detectors)	337.50	67.50	405.00
Marton cum Grafton Cricket Club	300.00		300.00
Dalton Enterprises (grass cutting)	950.00	190.00	1140.00
Clerk's November salary	100.00		100.00

Total: £2,119.00

In:

	Net £	VAT £	Total £
Cricket club portaloo donation	50.00		50.00
Woodlands Group ref portaloo	50.00		50.00
Open Gardens ref portaloo	100.00		100.00
Tennis Club ref portaloo	100.00		100.00
Shop Rent Q2 & Q3	2000.00	400.00	2400.00
Commutated sums payment	2997.85		2997.85

Total: £5,297.85

(plus £462 follow-on payment pending from commuted sums)

Balance of current account **£14,618.26**

Payments authorised at the meeting:

KC Conveniences Ltd	£560.40
Clerk's December salary (pay 19 th)	£100.00
HMRC PAYE	£85.00
Autela Payroll Services	£46.80

Total **£792.20**

Correspondence:

- NY Fire & Rescue Authority - change in governance to NYPCC Julia Mulligan.
- UCI World Cycling Road Championships, September 2019 - requirement to use sections of the Stray. HBC are applying to the Government for parts of the Stray Act to be suspended temporarily at that time.

Any other Business:

- LB reported that the idea of a Neighbourhood Plan for Marton-cum-Grafton is under consideration by the PC. Former Roecliffe Parish councillor and Chair of their Neighbourhood Planning Committee Dave Siswick will be coming to discuss their

experience at our January meeting.

- PG reported a possible breach of planning conditions relating to 6.71.194.A.COU 17/01452/COU. Clerk to report to enforcement.

The meeting was opened to the public:

- A request was made for the PC to consider providing Christmas lights on the village greens in future years (see examples at Coneythorpe and Flaxby). It was accepted that an electricity supply would be difficult. BC kindly offered to donate some lights.
- AM was asked if there was any news as yet regarding the Ombudsman's investigation into HBC Planning Committee procedures (following a resident's complaint). No response received at the present time.

Date of the next meeting: Thursday 3rd January at 7.30pm.

The meeting closed at 7.45 p.m.

Signed Dated